

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
41911 C St, Temecula, Ca 92592**

February 17, 2022 @ 8:00 a.m.

AGENDA- Estimated Time: 1 1/2 Hrs.

Join Zoom Meeting

<https://us02web.zoom.us/j/86466897542?pwd=UnZCellpRmJKaXRyMVdPL1gyNnNHUT09>

1. **CALL TO ORDER:** @8:00 a.m. by Trustee Qualm-

2. **INVOCATION / FLAG SALUTE:** Trustee Qualm

3. **ROLL CALL**

Chair Qualm, Vice Chair- Vanderhaak, Trustee Dugan, Trustee Davis, Trustee Kelleher, General Manager, Beaudet

MOTIONS TO EXCUSE: NONE

VISITORS:NONE

4. PUBLIC COMMENTS:

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

5. CONSENT CALENDAR:

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES

Recommendation: That the Board approve the minutes of the Regular Board Meeting of January 20, 2022

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the January 2022 Check Register Nos. 101100, 101200 and 101300.

C. **APPROVAL OF BOOKKEEPER REPORT**

Recommendation: That the Board receives and files the February 2022 Bookkeeper Report.

6. **ACTION ITEMS:**

A. **Nomination for LAFCO**

Recommendation: The BOT acknowledge the nomination letter sent out. This nomination is for the western District. The Temecula Cemetery is in the Southern District, therefore we are unable to nominate from our Board of Trustees. Receive and File.

B. **Latitude 24 Project Specialists**

Recommendation: The owner of Latitude 24 was anxious to have the BOT receive his proposal. Please hold onto this, I do not have extra copies. I'm in the process of receiving other proposals, hopefully I should have 3 total by June. These proposals are for the 1st phase which follows the entry road. Once received and the Trustees accept the proposal then we can begin our search for financing.

7. **FINANCIAL REPORTS:**

A. January 2022 Balance Sheet

- B. January 2022 Profit and Loss
- C. January 2022 Stifel Investments; principal and interest

8. GENERAL MANAGERS REPORTS:

- A. January 2021 Revenues
- B. January Inventory
- C. Depletion
- D. Burial Calendar

9. GENERAL COUNSEL REPORTS:

10. FISCAL YEAR 2021-2022 SUBCOMMITTEES:

- A. 52-acre Cemetery Property (**Vanderhaak-Davis**)
 - Pre-construction meeting 02/14/2022
 - PSOMAS burrowing owl report complete, good till 03/10/2022
- B. Landscape Plan (**Dugan-Qualm**)
- C. Cenotaph/ Ossuary (**Vanderhaak-Kelleher**)
 - Having a professional photographer get pictures and typeset for mailers.
- D. Conférence Liaison (**Davis-Dugan**)
- E. Polices (**Qualm-Davis**)
- F. General Price List (**Kelleher-Vanderhaak**)
- G. Investments (**Davis-Dugan**)

11. FUTURE TRUSTEE AGENDA ITEMS:

Stewart Title- Pending
Construction Loan
Cemetery Designers
CSDA Conference-Palm Springs
Construction Timeline

12.CLOSED SESSION ITEMS: Gustavo Lamanna- Attorney at Law

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant Exposure to Litigation

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

c. Closed Session Announcement:

13. BOARD COMMENT:

14. ANNOUNCEMENTS:

15. ADJOURNMENT:

1st Motion:

2nd Motion:

All in Favor:

Next Regular Board Meeting – March 17, 2022

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 10:00:00 a.m. – 4:00 p.m., Monday through Friday. Or at www.temeculacemetery.org posted February 14, 2022

Due to COVID-19 all correspondence shall be conducted electronically until further notice.

TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
41911 C St, Temecula, Ca 92592

January 20, 2022 @ 8:00 a.m.

MINUTES

1. CALL TO ORDER: @8:02 a.m. by Trustee Qualm-
2. INVOCATION / FLAG SALUTE: Trustee Qualm
3. ROLL CALL

Chair Qualm, Trustee Vanderhaak, Trustee Dugan, Trustee Davis,
Trustee Kelleher, General Manager, Beaudet

MOTIONS TO EXCUSE: NONE

VISITORS:NONE

4. PUBLIC COMMENTS:

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

5. CONSENT CALENDAR: Motion was made by Trustee Dugan to accept the Consent Calendar as presented, seconded by Trustee Davis and passed with a 5/0 vote.

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES

Recommendation: That the Board approve the minutes of the Regular Board Meeting of November 18 ,2021

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the November-December-2021 Check Register Nos. 101100, 101200 and 101300.

C. **APPROVAL OF BOOKKEEPER REPORT**

Recommendation: That the Board receives and files the January 2021 Bookkeeper Report.

6. **ACTION ITEMS:**

- A. **64TH Annual Conference- CAPC:** Motion was made by Trustee Vanderhaak to not attend this conference, seconded by Trustee Davis and passed with a 5/0 vote.

Recommendation: March 10- March 12, Seaside
It was said at a prior Board Meeting that the annual Conferences were of no interest to the Trustees.
Are any Trustees interested in attending this conference.

- B. **GEO SOILS:** Discussed

Recommendation: For the Trustees to review. This is part of the development of the entry road. The proposal was submitted in a timely matter per the County for pre-construction.

- C. **Nigro and Nigro:** Motion was made by Trustee Davis to accept the proposal of Nigro and Nigro for the 2021-2022 F.Y. Seconded by Trustee Dugan and passed with a 5/0 vote.

Recommendation: It is time to bring on a new auditor, Nigro and Nigro proposal is that of the same of our last auditor. Paul Kaymark is working with Nigro and Nigro, the District used him back in 2004

when he worked with Charles Fedak. Both the General Manager and Bookkeeper are familiar with him.

- D. **District of Distinction** : Motion was made by Trustee Vanderhaak to approve and file the policies for the District, seconded by Trustee Dugan and passed with a 5/0 vote.

Recommendation: For our District of Distinction Certificate, we need to have the Districts policies approved at a regular Board meeting. Because we do not have any pending unapproved policies, and all recent policies have been approved by the Board, we just need to get a motion.

- E. **Appoint a Treasurer**: Motion was made by Trustee Qualm to nominate Trustee Vanderhaak to fulfill Trustee Reese position of Vice-Chair/Treasurer, seconded by Trustee Davis and passed with a 5/0 vote.

Recommendation: The District has a position open of Treasurer since the Trustee resigned in October 2021. Please elect a Treasurer for the remaining 2022 year.

7. **FINANCIAL REPORTS**: Motion was made by Trustee Vanderhaak to receive and file the December financials, seconded by Trustee Davis and passed with a 5/0 vote.

