

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA**

May 15, 2014

8:00 a.m.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

A. Chair Trustee Struikmans, Vice Chair Trustee Dugan, Trustee Miller, Trustee Vanderhaak, Trustee Qualm, General Manager, Cindi Beaudet

B. Motions To Excuse

C. **Visitors:**

D. PUBLIC COMMENTS

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Each individual will be allowed 3 minutes to address the BOT, no item (s) will be acted on.

4. CLOSED SESSION ITEMS

A. Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8
Location: 43535 Preece Lane, Temecula (Assessor Parcel No. 944-323-022)
Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association
[Under Negotiation: Price and terms of payment.](#)

- B. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8
Location: Assessor Parcel No. 924-360-002
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District
[Under Negotiation: Price and terms of payment.](#)

C. Closed Session Announcements

5. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of April 23, 2014.

B. Approval of Check Registers

Recommendation: That the Board approves April 2014 Check Register Nos. 101100, 101200 and 101300.

C. Approval Bookkeeper Report

Recommendation: That the Board receive and file the April 2014 Bookkeeper Report.

6. ACTION ITEMS

A. Reno Construction and Don Hanson Construction

Recommendation: That the Board of Trustees after review of the proposal reach an agreement as to who will be the project manager.

B. Hogan Grave locations

Recommendation: That the Chair submits a second letter via certified mail

C. Law Offices of Hugh Bavaro for Lupe Echavarri

Recommendation: That the board discuss and forward onto our legal counsel.

7. GENERAL MANAGER'S REPORTS

A. Financial Report

- i. April 2014 Balance Sheet
- ii. April 2014 Profit and Loss
- iii. 2014-2015 Proposed Budget (2nd Draft)
- iv. April 2014 Wells Fargo Investments

B. April 2014 Revenues

C. April 2014 Plot Inventory

D. April 2014 Calendar

E. Memorial Day Service May 26 @ 10:00 a.m.

F. Stephen Struikmans re-appointment request letter mailed 05/05/2014

G. Legislation Days May 19-21, 2014

H. Lake Elsinore Storm Game

I. CSDA Conference September 29-October 2nd Palm Springs

8. GENERAL COUNSEL REPORTS

- A. Returned check \$675.00

9. SUBCOMMITTEE REPORTS

A. Rancho Highlands Community Association (Struikmans/ Vanderhaak)

B. New Cemetery Property (Dugan/ Qualm)

C. Five Year Landscape Plan (Beaudet/Vanderhaak)

D. Cenotaph (Miller)

E. Investment (Beaudet/Dugan)

F. Conference Liason (Miller)

G. Policies (Struikmans, Dugan)

10. FUTURE TRUSTEE AGENDA ITEMS

June annual planning meeting: June 28th 10:00 a.m.

June 26

July 17

August 21

Sept TBD/ Local area meeting

Oct TBD/ CAPC

November 20

December TBD/ Dark

11. BOARD COMMENTS

12. ANNOUNCEMENTS

A. Next Regular Board Meeting – June 26, 2014

13. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Agenda available online at www.temeculapubliccemeterydistrict.org Posted May 12, 2014