

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
41911 C St, Temecula, Ca 92592**

OCTOBER 21, 2021 @ 8:00 a.m.

AGENDA- Estimated Time: 1 1/2 Hrs.

Join Zoom Meeting

<https://us02web.zoom.us/j/85866308775?pwd=WkplQ3hnZ3FhTHI3ZGJHN1lMREk5dz09>

Meeting ID: 858 6630 8775

Passcode: 027284

1. **CALL TO ORDER:** @8:00 a.m. by Trustee Qualm-

2. **INVOCATION / FLAG SALUTE:** Trustee Qualm

3. **ROLL CALL**
Chair Qualm, Trustee Vanderhaak, Trustee Dugan, Trustee Davis,
General Manager, Beaudet

MOTIONS TO EXCUSE: Trustee Reese

VISITORS: None

4. PUBLIC COMMENTS:

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

5. CONSENT CALENDAR:

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES

Recommendation: That the Board approve the minutes of the Regular Board Meeting of September 16, 2021

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the September-2021 Check Register Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT

Recommendation: That the Board receives and files the September 2021 Bookkeeper Reports.

6. ACTION ITEMS:

A. Trustee Reese Letter of Resignation

Recommendation: General Manager to send resignation letter to the Board of Supervisors, send form 700 for leaving office to Sacramento. Trustees to recommend any person to fill Trustee Reese's position. Term ending January 09, 2023. Attached is an application to give to any prospective candidate.

7. FINANCIAL REPORTS: Refer to check registers

- A. September 2021 Balance Sheet
- B. September 2021 Profit and Loss
- C. September 2021 Stifel Investments; principal and interest

8. GENERAL MANAGERS REPORTS:

- A. September 2021 Revenues
- B. September 2021 Plot Inventories
- C. September 2021 Depletion
- D. September Calendar

9. GENERAL COUNSEL REPORTS: Gustavo Lamanna

Setting arbitration in Los Angeles

10. FISCAL YEAR 2021-2022 SUBCOMMITTEES:

- A. 52-acre Cemetery Property (**Vanderhaak-Davis**)
- B. RFP'S sent to:
 - All American Asphalt-Corona
 - LC Paving & Sealing-Escondido
 - Agape Construction-Murrieta
 - Rock Force Construction-Irvine
- C. Landscape Plan (**Dugan-Qualm**)
- D. Cenotaph/ Ossuary (**Vanderhaak-**)
- E. Conférence Liaison (**Davis-Dugan**)
- E. Polices (**Qualm-Davis**)
- F. General Price List (**Qualm-**)
- G. Investments (**Davis-**)

11. FUTURE TRUSTEE AGENDA ITEMS:

Stewart Title- Pending
PSOMAS- Pending pre-construction meeting

12. CLOSED SESSION ITEMS:

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant Exposure to Litigation

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

c. Closed Session Announcement:

13. BOARD COMMENT:

14. ANNOUNCEMENTS:

15. ADJOURNMENT:

1st Motion:

2nd Motion:

All in Favor:

Next Regular Board Meeting – November 18, 2021

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 10:00:00 a.m. – 4:00 p.m., Monday through Friday. Or at www.temeculacemetery.org posted October 18, 2021

Due to COVID-19 all correspondence shall be conducted electronically until further notice.

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
41911 C St, Temecula, Ca 92592**

**September 16, 2021 @ 8:00 a.m.
MINUTES**

Join Zoom Meeting

<https://us02web.zoom.us/j/89878801384?pwd=Q2JHdUJmaWlCYU5mNVFVakQzVjhWUT09>

Meeting ID: 898 7880 1384

Passcode: 643109

1. **CALL TO ORDER:** @8:00 a.m. by Trustee Qualm-
2. **PLEDGE OF ALLEGIANCE:** Trustee Qualm
3. **ROLL CALL**
Chair Qualm, Vice-Chair Reese, Trustee Vanderhaak, Trustee Dugan, Trustee Davis, General Manager, Beaudet

MOTIONS TO EXCUSE: None

VISITORS: None

PUBLIC COMMENTS:

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board

of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

4. CONSENT CALENDAR:

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

Motion was made by Trustee Vanderhaak to accept the consent calendar as presented, seconded by Trustee Davis and passed with a 5/0 vote.