- A. December 2021 Balance Sheet
- B. December 2021 Profit and Loss
- C. December 2021 Stifel Investments; principal and interest

8. GENERAL MANAGERS REPORTS:

- A. December 2021 Revenues
- B. Report out on 52 acre
- E. District of Transparency, Good Job Trustees!

9. GENERAL COUNSEL REPORTS: Gustavo Lamanna

Defer to closed session

10. FISCAL YEAR 2021-2022 SUBCOMMITTEES:

- A. 52-acre Cemetery Property (**Vanderhaak-Davis**)
- B. Landscape Plan (**Dugan-Qualm**)
- C. Cenotaph/ Ossuary (**Vanderhaak-Kelleher**)
- D. Conférence Liaison (**Davis-Dugan**)
- E. Polices (**Qualm-Davis**)
- F. General Price List (**Kelleher-Vanderhaak**)
- G. Investments (**Davis-Dugan**)

11. FUTURE TRUSTEE AGENDA ITEMS:

Stewart Title- Pending

12. CLOSED SESSION ITEMS: Opened at 9:05 am, Closed at 9:11 am.

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant Exposure to Litigation

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

C. Closed Session Announcement: Nothing to Report

13. BOARD COMMENT:

14. ANNOUNCEMENTS:

15. ADJOURNMENT: 9:14 am.

1st Motion: Trustee Davis

2nd Motion: Trustee Kelleher

All in Favor: 5/0

Next Regular Board Meeting – February 17, 2022

Temecula Public Cemetery District

2/8/2022 2:10 PM

Register: 101100 · US Bank Checking

From 01/01/2022 through 01/31/2022

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|-------------|--------------------------|---------------------------|---------------------|-----------|---|-----------|-----------|
| 01/04/2022 | 8340 | Metlife | 201100 · Accounts Pay... | KMO5754030-... | 40.33 | X | | 70,135.69 |
| 01/04/2022 | 8341 | American Mini Storage | 201100 · Accounts Pay... | | 115.00 | X | | 70,020.69 |
| 01/04/2022 | 8342 | Crowne Hill Consulti... | 201100 · Accounts Pay... | 15571 | 354.64 | X | | 69,666.05 |
| 01/04/2022 | 8343 | Cully Repair | 201100 · Accounts Pay... | 350599 | 1,958.14 | | | 67,707.91 |
| 01/04/2022 | 8344 | Metlife | 201100 · Accounts Pay... | KMO5754030-... | 40.33 | X | | 67,667.58 |
| 01/04/2022 | 8345 | Prudential Overall Su... | 201100 · Accounts Pay... | | 209.03 | X | | 67,458.55 |
| 01/04/2022 | 8346 | Verizon Wireless | 201100 · Accounts Pay... | 9430084969 | 255.07 | X | | 67,203.48 |
| 01/04/2022 | 8347 | Law Offices Of Quin... | 201100 · Accounts Pay... | 722 | 135.00 | X | | 67,068.48 |
| 01/04/2022 | 8348 | Cindi Beaudet | 201100 · Accounts Pay... | Reimbursement | 83.00 | X | | 66,985.48 |
| 01/04/2022 | 8349 | US Bank | 201100 · Accounts Pay... | 11/22/2021*12... | 2,605.94 | X | | 64,379.54 |
| 01/05/2022 | 8350 | Protection One (corp) | 201100 · Accounts Pay... | 143378426 | 392.79 | X | | 63,986.75 |
| 01/05/2022 | 8351 | Sparkletts | 201100 · Accounts Pay... | | 55.92 | X | | 63,930.83 |
| 01/05/2022 | 8352 | Wildlife Control Ser... | 201100 · Accounts Pay... | WL3319 | 500.00 | X | | 63,430.83 |
| 01/07/2022 | 8353 | Jonathon Fernandez | 201100 · Accounts Pay... | to replace live ... | 881.85 | X | | 62,548.98 |
| 01/08/2022 | Audit AJ... | | 515100 · Life Insuranc... | Automatic with... | 35.64 | X | | 62,513.34 |
| 01/11/2022 | | Intuit | 523700 · Office Supplies | Checks | 300.04 | X | | 62,213.30 |
| 01/11/2022 | Audit AJ... | | 101200 · US Bank Pay... | Monthly autom... | 411.30 | X | | 61,802.00 |
| 01/12/2022 | | | 523290 · Bank Charges | Service Charge | 16.00 | X | | 61,786.00 |
| 01/12/2022 | 8354 | Southern California ... | 201100 · Accounts Pay... | 2-03-325-4707 | 352.72 | X | | 61,433.28 |
| 01/13/2022 | | Intuit | 523700 · Office Supplies | Envelopes | 118.61 | X | | 61,314.67 |
| 01/13/2022 | 012122 | CalPers 457 Plan | 201100 · Accounts Pay... | | 1,309.42 | X | | 60,005.25 |
| 01/13/2022 | | | 101200 · US Bank Pay... | Funds Transfer | 28,476.53 | X | | 31,528.72 |
| 01/24/2022 | 8355 | CR&R Incorporated | 201100 · Accounts Pay... | 1320079 | 340.18 | X | | 31,188.54 |
| 01/24/2022 | 8356 | EcoFert Inc | 201100 · Accounts Pay... | 5136 | 490.00 | X | | 30,698.54 |
| 01/24/2022 | 8357 | Linda Glau CPA | 201100 · Accounts Pay... | | 805.00 | X | | 29,893.54 |
| 01/24/2022 | 8358 | Standard Insurance C... | 201100 · Accounts Pay... | 160-513170-00... | 272.48 | | | 29,621.06 |
| 01/24/2022 | 8359 | Verizon Wireless | 201100 · Accounts Pay... | 9454385818 | 215.35 | | | 29,405.71 |
| 01/24/2022 | 8360 | Cully Repair | 201100 · Accounts Pay... | 350599 paid tw... | 493.17 | | | 28,912.54 |
| 01/24/2022 | 021022 | California Public Em... | 201100 · Accounts Pay... | 7490021932 ... | 3,379.51 | X | | 25,533.03 |
| 01/26/2022 | | | 101100G · Cash - Gen... | Deposit | | X | 43,761.42 | 69,294.45 |
| 01/26/2022 | 8361 | Home Depot Credit S... | 201100 · Accounts Pay... | 1800663- -603... | 266.20 | | | 69,028.25 |
| 01/26/2022 | 8362 | Metlife | 201100 · Accounts Pay... | KMO5754030-... | 40.33 | X | | 68,987.92 |
| 01/26/2022 | 8363 | South County Pest C... | 201100 · Accounts Pay... | 0260916 | 46.00 | | | 68,941.92 |
| 01/26/2022 | 8364 | Nutrien Ag Solutions | 201100 · Accounts Pay... | 1348442 | 230.68 | | | 68,711.24 |
| 01/27/2022 | 8365 | Michael Herbach | 201100 · Accounts Pay... | 2 headshots | 150.00 | X | | 68,561.24 |
| 01/27/2022 | | | 101200 · US Bank Pay... | Funds Transfer | 10,162.36 | X | | 58,398.88 |
| 01/31/2022 | 020422 | CalPers 457 Plan | 201100 · Accounts Pay... | | 1,330.96 | | | 57,067.92 |

