

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA**

September 26, 2013

8:00 a.m.

MINUTES

1. CALL TO ORDER: 8:00 AM

2. PLEDGE OF ALLEGIANCE: Led by Trustee Vanderhaak

3. ROLL CALL

A. Chair Stephen Struikmans; Vice Chair Mike Dugan, Trustee Henry Miller; Trustee Rosie Vanderhaak, General Manager, Cindi Beaudet, **All Present**

B. Motions To Excuse: **Trustee Miller excused himself at 9:50am**

C. INTRODUCTION OF VISITORS/GUESTS: LINDA HALLEY FOR FINANCIAL REPORTS

D. PUBLIC COMMENTS: 8:01 am, motion made by Trustee Vanderhaak to close the public session at 8:02 am, seconded by Trustee Miller and passed 4/0

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District.

4. CLOSED SESSION ITEMS

- A. Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8
Location: 43535 Preece Lane, Temecula (Assessor Parcel No. 944-323-022)
Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association
Under Negotiation: Price and terms of payment.
Manager Cindi Beaudet read out loud a letter requested by the Board to be sent to the Rancho Highlands Attorney.

- B. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8
Location: Assessor Parcel No. 924-360-002
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District

Under Negotiation: Price and terms of payment.

Trustee Vanderhaak recommended that the chair call the president of the Rancho Ca Water District and get some information to share with the board at the next meeting in October before agreeing to purchase price.

- C. Conference With Legal Counsel Jeffery Morris Regarding Existing Litigation Pursuant to Government Code Section 54956.9 (a)
Steve Gonzales vs. Temecula Public Cemetery District, et al.

Case Number: RIC1214831

Manager Cindi Beaudet read the mediation report for Attorney Jeffrey Morris, mediation settled out at \$77,500.00. SDRMA, Cindi Beaudet and Jeffrey Morris all signed the court documents, the case is closed.

D. CLOSED SESSION ANNOUNCEMENTS

5. CONSENT CALENDAR: Trustee Miller moved to approve the consent calendar, seconded by Trustee Vanderhaak and passed 4/0

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of August 29, 2013.

B. Approval of Check Registers

Recommendation: That the Board approve August 2013 Check Register Nos. 101100, 101200 and 101300.

C. Bookkeeper Report

Recommendation: That the Board receive and file the August 2013 Bookkeeper Report.

6. ACTION ITEMS

A. Trustees to be Employees

Recommendation: The Board to accept new status and to provide manager with personal identification.

Trustees are to provide manager with their personal identification asap so she can get them set up thru payroll.

7. GENERAL MANAGER'S REPORTS

A. Financial Report: Motion was made by Trustee Vanderhaak to receive and file the August 2013 financials seconded by Trustee Dugan and passed 4/0.

- i. August 2013 Balance Sheet
- ii. August 2013 Profit and Loss
- iii. August 2013 Wells Fargo Investments

B. August 2013 Revenues

C. August 2013 Plot Inventory

D. August Calendar

E. Paino Lots

F. Local Area Meeting October 17, 2013 Sunnyslope in Beaumont

G. CAPC Conference, October 03, 2013 located in Irvine, Ca.

H. SDRMA Workers Compensation

I. Rancho Highlands Meeting 9-25-2013

No Action

8. GENERAL COUNSEL REPORTS

9. SUBCOMMITTEE REPORTS

A. Rancho Highlands Community Association (Dugan/ Vanderhaak)

B. New Cemetery Property (Dugan/ Struikmans)

C. Five Year Landscape Plan (Beaudet/Vanderhaak)

D. Cenotaph (Miller)

E. Investment (Beaudet/Dugan)

F. Conference Liason (Miller)

10. FUTURE AGENDA ITEMS

- A. Election of Officers first meeting in January
- B. Review compensation policy

11. BOARD COMMENTS

Manager Cindi Beaudet has spoken with a candidate for possible Trustee position

12. ANNOUNCEMENTS

- A. Next Regular Board Meeting – October 24, 2013

13. ADJOURNMENT: Motion was made by Trustee Vanderhaak to adjourn the regular Board meeting at 10:11 am, seconded by Trustee Dugan and passed 3/0