A. APPROVAL OF MINUTES

Recommendation: That the Board approve the minutes of the Regular Board Meeting of August 26, 2021

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the August-2021 Check Register Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT

Recommendation: That the Board receives and files the August 2021 Bookkeeper Reports.

5. **ACTION ITEMS:** No action taken

A. **Signature Needed for Pechanga Cultural Contract**

Recommendation: The Trustees read the amendment. Approve the Chairs signature.

B. **Mid-Year Budget Adjustment Recommendation**

Recommendation: Wages have surpassed minimum wage. New hires looking at 17.00 -18.00 dollars an hour. Using a Temp service will cost the District , 22.00-23.00 dollars per hour. This situation has come after the budget was completed and approved. Open for discussion at this Board meeting.

6. **FINANCIAL REPORTS:** A motion was made by Trustee Vanderhaak to receive and file the August financials, seconded by Trustee Dugan and passed with a 5/0 vote.

- A. August 2021 Balance Sheet
- B. August 2021 Profit and Loss
- C. August 2021 Stifel Investments; principal and interest

7. GENERAL MANAGERS REPORTS:

- A. August 2021 Revenues
- B. August 2021 Plot Inventories
- C. August 2021 Depletion
- D. August Calendar
- E. Bookkeeper will be out on medical for the month of October, there will be no financial reports that month for the board.
- F. CAPC Education Conference- Has been cancelled for Trustee Qualm and Trustee Dugan, Pending Joe Sands
- G. Avel Walker resigned from his position, looking for a replacement.

8. GENERAL COUNSEL REPORTS: Gustavo Lamanna

9. FISCAL YEAR 2021-2022 SUBCOMMITTEES:

- A. 52-acre Cemetery Property (**Vanderhaak-Davis**)
 - Received signed approved grading contract from County
 - Received amendment to the original Pechanga Contract
 - Sent all bonds and accompanying paperwork to the County.
- B. Landscape Plan (**Dugan-Qualm**)
- C. Cenotaph/ Ossuary (**Vanderhaak-Reese**)
- D. Conférence Liaison (**Davis-Dugan**)
 - Trustee Davis to present report from CSDA Annual
- E. Polices (**Qualm-Davis**)
- F. General Price List (**Qualm-Reese**)
- G. Investments (**Davis-Reese**)

10. FUTURE TRUSTEE AGENDA ITEMS:

General Contractors-

- Agape General Contractors Inc
- Murrieta Development
- D&D Pipeline

Dry Utilities- Contacted

RCWD- Bonds are Secured
County Bonds are Secured
Stewart Title- Pending
PSOMAS- Pending pre-construction meeting

11. CLOSED SESSION ITEMS:

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant Exposure to Litigation

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

c. Closed Session Announcement:

12. BOARD COMMENT:

13. ANNOUNCEMENTS:

14. ADJOURNMENT: 8:40am

1st Motion: Trustee Vanderhaak

2nd Motion: Trustee Reese

All in Favor: 5/0

Next Regular Board Meeting – October 21, 2021

Temecula Public Cemetery District

10/14/2021 10:37 AM

Register: 101100 · US Bank Checking

From 09/01/2021 through 09/30/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/08/2021	Audit AJ...		515100 · Life Insuranc...	Automatic with...	35.64	*		58,836.87
09/09/2021	090821	Downs Energy	201100 · Accounts Pay...	CL-93625	0.39			58,836.48
09/09/2021	091721	CalPers 457 Plan	201100 · Accounts Pay...		1,313.20	*		57,523.28
09/09/2021			101200 · US Bank Pay...	Funds Transfer	13,116.22	*		44,407.06
09/10/2021	8231	American Mini Storage	201100 · Accounts Pay...		115.00	*		44,292.06
09/10/2021	8232	Crowne Hill Consulti...	201100 · Accounts Pay...	15074	353.93	*		43,938.13
09/10/2021	8233	EcoFert Inc	201100 · Accounts Pay...	5009	490.00	*		43,448.13
09/10/2021	8234	Linda Glau CPA	201100 · Accounts Pay...		1,540.00	*		41,908.13
09/10/2021	8235	Nutrien Ag Solutions	201100 · Accounts Pay...	418716/418717	211.96	*		41,696.17
09/10/2021	8236	Protection One (corp)	201100 · Accounts Pay...	141523357	333.11	*		41,363.06
09/10/2021	8237	Streamline	201100 · Accounts Pay...	7235D26B-0010	50.00	*		41,313.06
09/10/2021	8238	Wildlife Control Ser...	201100 · Accounts Pay...	WL3254	450.00	*		40,863.06
09/10/2021	8239	California Dept of Ta...	201100 · Accounts Pay...	2nd QTR 2021	87.70	*		40,775.36
09/11/2021	Audit AJ...		101200 · US Bank Pay...	Monthly autom...	411.30	*		40,364.06
09/13/2021	8240	Craig Davis	201100 · Accounts Pay...	Conference Rei...	523.05			39,841.01
09/17/2021	8241	CR&R Incorporated	201100 · Accounts Pay...	1294777	340.18			39,500.83
09/17/2021	8242	Hank's Hardware & ...	201100 · Accounts Pay...	403586	70.81			39,430.02
09/17/2021	8243	Law Offices Of Quin...	201100 · Accounts Pay...	500	435.00			38,995.02
09/17/2021	8244	Southern California ...	201100 · Accounts Pay...	2-03-325-4707	621.06			38,373.96
09/17/2021	8245	Sparkletts	201100 · Accounts Pay...	5728175-090521	35.77			38,338.19
09/17/2021	8246	Standard Insurance C...	201100 · Accounts Pay...	160-513170-00...	272.48			38,065.71
09/17/2021	8247	Sun City Granite	201100 · Accounts Pay...	20322	155.00			37,910.71
09/17/2021	8248	American Mini Storage	201100 · Accounts Pay...		115.00			37,795.71
09/17/2021	092021	Downs Energy	201100 · Accounts Pay...	CL-04257	187.35	*		37,608.36
09/21/2021			101100G · Cash - Gen...	Deposit			48,470.88	86,079.24
09/23/2021	100121	CalPers 457 Plan	201100 · Accounts Pay...		1,312.90			84,766.34
09/23/2021	100421	California Public Em...	201100 · Accounts Pay...	7490021932 ...	3,925.93			80,840.41
09/23/2021			101200 · US Bank Pay...	Funds Transfer	8,704.50			72,135.91
09/30/2021			101100G · Cash - Gen...	Deposit			21,298.18	93,434.09

Temecula Public Cemetery District

10/14/2021 10:38 AM

Register: 101200 · US Bank Payroll
 From 09/01/2021 through 09/30/2021
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/03/2021	Audit AJ...		510040 · Regular Salar...	Bank Draft Am...	5,985.57	*		4,616.05
09/03/2021	Audit AJ...		510040 · Regular Salar...	Bank Draft Am...	2,795.69	*		1,820.36
09/03/2021	Audit AJ...		510040 · Regular Salar...	Monthly charg...	121.92	*		1,698.44
09/09/2021			101100 · US Bank Che...	Funds Transfer		*	13,116.22	14,814.66
09/11/2021	Audit AJ...		101100 · US Bank Che...	Monthly autom...		*	411.30	15,225.96
09/15/2021	Audit AJ...		525030 · Paychex HR ...		445.33	*		14,780.63
09/17/2021	Audit AJ...		510040 · Regular Salar...	Bank Draft Am...	9,184.79	*		5,595.84
09/17/2021	Audit AJ...		510040 · Regular Salar...	Bank Draft Am...	3,757.35	*		1,838.49
09/17/2021	Audit AJ...		510040 · Regular Salar...	Monthly charg...	174.08	*		1,664.41
09/23/2021			101100 · US Bank Che...	Funds Transfer			8,704.50	10,368.91