Temecula Public Cemetery District

2/8/2022 2:11 PM

Register: 101200 · US Bank Payroll
 From 01/01/2022 through 01/31/2022
 Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|-------------|-------|---------------------------|------------------|-----------|---|-----------|-----------|
| 01/07/2022 | Audit AJ... | | 510040 · Regular Salar... | Bank Draft Am... | 6,165.33 | X | | 5,175.29 |
| 01/07/2022 | Audit AJ... | | 510040 · Regular Salar... | Bank Draft Am... | 3,168.73 | X | | 2,006.56 |
| 01/07/2022 | Audit AJ... | | 510040 · Regular Salar... | Monthly charg... | 121.34 | X | | 1,885.22 |
| 01/11/2022 | Audit AJ... | | 101100 · US Bank Che... | Monthly autom... | | X | 411.30 | 2,296.52 |
| 01/13/2022 | | | 530100 · Miscellaneou... | Deposit | | X | 881.85 | 3,178.37 |
| 01/13/2022 | | | 101100 · US Bank Che... | Funds Transfer | | X | 28,476.53 | 31,654.90 |
| 01/15/2022 | AJE78 | | 525030 · Paychex HR ... | | 365.40 | X | | 31,289.50 |
| 01/21/2022 | AJE77 | | 510040 · Regular Salar... | Bank Draft Am... | 18,159.66 | X | | 13,129.84 |
| 01/21/2022 | AJE77 | | 510040 · Regular Salar... | Bank Draft Am... | 10,001.95 | X | | 3,127.89 |
| 01/21/2022 | AJE77 | | 510040 · Regular Salar... | Monthly charg... | 314.92 | X | | 2,812.97 |
| 01/27/2022 | | | 101100 · US Bank Che... | Funds Transfer | | X | 10,162.36 | 12,975.33 |

Temecula Public Cemetery District

2/8/2022 2:11 PM

Register: 101300 · US Wash Account
From 01/01/2022 through 01/31/2022
Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|-------------|---------------|-------------------------|--------------------------|-------------|----------------|----------|----------------|----------------|
| 01/12/2022 | | | 530100 · Miscellaneou... | Deposit | | X | 96.88 | 8,118.16 |
| 01/31/2022 | | | -split- | Deposit | | X | 7,900.00 | 16,018.16 |
| 01/31/2022 | | | -split- | Deposit | | X | 34,170.00 | 50,188.16 |
| 01/31/2022 | 5027 | County of Riverside ... | -split- | | 42,070.00 | | | 8,118.16 |

Date: 02/08/2022 *Shirley*
Clear

Remote Tasks Performed:

- X Reconcile three US Bank Cash Accounts
- X Reconcile four County Cash Accounts
- X Enter Property Tax Deposits as Necessary
- X Support Voucher Balance to County

- X Journal activity and Reconcile two Stifel Accounts using Stifel Balancing spreadsheet.
- X Save the Stifel Account Statements for the auditor
- X Reconcile two Stifel interest receivable accounts
- X Print Stifel Snapshot– for Board Packets

- X Verify check sequence is intact.
8353-8373

X Verify each check over \$2500 from the US Bank General account has two signatures. Note: US Bank Wash account checks to the county are exempt from this requirement. - None

- X Verify all checks to the GM have two signatures.
None

X Check monthly credit card statements for receipts and reasonableness. Initial credit card. Note that receipts are attached and expenses are reasonable.

X Discuss Management Use Only financial statements with the GM - Profit and loss two month, Balance sheet with prior year figures, and Profit and Loss Budget Performance.

X For the GM – Add Difference to Balance Sheet. In Excel, change the difference column text to white. Then for all reasonable totals/subtotals, change it to black.

X On the Profit and Loss – Show only the Year to Date and Annual Budget Figures. Check Pagination.

- X Update Endowment Allocation Schedule.
- X Update Wash Account Analysis.
- X Update Prepaid subledger and validate QB information.

X Read Agenda and Minutes of the previous Board Meeting

Items to note, Additional Work:

Open items:



via electronic mail

January 31, 2022

**CALL FOR NOMINATIONS FOR A SPECIAL DISTRICT MEMBER
OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION**

To the Special District Selection Committee (Presiding Officers of Independent Special Districts of Riverside County c/o District Clerks):

As you were recently notified (see attached letter), we are commencing the appointment process for a Regular Member of the Riverside Local Agency Formation Commission (LAFCO). I have determined that a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time. Therefore, selection proceedings will be conducted by electronic mail (e-mail). Specifically, the position is as follows:

Regular Special District Member - must be a board member from a *district in the western portion of the County* (any district with the majority of its assessed value west of the intersection of Interstate 10 and Highway 111).

Terms of LAFCO Members are four years and until appointment of a successor or reappointment of the incumbent. The term of this position will run until May 6, 2026.

The nomination period for the two positions will begin on Monday, January 31, 2022 and close on Wednesday, March 2, 2022. Any member of the Special District Selection Committee (presiding officer or an alternate board member designated by the governing body) may nominate a member of the legislative body of an independent special district board to fill the position, consistent with the geographic requirements noted above.

All nomination forms must be signed and dated by the presiding officer, or the designee of your District Board of Directors. Once complete, please scan the signed form and email it to Rebecca Holtzclaw at rholtzclaw@lafco.org. **Nominations must be received in our office by 5 p.m., Wednesday, March 2, 2022.**

Following the nomination period, ballots and voting instructions will be sent to SDSC members. However, if only one candidate is nominated, that candidate will be deemed selected with no further proceedings.

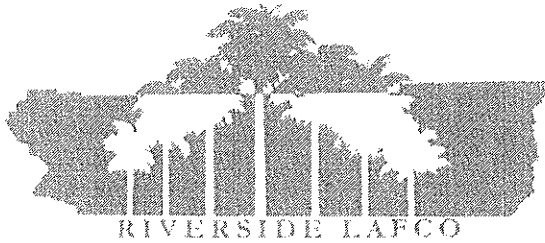
If you have any questions, please contact our office.

