**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**ANNUAL MEETING**

 **30600 Pauba Rd**

**Conference Room A&B**

 **Temecula, California 92592**

**May 24, 2018**

**9:00 a.m.**

**MINUTES**

1. **Call To Order : 9:02 a.m.**
2. **Pledge of Allegiance: Led by Trustee Qualm**
3. **Roll Call**

Chair Vanderhaak, Vice Chair Qualm, Trustee Davis, Trustee Reese, Trustee Dugan General Manager, Cindi Beaudet

**STAFF:**

Foreman, Joe Sands, Administration, Michelle Hesselgesser, Legal Counsel, Steven Quintanilla-**All Present**

**Motions To Excuse: Motion was made by Trustee Dugan, seconded by Trustee Reese to excuse Trustee Davis early for a memorial service. Passed 5/0**

**Visitors:** Nancy Hughes, Sandra Wheeler

**Public Comments: No one from the public made an appearance, at 9:06 a.m. the public comment portion was closed.**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted

on must be posted 72 hours in advance.

1. **CLOSED SESSION ITEMS**

**A.CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**(Government Code Section 54956.8)**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes

Purchasing parties: Mission Hills Development

**B.1 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One potential case

Discussion regarding purchase of land for a fossil filter

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/23/2017

**D. Closed Session Announcements: Nothing to Report**

1. **Consent Calendar: Motion was made by Trustee Davis, seconded by Trustee Reese to accept the consent calendar as presented. Passed 5/0.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of April 26, 2018.

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the April 2018 Check Register Nos. 101100, 101200 and 101300.

 C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the April 2018 Bookkeeper Report.

1. **Financial Report: Motion was made by Trustee Davis to receive and file the April Financials, seconded by Trustee Reese and passed 5/0.**

A. April 2018 Balance Sheet

B. April 2018 Profit and Loss

C. April 2018 Wells Fargo Investments; principle and interest

Annual Meeting

1. Board Roster
2. Mission/Vision Statement
3. 2018-2019 Board of Directors Scheduled Meetings
4. City and Special District Events Calendar
5. Ad-Hoc Committees
6. Employee Benefits/ Staff Compensation/ Semi Annual dates
7. Investments/Financing

LUNCH

1. Strategic Planning
2. Policies
3. Timeline
4. Projected Forecast
5. Election of Officers/ Stipend Increase
6. General Council
* Volunteers/Labor Workers/Liability
* Per-Diem /Meals
* 52 Acres
* Rosenberg Rules of Order
* Conduct in the Board Room

**Trustee Davis excused himself at 1:51 p.m.**

 **Adjournment Time:2:41 p.m.**

**1st Motion Trustee Dugan 2nd Motion Trustee Reese**

Next Regular Board Meeting – June 21, 2018