**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**41911 C St, Temecula, Ca 92592**

**MAY 19, 2022 @ 8:00 a.m.**

**MINUTES**

1. **CALL TO ORDER:** **@8:00 a.m. by Rosie Vanderhaak**
2. **INVOCATION / FLAG SALUTE: Rosie Vanderhaak**
3. **ROLL CALL**

Vice Chair- Vanderhaak, Trustee Dugan, Trustee Davis, Trustee Kelleher, General Manager, Beaudet, Foreman, Sands

**MOTIONS TO EXCUSE:** Chair, Qualm**: Motion was made by Trustee Dugan and seconded by Trustee Davis, passed with a 4/0 vote.**

**VISITORS:** **None**

1. **PUBLIC COMMENTS:**

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

**5.CONSENT CALENDAR: Motion was made by Trustee Davis to accept the consent calendar after explanation of check #8442, seconded by Trustee Dugan and passed with a 4/0 vote.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **APPROVAL OF MINUTES**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of April 21 ,2022

1. **APPROVAL OF CHECK REGISTERS**

*Recommendation:* That the Board approves the April 2022 Check Register Nos. 101100, 101200 and 101300.

1. **APPROVAL OF BOOKKEEPER REPORT**

*Recommendation:* That the Board receives and files the

April 2022 Bookkeeper Report.

1. **ACTION ITEMS:**
2. **Holman Capital-The Trustees watched a 30-minute presentation from Lance Holman displaying his lending options.**

*Recommendation:*  That the Trustees be present for a 30-minute online presentation by Lance Holman. Mr. Holman will be discussing lending options.

1. **FINANCIAL REPORTS: Motion was made by Trustee Dugan to receive and file the April financials, seconded by Trustee Kelleher and passed with a 4/0 vote.**

A. April 2022 Balance Sheet

B. April 2022 Profit and Loss

C. April 2022 Stifel Investments; principal and interest

1. Fiscal Year 2022-2023 DRAFT BUDGET#1

**Decision was made after discussion on salaries to revisit the 2nd draft budget in June. Motion made by Trustee Davis, seconded by Trustee Kelleher and passed with a 4/0 vote.**

**8. GENERAL MANAGERS REPORTS:**

1. April 2022 Revenues
2. April 2022 Inventory
3. April 2022 Depletion
4. April 2022 Calendar
5. J.W Marriot and Conference -August 22, 2022
6. **GENERAL COUNSEL REPORTS:**

**10. FISCAL YEAR 2022-2023 SUBCOMMITTEES with GM**

1. 52-acre Cemetery Property (**Vanderhaak-Davis)**

* **Construction began 02/24/2022**

1. Landscape Plan (**Dugan-Qualm**)
2. Cenotaph/ Ossuary (**Vanderhaak-Kelleher**)
3. Conférence Liaison (**Davis-Dugan**)

**CSDA- 08/22/2022 check in**

**Check out 08/25/2022**

E. Polices (**Qualm-Davis**)

F. General Price List (**Kelleher-Vanderhaak**)

G. Investments (**Davis-Dugan**)

**11.** **FUTURE TRUSTEE AGENDA ITEMS:**

Stewart Title- Pending

Lance Holman- Holman Capital

Bill Morton- Muni Finance

**12.CLOSED SESSION ITEMS: Gustavo Lamanna- Attorney at Law**

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant Exposure to Litigation

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

1. **Closed Session Announcement:**

**13**. **BOARD COMMENT:**

**14**. **ANNOUNCEMENTS:**

Next Regular Board Meeting – Requesting June 23, 2022

**Motion was made by Trustee Kelleher to move the June board meeting to accommodate Chair Qualm, seconded by Trustee Davis and passed with a 4/0 vote.**

**15**. **ADJOURNMENT: 10:02 am**

**1st Motion: Trustee Kelleher**

**2nd Motion: Trustee Dugan**

**All in Favor: 4/0**