Sincerely,

Gary Thompson
Executive Officer

cc: Special District Managers

Att: 2022 Nomination Form
Notice of Election_dated 1-10-2022 (copy)
Seating Process



COPY

via electronic mail

January 10, 2022

Notice to all Special District Board Presiding Officers c/o District Clerks:

Later this month, we will begin the process of selecting a Special District Member for Riverside Local Agency Formation Commission (LAFCO). The purpose of this letter is to inform all districts of the process in advance in order to avoid any confusion. Historically, the Special District Selection Committee (SDSC) has conducted its elections at a physical meeting in conjunction with a dinner meeting hosted by the Special District Association of Riverside County. Due to cost and logistics, it has been determined such a physical meeting is not entirely feasible. Therefore, this next election (and likely subsequent elections) will be conducted by electronic mail (e-mail), as explained below, and as was conducted for the most recent Special District Election.

Specifically, the election will be for one LAFCO position as follows: a Regular Special District Member *from the western portion of the County* (any district with the majority of its assessed value west of the intersection of I-10 and Highway 111). Presiding officers from all Districts are eligible to vote for the position. The term of the incumbent, Phil Williams, the western District Member expires on May 2, 2022. However, by statute the incumbent will continue to serve until a successor is appointed, if necessary. The new term will run through May 4, 2026.

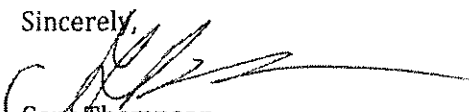
The SDSC is comprised of the presiding officers of each independent special district of Riverside County. In approximately 2 weeks, Riverside LAFCO will transmit a formal call for nominations to SDSC members, in care of each District's Clerk. The District Clerks are responsible for transmitting the nomination package to the Board Presiding Officer. Formal nominations must be submitted by SDSC members (i.e., presiding officers) or designated alternates (see below). The nomination period will be approximately 30 days. If only one candidate is nominated, that candidate will be deemed appointed. After nominations are received, an emailed ballot will be sent to the voting member, in care of the District Clerks, to cast a vote.

If the presiding officer is unable to submit a nomination or vote, the governing body of the District may designate another board member to act in place of the presiding officer. District managers or other staff members may not nominate candidates or vote. Please note that neither nominations nor votes of the presiding officer require action of the governing body. Board members designated by their governing body to vote in place of the presiding officer should provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. Ballots will be due approximately 30 days from receipt.

Note: *there are 55 voting districts in Riverside County. To meet the 50% + 1 quorum requirement for this election, we need at least 29 ballots returned from SDSC members for the election to be valid.*

Again, in order to expedite this process, please ensure this information is passed to your Presiding Officer when received. Please contact Rebecca Holtzclaw at rholtzclaw@lafco.org with any questions or concerns.

Sincerely,



Gary Thompson
Executive Officer

cc: District General Managers

Seating Independent Special Districts on LAFCO

THE PROCESS

The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district (56332 a).

The LAFCO executive officer (EO) shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under one of the following circumstances (56332 b):

- ♦ Whenever the EO anticipates that a vacancy will occur within the next 90 days among the members or alternate member (56332 b.1).
- ♦ Whenever a vacancy exists among the members or alternate member (56332 b.2).
- ♦ Upon receipt of a written request by one or more members of the selection committee (56332 b.3).
- ♦ Upon the adoption of a resolution of intention (56332 b.4).

The call for nominations, ballots, and voting instructions shall be delivered by certified mail to each eligible district. As an alternative to the delivery by certified mail, *the EO may transmit materials by electronic mail*. All notices and election materials shall be addressed to the presiding officer, in care of the clerk of the district (56332.3).

The EO shall prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing at least 30 days from the date on which the EO mailed the call for nominations (56332.1).

At the end of the nominating period, if only one candidate is nominated, that candidate shall be deemed appointed. If two or more candidates are nominated, the EO shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the EO by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the EO mailed the ballot to the eligible district (56332.2).

Nominations and ballots may be returned to LAFCO by electronic mail (56332.4).

Each returned nomination and ballot shall be signed by the presiding officer, or his or her alternate as designated by the governing body of the eligible district (56332.5).

The term of office of each member shall be four years. The expiration date of the term of office of each member shall be the first Monday in May in the year in which the term of the member expires. However, the length of a term of office shall not be extended more than once (56334).

**SPECIAL DISTRICT SELECTION COMMITTEE
2022 NOMINATION FORM**

I, _____ of the _____
Print Name of Presiding Officer or alternate* Name of District

hereby nominate(s) the following individual(s) for the position of:

Regular Special District Member of the Riverside Local Agency Formation Commission - Western Area. The term of this position will run until May 6, 2026.

Nominee: _____

District: _____

I hereby certify that I am the presiding officer of the above-named district or alternate designated by the governing body*.

Signature Date

*If an alternate has been designated by the governing body, please provide a resolution or minute order documenting the action.

Note: Nomination forms are due no later than Wednesday, March 2, 2022.
Please scan and email this form to rebecca.holtzclaw@lafco.org.

Temecula Public Cemetery District
Balance Sheet
 As of January 31, 2022

| | Jan 31, 22 | Jan 31, 21 | \$ Change |
|---|---------------------|---------------------|-------------------|
| ASSETS | | | |
| Current Assets | | | |
| Checking/Savings | | | |
| 101100 · US Bank Checking | 57,067.92 | 77,818.50 | |
| 101200 · US Bank Payroll | 12,975.33 | 2,036.65 | |
| 101300 · US Wash Account | 8,118.16 | 20,972.78 | |
| 101100C · Cash -Accumulative Outlay Fund | 2,934,109.87 | 1,927,084.73 | |
| 101100E · Cash - Endowment Fund | 96,439.71 | 366,996.41 | |
| 1011004 · Cash - Retirement | 180.00 | 180.00 | |
| 101100G · Cash - General | 1,243,858.38 | 1,644,654.29 | |
| Total Checking/Savings | 4,352,749.37 | 4,039,743.36 | 313,006.01 |
| Accounts Receivable | | | |
| 201125 · Accounts Receivable | 0.00 | -7,925.00 | |
| Total Accounts Receivable | 0.00 | -7,925.00 | |
| Other Current Assets | | | |
| 102200 · Stifel Investments | | | |
| 102210 · Stifel Endowment Care | 2,457,319.22 | 2,147,170.51 | |
| 102220 · Stifel Endowment Interest | 878,624.80 | 834,359.78 | |
| Total 102200 · Stifel Investments | 3,335,944.02 | 2,981,530.29 | 354,413.73 |
| 112011 · Inventory Asset | 198,988.00 | 203,381.50 | |
| 100499 · Revenues to Deposit with County | 0.00 | 25,450.00 | |
| 116100 · Interest Receivable | | | |
| 116100P · Interest Receivable - End Prin | 12,815.31 | 10,817.04 | |
| 116100I · Interest Receivable - End Int | 4,181.83 | 4,240.36 | |
| Total 116100 · Interest Receivable | 16,997.14 | 15,057.40 | |
| 117000 · PrePaid Expenses | 11,060.95 | 16,806.17 | |
| Total Other Current Assets | 3,562,990.11 | 3,242,225.36 | 320,764.75 |
| Total Current Assets | 7,915,739.48 | 7,274,043.72 | 641,695.76 |

