**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**March 18, 2021 @ 8:00 a.m.**

**Teleconferenced**

**Government Code #54953(b)**

**Minutes**

1. **Call To Order:**@ **8:00 a.m. by Trustee Qualm**
2. **Pledge of Allegiance:** Trustee Qualm
3. **Roll Call**

Chair Qualm, Vice-Chair Reese, Trustee Vanderhaak, Trustee Dugan, Trustee Davis, General Manager, Beaudet

**Motions to Excuse:** **Motion was made by Trustee Reese to excuse Trustee Dugan to accommodate a scheduled appointment. Seconded by Trustee Vanderhaak and passed 4/0.**

**Visitors: None**

**Public Comments:**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar: Motion was made by Trustee Qualm to accept the consent calendar as presented, seconded by Trustee Davis and passed with a 5/0 vote.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of February 18, 2021

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the February- 2021 Check Register Nos. 101100, 101200 and 101300.**Trustee Vanderhaak questioned check #8055 and who it was.**

1. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receives and files the

February 2021 Bookkeeper Reports.

1. **Action Items**
2. **Land Appraisal- Santolucito Dore’ A motion was made by Trustee Vanderhaak to pursue the appraisal, the motion included to pay the 50% down to initiate the job. Seconded by Trustee Davis and passed with a 5/0 vote.**

*Recommendation:* This appraisal is regarding the vacant lot behind the cemetery District, owned by the Rancho Highlands association. The appraiser was referred by the city of Temecula. Please read email thread and direct the manager if she should proceed with the down payment of 50% of $3,400.00

1. **Michael Baker aka RBF**

*Recommendation:* See attached the redlines from the Rancho Ca Water District, December 2020 and the latest revisions March 2021.

1. **Fiscal Year ending June 30, 2020**

*Recommendation:* The Trustees discuss moving funds from the Riverside County Auditors.

* + - 1. General fund #101100G, Manager recommends moving 1,000,000.00 to ACO

**A motion was made by Trustee Vanderhaak to move the 1,000,000.00 from the General Fund #101100-G over to the ACO Fund #101100-C, seconded by Trustee Reese and passed with a 5/0 vote.**

* + - 1. Endowment Fund, Manager suggest moving $387,575.00 from principle to Stifel account
      2. Endowment Fund, Manager suggest moving $7,421.41 from interest to Stifel account

Last transfer to ACO was 2018

Last transfer to Stifel was 2018

**A motion was made by Trustee Dugan to move the Endowment principal and interest from the county to Stifel. Seconded by Trustee Davis and passed with a 5/0 vote. Total $394,996.41**

1. **Financial Reports: Motion was made by Trustee Vanderhaak to receive and file the February financials, seconded by Trustee Dugan and passed with a 5/0 vote.**

A. February 2021 Balance Sheet with explanation of“NET POSITION”

B. February 2021 Profit and Loss

C. February 2021 Stifel Investments; principal and interest

**7. General Managers Reports:**

1. February 2021 Revenues

B. January 2021 Plot Inventories

C. February 2021 Depletion

D. Calendar

**8.General Counsel Reports: Gustavo Lamanna**

**Nothing to report**

**9. Fiscal Year 2020-2021 Subcommittees**

1. 52-acre Cemetery Property (**Vanderhaak-Davis)**
2. Landscape Plan (**Dugan-Qualm**)
3. Cenotaph/ Ossuary (**Vanderhaak-Reese**)

D. Conférence Liaison (**Davis-Dugan**)

E. Polices (**Qualm-Davis**)

F. General Price List (**Qualm-Reese**)

G. Investments (**Davis-Reese**)

**10.** **Future Trustee Agenda Items:**

General Contractors

Dry Utilities

RCWD

Transportation

Stewart Title

Senator Melissa Melendez

**11.CLOSED SESSION ITEMS:**

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

1. **Closed Session Announcement**

**Nothing to report**

**12**. **Board Comment:**

**13**. **Announcements:**

**14**. **Adjournment Time: 9:12 am**

**1st Motion: Trustee Reese**

**2nd Motion: Trustee Davis**

**All in Favor: 4/0- Trustee Dugan absent**

Next Regular Board Meeting – April 15, 2021