Temecula Public Cemetery District

10/14/2021 10:40 AM

Register: 101100 · US Bank Checking

From 09/01/2021 through 09/30/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/08/2021	Audit AJ...		515100 · Life Insuranc...	Automatic with...	35.64	*		58,836.87
09/09/2021	090821	Downs Energy	201100 · Accounts Pay...	CL-93625	0.39			58,836.48
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09/10/2021	8235	Nutrien Ag Solutions	201100 · Accounts Pay...	418716/418717	211.96	*		41,696.17
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09/17/2021	8247	Sun City Granite	201100 · Accounts Pay...	20322	155.00			37,910.71
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09/30/2021			101100G · Cash - Gen...	Deposit			21,298.18	93,434.09

Cindi Beudet

From: David Reese <david_reese2015@outlook.com>
Sent: Thursday, October 7, 2021 10:39 PM
To: Cindi Beudet
Subject: This stinks... ITS LOCATION DISCRIMINATION !!!
Attachments: Form_700 REESE.pdf

Cindi,

As you know I have decided to take a position with a company in Tucson Arizona, and per policies, I therefore must resign my position as a trustee. I wish it were different, and I could continue to push to get the escrow fiasco straightened out.

I will miss seeing this expansion done, as well as the friendship. I hope that the board gets going on the expansion so that it can get done before there is an availability issue at the current cemetery.

Dave

BOARD OF SUPERVISORS APPLICATION FORM PAGE 1

1. Title: Dr.

2. _____
First Middle Last

3. Position sought/areas of interest:

a. _____

b. _____

4. Driver's license # _____ 4. Date of birth _____

5. Sex: _____M _____F

6. Residence address: _____

City: _____ State: _____ Zip: _____

7. Preferred phone: (____) _____

8. Email: _____

9. Are you employed?: _____ Yes _____ No, retired _____ No, unemployed

10. If employed, please fill out the following information:

a. Place of employment: _____

b. Business title: _____

c. Work address: _____

City: _____ State: _____ Zip: _____

11. Are you a registered voter?: _____ 12. In which County? : _____

BOARD OF SUPERVISORS APPLICATION PAGE 2

12. Recent work experience:

Company Name	Address	City	State	Zip
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Job Title	Employed From – To
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Company Name	Address	City	State	Zip
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Job Title	Employed From – To
-----------	--------------------

Company Name	Address	City	State	Zip
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Job Title	Employed From – To
-----------	--------------------

13. Education:

Place of Education	Attended From – To	Degree Obtained
--------------------	--------------------	-----------------

Place of Education	Attended From – To	Degree Obtained
--------------------	--------------------	-----------------

Place of Education	Attended From – To	Degree Obtained
--------------------	--------------------	-----------------

14. Professional Licenses/Certificates

Certificate	Date Issued
-------------	-------------

Certificate	Date Issued
-------------	-------------

BOARD OF SUPERVISORS APPLICATION PAGE 3

15. Organizations/societies of which you are currently a member:

Name	From (Date):
Name	From (Date):
Name	From (Date):
Name	From (Date):

PLEASE ANSWER THESE QUESTIONS (EXTRA SPACE IS PROVIDED ON THE NEXT PAGE)