Temecula Public Cemetery District
Balance Sheet
As of January 31, 2022

| | Jan 31, 22 | Jan 31, 21 | \$ Change |
|--|----------------------|----------------------|-------------------|
| Fixed Assets | | | |
| 191650 · Intangible Assets | 24,470.00 | 24,470.00 | |
| 198950 · Accum Depr - Software | -3,262.66 | -1,631.33 | |
| 191000 · Future Cemetery Property | 2,788,239.49 | 2,760,659.59 | |
| 191100 · Buildings and Improvements | 318,605.07 | 318,605.07 | |
| 191400 · Structures and Improvements | 363,678.03 | 363,678.03 | |
| 191500 · Equipment | 188,322.08 | 177,965.02 | |
| 191700 · Non-Depreciable Assets | 77,561.02 | 77,561.02 | |
| 191800 · Grounds Improvements | 22,079.50 | 22,079.50 | |
| 191900 · Paving 2015 | 143,560.00 | 143,560.00 | |
| 198100 · Accumulated Depreciation - Bldg | -147,187.18 | -128,370.02 | |
| 198400 · Accumulated Depr - Struct/Imp | -237,860.30 | -220,395.28 | |
| 198500 · Accum Depr - Equipment | -159,171.68 | -170,258.13 | |
| 198800 · Accum Depr- Grnd Imp | -4,236.84 | -3,199.31 | |
| 198900 · Accum Depr-Pav 15 | -44,060.02 | -36,882.02 | |
| Total Fixed Assets | 3,330,736.51 | 3,327,842.14 | 2,894.37 |
| TOTAL ASSETS | 11,246,475.99 | 10,601,885.86 | 644,590.13 |
| LIABILITIES & EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| Accounts Payable | | | |
| 201100 · Accounts Payable | -3,132.42 | 7.40 | |
| Total Accounts Payable | -3,132.42 | 7.40 | |
| Other Current Liabilities | | | |
| 212200 · Accrued Vacation Pay | 3,817.14 | 6,179.14 | |
| Total Other Current Liabilities | 3,817.14 | 6,179.14 | |
| Total Current Liabilities | 684.72 | 6,186.54 | |
| Long Term Liabilities | | | |
| 250100 · OPEB Liability | 46,000.00 | 0.00 | |
| Total Long Term Liabilities | 46,000.00 | 0.00 | |
| Total Liabilities | 46,684.72 | 6,186.54 | 40,498.18 |
| Equity | | | |
| 36001 · Net Investments in Cap Assets | 3,322,836.00 | 3,322,836.00 | |
| 36002 · Endowment Care Corpus | 2,454,556.00 | 2,454,556.00 | |
| 36003 · Endowment Care Earnings | 807,065.00 | 807,065.00 | |
| 36004 · Unrestricted Earnings ACO Fund | 1,874,732.00 | 1,874,732.00 | |
| 36005 · Unrestricted Earnings Gen Fund | 882,307.00 | 1,900,821.10 | |
| 308100 · General Reserve | 156,834.00 | 0.00 | |
| 325100G · Unreserved Fund Balance - Gen | 657,426.04 | -174,000.00 | |
| 390000 · Retained Earnings | 654,291.83 | 0.00 | |
| Net Income | 389,743.40 | 409,689.22 | |
| Total Equity | 11,199,791.27 | 10,595,699.32 | 604,091.95 |
| TOTAL LIABILITIES & EQUITY | 11,246,475.99 | 10,601,885.86 | 644,590.13 |

Temecula Public Cemetery District
Profit & Loss Budget Performance
 January 2022

| | Jul '21 - Jan 22 | Annual Budget |
|--|------------------|---------------|
| Ordinary Income/Expense | | |
| Income | | |
| 700001 · Property Taxes | | |
| 700020 · Prop Tax Current Secured | 385,448.63 | 663,000.00 |
| 701020 · Prop Tax Current Unsecured | 30,571.25 | 25,000.00 |
| 703000 · Prop Tax Prior Unsecured | -965.01 | 0.00 |
| 704000 · Prop Tax Curr Supplemental | 0.00 | 9,600.00 |
| 705000 · Prop Tax Prior Supplemental | 511.88 | 4,500.00 |
| 706000 · Teeter Settlement | 0.00 | 10,000.00 |
| 707000 · RDV Apportionment | 48,208.65 | 40,000.00 |
| 752800 · CA-Homeowners Tax Relief | 3,116.40 | 4,000.00 |
| 770100 · Property Tax - SBE | -0.37 | 10,500.00 |
| 770102 · Other Taxes | 0.00 | 200.00 |
| Total 700001 · Property Taxes | 466,891.43 | 766,800.00 |
| 740020 · Interest and Dividend Income | | |
| 740024 · Dividend Income - Stifel | 3,367.62 | 10,000.00 |
| 740023 · Interest - Stifel | 50,289.00 | 50,000.00 |
| 740020G · Interest on General Fnd at Cnty | 1,115.25 | 10,000.00 |
| 740020E · Interest on Endow Fnd at County | 61.59 | 1,000.00 |
| 740020O · Interest on ACO at County | 3,822.90 | 20,000.00 |
| Total 740020 · Interest and Dividend Income | 58,656.36 | 91,000.00 |
| 770001 · Other Revenue | | |
| 770100E · Endowment | 100,587.00 | 165,000.00 |
| 777030 · Marker Setting | 12,500.00 | 18,000.00 |
| 777031 · Niche Engraving | 2,732.00 | 3,000.00 |
| 777040 · Open, Close Fees | 30,550.00 | 47,000.00 |
| 777520 · Sale of Lots | 72,363.00 | 70,000.00 |
| 777530 · Cremation | 22,300.00 | 17,000.00 |
| 777600 · Cenotaph | 0.00 | 300.00 |
| 777650 · Graveside Service | 18,500.00 | 6,500.00 |
| 780160 · Vaults, Flower Vases, etc. | 11,875.00 | 16,000.00 |
| 781360 · Other Misc. Revenue | 103.50 | 400.00 |
| Total 770001 · Other Revenue | 271,510.50 | 343,200.00 |
| Total Income | 797,058.29 | 1,201,000.00 |

