**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**41911 C St, Temecula, Ca 92592**

**OCTOBER 21, 2021 @ 8:00 a.m.**

**MINUTES**

1. **CALL TO ORDER:** @8:01 a.m. by Trustee Qualm-
2. **INVOCATION / FLAG SALUTE:** Trustee Qualm
3. **ROLL CALL**

Chair Qualm, Trustee Vanderhaak, Trustee Dugan, Trustee Davis, General Manager, Beaudet

**MOTIONS TO EXCUSE:** Motion made by Trustee Dugan to excuse Trustee Reese, seconded by Trustee Davis and passed with a 4/0 vote.

**VISITORS:** None

1. **PUBLIC COMMENTS:**

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

**5.CONSENT CALENDAR: Motion made by Trustee Vanderhaak to receive the consent calendar as presented, seconded by Trustee Davis and passed with a 4/0 vote.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **APPROVAL OF MINUTES**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of September 16,2021

1. **APPROVAL OF CHECK REGISTERS**

*Recommendation:* That the Board approves the September-2021 Check Register Nos. 101100, 101200 and 101300.

1. **APPROVAL OF BOOKKEEPER REPORT**

*Recommendation:* That the Board receives and files the

September 2021 Bookkeeper Reports.

1. **ACTION ITEMS: Motion was made by Trustee Davis to receive and file the resignation letter of Trustee David Reese, seconded by Trustee Qualm and passed with a 4/0 vote.**
2. **Trustee Reese Letter of Resignation**

*Recommendation:* General Manager to send resignation letter to the Board of Supervisors, send form 700 for leaving office to Sacramento. Trustees to recommend any person to fill Trustee Reese’s position. Term ending January 09, 2023. Attached is an application to give to any prospective candidate.

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1. **FINANCIAL REPORTS: Motion was made by Trustee Dugan to refer to check registers during the bookkeepers’ medical leave, seconded by Trustee Vanderhaak and passed with a 4/0 vote.**

A. September 2021 Balance Sheet

B. September 2021 Profit and Loss

C. September 2021 Stifel Investments; principal and interest

**8. GENERAL MANAGERS REPORTS:**

1. September 2021 Revenues

B. September 2021 Plot Inventories

C. September 2021 Depletion

D. September Calendar

1. **GENERAL COUNSEL REPORTS: Gustavo Lamanna**

**Setting arbitration in Los Angeles**

**10. FISCAL YEAR 2021-2022 SUBCOMMITTEES:**

1. 52-acre Cemetery Property (**Vanderhaak-Davis)**
2. **RFP’S sent to:**

* **All American Asphalt-Corona**
* **LC Paving &Sealing-Escondido**
* **Agape Construction-Murrieta**
* **Rock Force Construction-Irvine**

1. Landscape Plan (**Dugan-Qualm**)
2. Cenotaph/ Ossuary (**Vanderhaak- Davis**)
3. Conférence Liaison (**Davis-Dugan**)

E. Polices (**Qualm-Davis**)

F. General Price List (**Qualm- Vanderhaak**)

G. Investments (**Davis-Dugan**)

**11.** **FUTURE TRUSTEE AGENDA ITEMS:**

Stewart Title- Pending

PSOMAS- Pending pre-construction meeting

**12.CLOSED SESSION ITEMS: Went into closed session at 8:25 am**

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant Exposure to Litigation

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

1. **Closed Session Announcement: Nothing to Report**

**Motion was made to end closed session at 8:30 am by Trustee Vanderhaak, seconded by Trustee Dugan and passed with a 4/0 vote**

**13**. **BOARD COMMENT:**

**14**. **ANNOUNCEMENTS:**

**15**. **ADJOURNMENT: 8:35am**

**1st Motion: Trustee Davis**

**2nd Motion: Trustee Dugan**

**All in Favor: 4/0**

Next Regular Board Meeting – November 18, 2021