- 16. _____ Have you ever been affiliated (as an officer, owner, director, trustee, partner, advisor or consultant) with any institutions (corporations, firms, partnerships, business enterprises, non-profit organizations, etc.) within the past five years which might present a potential conflict of interest or appearance of conflict of interest with your requested appointment? If yes, please explain below.
- 17. _____ Do you own real property, personal property, financial holdings or receive income from any source which might present a potential conflict of interest or appearance of conflict of interest with your requested appointment? If yes, please explain below:
- 18. _____ Do you have a spouse who is currently an employee or appointee of the County of Riverside? If so, what is the entity, location and title?
- 19. _____ Have you ever been convicted of a violation of any federal, state, county or municipal law, regulation or ordinance? If yes, please explain below.
- 20. _____ Are you currently under federal, state or local investigation for possible violation of a criminal law or ordinance? If yes, please explain below.
- 21. _____ Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct, or been the subject of a complaint to any court, administrative agency, professional association, disciplinary committee, or other professional group? If yes, please explain below.
- 22. _____ Have you ever been involved in civil litigation, or administrative or legislative proceedings of any kind, as a plaintiff, defendant, respondent, witness or party in interest? If yes, please explain below.

BOARD OF SUPERVISORS APPLICATION PAGE 4

23. _____ Have you ever had any association with any person or group or business venture which could be used, even unfairly, to impugn or attack your character and qualifications for the requested appointment? If yes, please explain below.

24. _____ Do you know anyone who might take any steps, overtly or covertly, to attack your appointment? If yes, please explain below.

25. _____ Is there anything in your background which, if made known to the general public through your appointment, would cause an embarrassment to the Board of Supervisors? If yes, please explain below.

26. If you answered yes to any of the questions above, please explain (attach additional pages as necessary):

27. Please explain why you would like to serve as one of Supervisor Washington's appointees (attach additional pages as necessary):

28. If you are appointed, do you consent to making the following information public record: name, address, phone number and email? **Yes**

29. Please attach a copy of your U.S. Passport or your state issued driver's license.

AUTHORIZATION AND RELEASE

I understand that in connection with this application for appointment an extensive investigation of my business and personal background may be conducted. I hereby authorize the release of any and all information pertaining to me or businesses in which I participated, including information of a confidential or privileged nature in the possession of government or private agencies or individuals. I hereby release all such agencies or individuals who furnish such information from liability for damages which may result from furnishing the information requested.

SIGNATURE: _____

DATE: _____

A1 Monthly Revenues
July 2021-June 2022

<u>FYE 06/30/22</u>	<u>July</u>	<u>August</u>	<u>September</u>
Single		-	11,000.00
Single End		-	4,500.00
Single/Dual		-	3,000.00
S/D End		-	1,000.00
Dual	21,500.00	4,500.00	17,500.00
Dual End	8,000.00	2,000.00	8,000.00
Collum	-	-	1,600.00
Collum End cenotaph	-	-	2,200.00
Ground Crem	1,100.00	-	-
G Crem End	1,000.00	-	-
O/C -B	2,950.00	1,950.00	7,950.00
O/C-C	2,400.00	-	800.00
Vault	220.00	220.00	220.00
Crem Vase	-	-	308.00
Grave Vase	200.00	100.00	300.00
Set Fee	1,700.00	500.00	3,000.00
Niche	-	-	-
Non-Res	3,000.00	1,500.00	3,000.00
Disinter	-	-	-
Graveside	1,000.00	500.00	7,000.00
Engraving	-	230.00	892.00
2nd End	-	1,000.00	4,000.00
Handling	100.00	-	-
Taxes	36.77	28.01	72.47
Labor	1,023.23	631.99	1,459.53
Total	44,230.00	13,160.00	77,802.00

A2Cemetery Property
Fiscal Year 2021-2022

FYE 06/30/22

	Jul	Aug	Sep
Dual Lower -GM	249	248	245
Dual Upper -GP	336	336	335
Dual/ Single	48	48	47
Dual Manager	28	28	28
Singles	110	110	107