Temecula Public Cemetery District
Profit & Loss Budget Performance
January 2022

| | Jul '21 - Jan 22 | Annual Budget |
|--|-------------------|-------------------|
| Expense | | |
| 510000 · Salaries and Employee Benefits | | |
| 510040T · Regular Salaries. | | |
| 510040 · Regular Salaries | 139,190.37 | 250,000.00 |
| 510330 · Year End Bonuses | 6,280.13 | 6,000.00 |
| 510335 · Hazard Pay | 0.00 | 5,500.00 |
| 515100 · Life Insurance Policy | 249.48 | 450.00 |
| 510040T · Regular Salaries. - Other | 0.00 | 0.00 |
| Total 510040T · Regular Salaries. | 145,719.98 | 261,950.00 |
| 510320T · Temporary Salaries. | | |
| 510320 · Temporary Salaries | 2,105.60 | 40,000.00 |
| 510320T · Temporary Salaries. - Other | 0.00 | 0.00 |
| Total 510320T · Temporary Salaries. | 2,105.60 | 40,000.00 |
| 513000T · Retirement - Miscellaneous | | |
| 518000 · Employer Contributions-457 | 9,793.60 | 21,000.00 |
| 551000 · Employee Contributions | 0.00 | |
| Total 513000T · Retirement - Miscellaneous | 9,793.60 | 21,000.00 |
| 513120T · Retirement - Social Security | | |
| 513120 · Social Security | 9,233.08 | 16,911.00 |
| 513140 · Medicare Tax | 2,159.46 | 3,955.00 |
| Total 513120T · Retirement - Social Security | 11,392.54 | 20,866.00 |
| 515080T · Health Insurance (eer share) | | |
| 515081 · Health Insurance | 25,591.68 | 50,000.00 |
| 515082 · Vision Insurance | 389.67 | 800.00 |
| 515083 · Dental Insurance | 2,359.48 | 3,200.00 |
| Total 515080T · Health Insurance (eer share) | 28,340.83 | 54,000.00 |
| 515260T · Unemployment Insurance | | |
| 517000 · Workers Comp Insurance | 7,770.26 | 22,000.00 |
| 515060 · State Unemployment Ins EDD | 0.00 | 1,600.00 |
| 513130 · CA SUI | 665.94 | 2,000.00 |
| 515260T · Unemployment Insurance - Other | 0.00 | 0.00 |
| Total 515260T · Unemployment Insurance | 8,436.20 | 25,600.00 |
| Total 510000 · Salaries and Employee Benefits | 205,788.75 | 423,416.00 |
| 520000 · Services and Supplies | | |
| 529540T · Utilities | | |
| 520845 · Trash | 2,512.24 | 4,100.00 |
| 529500 · Electricity | 3,132.59 | 5,500.00 |
| Total 529540T · Utilities | 5,644.83 | 9,600.00 |

Temecula Public Cemetery District
Profit & Loss Budget Performance
January 2022

| | <u>Jul '21 - Jan 22</u> | <u>Annual Budget</u> |
|--|-------------------------|----------------------|
| 524520T · Administrative Expenses | | |
| 518160 · Board Stipend | 3,450.00 | 11,250.00 |
| 520115 · Uniforms - Replacement Clothing | 1,620.36 | 3,600.00 |
| 520230 · Cellular Phone | 1,543.29 | 3,300.00 |
| 520705 · Food | 13.50 | 0.00 |
| 520930 · Insurance - Liability | 9,400.68 | 15,900.00 |
| 523100 · Memberships | 3,073.00 | 2,600.00 |
| 523290 · Bank Charges | 127.00 | 300.00 |
| 523621 · Subscriptions | 0.00 | 2,000.00 |
| 523660 · Computer Service | 2,773.92 | 7,000.00 |
| 523700 · Office Supplies | 418.65 | 0.00 |
| 523720 · Photocopies | 1,857.48 | 3,000.00 |
| 523760 · Postage/Mailing | 392.51 | 1,000.00 |
| 523840 · Computer Equip/Software/T1 | 803.32 | 2,500.00 |
| 524520 · County Journal Recording | 92.05 | 2,400.00 |
| 524530 · Storage Fees | 805.00 | 1,400.00 |
| 524540 · Payroll Processing Services | 2,249.67 | 4,100.00 |
| 524560 · Auditing | 9,900.00 | 11,000.00 |
| 524561 · Accounting | 5,425.00 | 9,500.00 |
| 524566 · Temp for e-File | 0.00 | 9,000.00 |
| 524800 · Drug Testing/Pre-Employment | 375.00 | 400.00 |
| 525025 · Legal - General Counsel | 2,160.00 | 30,000.00 |
| 525030 · Paychex HR Support | 2,797.59 | 5,400.00 |
| 526420 · Advertising | 266.00 | 1,800.00 |
| 527280 · Awards/Recognition | 0.00 | 300.00 |
| 527880 · Training/ Staff | 584.00 | 2,500.00 |
| 528140 · Conferences and Meetings | 3,715.57 | 30,000.00 |
| 528980 · Meals | 713.19 | 2,000.00 |
| 528990 · Semi-Annual Team Dinner | 3,092.25 | 5,000.00 |
| 529040 · Private Mileage Reimbursement | 0.45 | 2,500.00 |
| 529050 · Website | 350.00 | 800.00 |
| 529550 · Water | 543.61 | 1,600.00 |
| Total 524520T · Administrative Expenses | 58,543.09 | 172,150.00 |

Temecula Public Cemetery District
Profit & Loss Budget Performance
January 2022

| | Jul '21 - Jan 22 | Annual Budget |
|---|-------------------|---------------------|
| 524500T · Operational Expenses. | | |
| 521420 · Maint-Field Equipment | 9,676.75 | 10,000.00 |
| 522310 · Maint-Building Improvements | 0.00 | 2,500.00 |
| 522320 · Maint - Grounds | 9,117.60 | 16,500.00 |
| 522360 · Maintenance-Extermination | 3,579.00 | 6,000.00 |
| 523250 · Repurchase | 1,800.00 | 2,500.00 |
| 523800 · Engraving Expense | 1,257.00 | 2,500.00 |
| 525320 · Security Guard Services | 0.00 | 400.00 |
| 525600 · Security | 10,193.08 | 7,500.00 |
| 527100 · Fuel | 1,298.04 | 4,000.00 |
| 527180 · Operational Supplies | 5,139.12 | 13,000.00 |
| 528020 · Inventory | 4,123.88 | 8,500.00 |
| Total 524500T · Operational Expenses. | 46,184.47 | 73,400.00 |
| Total 520000 · Services and Supplies | 110,372.39 | 255,150.00 |
| 530000 · Other Charges | | |
| 530100 · Miscellaneous non-operating exp | 1,547.06 | 4,000.00 |
| Total 530000 · Other Charges | 1,547.06 | 4,000.00 |
| 540000 · Capital Assets | | |
| 542060T · Cemetery Grounds | | |
| 542040 · - Buildings, Capital Projects | 0.00 | 100,000.00 |
| 542060 · Improvements -Building | 0.00 | 6,000.00 |
| 542065 · Tree Renovaton | 0.00 | 7,500.00 |
| 548300 · Office Renovation | 0.00 | 6,000.00 |
| Total 542060T · Cemetery Grounds | 0.00 | 119,500.00 |
| 540040T · Land, Purchase of Land | | |
| 540042 · Future Cemetery Property | 8,292.00 | 150,000.00 |
| Total 540040T · Land, Purchase of Land | 8,292.00 | 150,000.00 |
| 546020T · Equipment, etc | | |
| 542070 · Well Motor | 0.00 | 60,000.00 |
| 546020 · Equipment - Automotive | 0.00 | 17,000.00 |
| 546240 · Mapping Software | 1,945.00 | 5,000.00 |
| Total 546020T · Equipment, etc | 1,945.00 | 82,000.00 |
| Total 540000 · Capital Assets | 10,237.00 | 351,500.00 |
| 551100G · Contrib to Other Funds - Gen | 0.00 | 292,434.00 |
| 551100E · Contrib to Other Funds - Endow | 0.00 | 226,000.00 |
| Total Expense | 327,945.20 | 1,552,500.00 |
| Net Ordinary Income | 469,113.09 | -351,500.00 |
| Other Income/Expense | | |
| Other Income | | |
| 731000 · Realized Gain (Loss) on Invest | 1,694.89 | 0.00 |
| 731100 · Unrealized Gain (Loss) on Invst | -81,064.58 | 0.00 |
| Total Other Income | -79,369.69 | 0.00 |
| Net Other Income | -79,369.69 | 0.00 |
| Net Income | 389,743.40 | -351,500.00 |

STIFEL PRESTIGE® ACCOUNT STATEMENT

1 1 1 D358545 SSNO001003

**TEMECULA PUBLIC CEMETERY
DIST ENDOWMENT PRINCIPAL
41911 C ST
TEMECULA CA 92592-3053**

Your Financial Advisor (LU04):
SANDRA WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:
4460 BROAD STREET
SUITE 210
SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: **Income**

RISK TOLERANCE: **Moderate**

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: **First In, First Out**

INVESTOR UPDATE

What are your financial resolutions for 2022? Put away more for retirement? Start saving for college? Review estate planning matters? Whatever your goals may be, your Stifel Financial Advisor can help.

ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

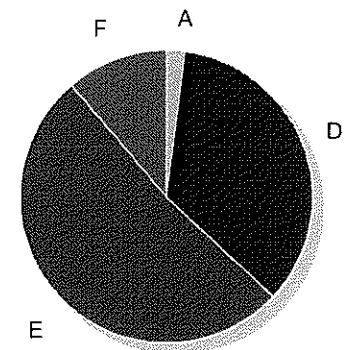
| PORTFOLIO SUMMARY | January 31 | December 31 |
|---|-----------------------|-----------------------|
| Net Cash Equivalents ** | 50,799.20 | 50,798.74 |
| Net Portfolio Assets held at Stifel | 2,406,520.02 | 2,427,187.72 |
| Net Portfolio Assets not held at Stifel | | |
| Net Portfolio Value | \$2,457,319.22 | \$2,477,986.46 |
| YOUR CHANGE IN PORTFOLIO VALUE | January 31 | December 31 |
| Net Cash Flow (Inflows/Outflows) ² | -5,197.14 | -894.58 |
| Securities Transferred In/Out | | |
| Income and Distributions | 6,349.61 | 633.55 |
| Change in Securities Value | -21,819.71 | -9,922.91 |
| Net Change in Portfolio Value | -\$20,667.24 | -\$10,183.94 |

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

² Does not include cost or proceeds for buy or sell transactions.
You have securities maturing and/or options expiring.

YOUR ASSET SUMMARY

| | Value on January 31, 2022 (\$) | Percentage of your account |
|--------------------------|-----------------------------------|-------------------------------|
| A Net Cash Equivalents** | 50,799.20 | 2.07% |
| D Fixed Income-Muni | 854,974.05 | 34.79% |
| E Fixed Income-Other | 1,274,361.51 | 51.86% |
| F Mutual Funds | 277,184.46 | 11.28% |
| Total Assets | \$2,457,319.22 | 100.00% |



STIFEL PRESTIGE® ACCOUNT STATEMENT

1 1 1 D358546 SSNO001003

**TEMECULA PUBLIC CEMETERY
DIST ENDOWMENT INTEREST
41911 C ST
TEMECULA CA 92592-3053**

Your Financial Advisor (LU04):

SANDRA WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:

4460 BROAD STREET
SUITE 210
SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income

RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out

INVESTOR UPDATE

What are your financial resolutions for 2022? Put away more for retirement? Start saving for college? Review estate planning matters? Whatever your goals may be, your Stifel Financial Advisor can help.

ACCOUNT PROTECTION

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Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

| PORTFOLIO SUMMARY | January 31 | December 31 |
|---|---------------------|---------------------|
| Net Cash Equivalents ** | 120,973.78 | 69,122.78 |
| Net Portfolio Assets held at Stifel | 757,651.02 | 810,857.08 |
| Net Portfolio Assets not held at Stifel | | |
| Net Portfolio Value | \$878,624.80 | \$879,979.86 |
| YOUR CHANGE IN PORTFOLIO VALUE | January 31 | December 31 |
| Net Cash Flow (Inflows/Outflows) ² | 5,197.14 | 894.58 |
| Securities Transferred In/Out | | |
| Income and Distributions | 2,294.59 | 2,586.01 |
| Change in Securities Value | -8,846.79 | -2,287.66 |
| Net Change in Portfolio Value | -\$1,355.06 | \$1,192.93 |

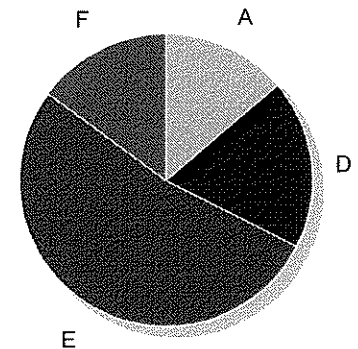
** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

² Does not include cost or proceeds for buy or sell transactions.

You have securities maturing and/or options expiring.