Hexagon Wall			
Tier 1			
Tier 2			
Tier 3			
Tier 4			
Tier 5			
Tier F-1	26	26	26
Tier F-2	27	27	27
Tier F-3	27	27	27
Tier F-4	29	29	28
Tier F-5	10	10	10
Grd Crem	19	19	19
Cenotaph	47	47	47
Ossuary	334	334	334
Cremation Benches	2	2	2

SEPTEMBER 2021 Burial Depletion Sales

Pre-Need

Single Lots	
Dual Lots	
Wall	
Cremation Ground	

At Need

Single Lots	3
Dual Lots	4
Wall	1
Cremation Ground	0
Dual Single	1

September 2021

September 2021							October 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Aug 29	30	31	Sep 1	2	3	4
Aug 29 - Sep 4				Cabling - Burial Thompson - Appt	Kyle Hadju - Appt Wellington - Burial	Cindi Adams - Appt	
	5	6	7	8	9	10	11
Sep 5 - 11		Closed	Bookeeper Parks - Burial	Haidu - Burial	Avel Thompson - Burial	Adams - Burial	
	12	13	14	15	16	17	18
Sep 12 - 18			Dionisi - Appt	Avel Porras - Appt Rozmanova - Appt Torres - Appt	Arnett - Burial Boad	Lenora - Appt Margis - Burial Porras - Burial	
	19	20	21	22	23	24	25
Sep 19 - 25		Dionisi - Burial Torres - Burial	Booher - Appt	Schrenner - Burial	Hunter - Appt Lenora - Burial	Rosmanova - Appt	
	26	27	28	29	30	Oct 1	2
Sep 26 - Oct 2		Booher - Burial Hunter - Burial	Jubren - Appt		Jubren - Burial Rosmanova - Burial		

Cindi Beaudet

From: Gonzalez, Miguel <MGONZALEZ@mbakerintl.com>
Sent: Thursday, October 14, 2021 3:19 PM
To: estimating@sukut.com
Cc: Cindi Beaudet
Subject: Proposal for construction of Lemon Hills Drive
Attachments: 03-06-2020- Scanned Mylars.pdf; RCWD Approved Water Improvement Plans 06-14-2021-Signed.pdf; 2407-TCP Temecula Public Cemetery Signed.pdf

Arial,

Thank you for taking my message this afternoon. As I mentioned in my call, The Temecula Public Cemetery District will construct Lemons Hills Drive as part of the offsite access improvements to new Cemetery. The project is located in the unincorporated area of Riverside County. The County of Riverside Transportation Department and Rancho California Water District will be in charge of the inspection. The Cemetery District has processed the approval of the plans with these agencies and the construction permit only requires to hire a contractor to schedule the pre-construction meeting and finalize the permit and construction schedule. There is no bidding date for this project. The District is requiring a proposal from a contractor that can start the work and complete it as soon as possible.

Among other items in the plans, the construction basically requires:

1. Clearing and Grubbing
2. Grading
3. Erosion Control
4. Construction of a new 8" water line
5. Construction of a 24" RCP Culvert with headwalls and riprap
6. Paving
7. Signing and Striping
8. Traffic Control at Benton Road

Cindi Beaudet, General Manager, from the Temecula Public Cemetery District will be in charge of the contracting documents for this project. Her information is below.

TEMECULA PUBLIC CEMETERY DISTRICT



Cindi Beaudet
General Manager

Phone: 951-699-1630
Cell: 951-541-8736
Fax: 951-699-1633

cindi@temeculacemetery.org

The plans for this project are attached. A SWPPP and Geotechnical Investigation report is available upon request. If there is any question regarding the plans, please feel free to call me or send me an email. If possible, a contractor that can take lead of the project and coordinate with any required subcontractors is preferred. Could you please let us know if you will be interested in provide a proposal for this project?