YOUR ASSET SUMMARY

| | Value on January 31, 2022 (\$) | Percentage of your account |
|--------------------------|-----------------------------------|-------------------------------|
| A Net Cash Equivalents** | 120,973.78 | 13.77% |
| D Fixed Income-Muni | 164,803.65 | 18.76% |
| E Fixed Income-Other | 462,037.44 | 52.59% |
| F Mutual Funds | 130,809.93 | 14.89% |
| Total Assets | \$878,624.80 | 100.00% |



A1 Monthly Revenues
July 2021-June 2022

| <u>FYE 06/30/22</u> | <u>July</u> | <u>August</u> | <u>September</u> | <u>October</u> | <u>November</u> | <u>December</u> | <u>January</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Single | | - | 11,000.00 | 2,000.00 | - | 5,000.00 | 6,000.00 |
| Single End | | - | 4,500.00 | 1,500.00 | - | 2,000.00 | 2,000.00 |
| Single/Dual | | - | 3,000.00 | - | 3,000.00 | - | - |
| S/D End | | - | 1,000.00 | - | 1,000.00 | - | - |
| Dual | 21,500.00 | 4,500.00 | 17,500.00 | 9,000.00 | 8,500.00 | 4,000.00 | 8,500.00 |
| Dual End | 8,000.00 | 2,000.00 | 8,000.00 | 4,000.00 | 4,000.00 | 3,000.00 | 4,000.00 |
| Collum | - | - | 1,600.00 | 3,100.00 | - | 400.00 | 2,500.00 |
| Colum End cenotaph | - | - | 2,200.00 | 3,100.00 | - | 600.00 | 2,000.00 |
| Ground Crem | 1,100.00 | - | - | - | - | - | 1,100.00 |
| G Crem End | 1,000.00 | - | - | - | - | - | 1,000.00 |
| O/C -B | 2,950.00 | 1,950.00 | 7,950.00 | 1,500.00 | 1,800.00 | 3,900.00 | 5,300.00 |
| O/C/-C | 2,400.00 | - | 800.00 | 2,800.00 | - | 800.00 | - |
| Vault | 220.00 | 220.00 | 220.00 | 440.00 | - | 1,125.00 | 220.00 |
| Crem Vase | - | - | 308.00 | 308.00 | - | 154.00 | 308.00 |
| Grave Vase | 200.00 | 100.00 | 300.00 | 125.00 | 75.00 | 100.00 | 200.00 |
| Set Fee | 1,700.00 | 500.00 | 3,000.00 | 1,250.00 | 1,250.00 | 1,800.00 | 1,850.00 |
| Niche | - | - | - | - | - | - | - |
| Non-Res | 3,000.00 | 1,500.00 | 3,000.00 | 4,500.00 | - | 3,000.00 | 1,500.00 |
| Disinter | - | - | - | - | - | - | - |
| Graveside | 1,000.00 | 500.00 | 7,000.00 | 3,000.00 | 1,000.00 | 3,000.00 | 3,500.00 |
| Engraving | - | 230.00 | 892.00 | 690.00 | - | 460.00 | 460.00 |
| 2nd End | - | 1,000.00 | 4,000.00 | - | - | 1,500.00 | 500.00 |
| Handling | 100.00 | - | - | 5,515.00 | - | - | - |
| Taxes | 36.77 | 28.01 | 72.47 | 76.39 | 6.57 | 99.23 | 63.71 |
| Labor | 1,023.23 | 631.99 | 1,459.53 | 1,015.61 | 293.43 | 1,376.77 | 1,068.29 |
| Total | 44,230.00 | 13,160.00 | 77,802.00 | 43,920.00 | 20,925.00 | 32,315.00 | 42,070.00 |

A2Cemetery Property
Fiscal Year 2021-2022

FYE 06/30/22

| | Jul | Aug | Sep | Oct | Nov | Dec | Jan |
|----------------|-----|-----|-----|-----|-----|-----|-----|
| Dual Lower -GM | 249 | 248 | 245 | 243 | 242 | 242 | 241 |
| Dual Upper -GP | 336 | 336 | 335 | 335 | 334 | 333 | 332 |
| Dual/ Single | 48 | 48 | 47 | 47 | 46 | 46 | 46 |
| Dual Manager | 28 | 28 | 28 | 28 | 28 | 28 | 28 |
| Singles | 110 | 110 | 107 | 107 | 107 | 107 | 105 |

| | | | | | | | |
|-------------------|-----|-----|-----|-----|-----|----|-----|
| Hexagon Wall | | | | | | | |
| Tier 1 | | | | | | | |
| Tier 2 | | | | | | | |
| Tier 3 | | | | | | | |
| Tier 4 | | | | | | | |
| Tier 5 | | | | | | | |
| Tier F-1 | 26 | 26 | 26 | 25 | 25 | 25 | 24 |
| Tier F-2 | 27 | 27 | 27 | 27 | 27 | 27 | 26 |
| Tier F-3 | 27 | 27 | 27 | 27 | 27 | 27 | 27 |
| Tier F-4 | 29 | 29 | 28 | 28 | 28 | 28 | 28 |
| Tier F-5 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| Grd Crem | 19 | 19 | 19 | 17 | 17 | 17 | 16 |
| Cenotaph | 47 | 47 | 47 | 47 | 47 | | 47 |
| Ossuary | 334 | 334 | 334 | 334 | 334 | | 334 |
| Cremation Benches | 2 | 2 | 2 | 2 | 2 | | 2 |

January 2022 Burial Depletion

Pre-Need

| | |
|------------------|--|
| Single Lots | |
| Dual Lots | |
| Wall | |
| Cremation Ground | |
| Dual Manager | |

At Need

| | |
|------------------|---|
| Single Lots | 2 |
| Dual Lots | 2 |
| Wall | 2 |
| Cremation Ground | 1 |
| Dual Manager | |
| Dual Single | |

January 2022

| January 2022 | | | | | | | February 2022 | | | | | | |
|--------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa | Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | | | | | |
| 30 | 31 | | | | | | | | | | | | |

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|----------------|--------------|----------------------------|---|-----------------------|-----------|
| Dec 26 | 27 | 28 | 29 | 30 | 31 | Jan 1, 22 |
| 2 | 3 | 4 | 5 Gettman Delivery Only | 6 | 7 Avila Mackley | 8 |
| 9 | 10 Olson | 11 | 12 | 13 10:00am Cindi Beaudet's Zoom Meeting 1:00pm OAPC (Microsoft Teams) | 14 Jimenez | 15 |
| 16 | 17 | 18 | 19 Jimenez Wong | 20 | 21 | 22 |
| 23 | 24 Silas | 25 Savant | 26 Lisano | 27 | 28 | 29 |
| 30 | 31 Fortezza | Feb 1 | 2 | 3 | 4 | 5 |