

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA**

September 17, 2014

8:00 a.m.

MINUTES

1. CALL TO ORDER: 8:02 A.M.

2. PLEDGE OF ALLEGIANCE : Led by Steve

3. ROLL CALL

A. Chair Trustee Struikmans, Vice Chair Trustee Dugan, Trustee Miller, Trustee Vanderhaak, Trustee Qualm, General Manager, Cindi Beaudet General Manager, Steve Q, Legal Counsel

B. Motions To Excuse

C. Visitors: Nancy Hughes

D. PUBLIC COMMENTS: Trustee Dugan moved to close Public Comments, seconded by Trustee Miller and passed 5/0

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Each individual will be allowed 3 minutes to address the Board of Trustees; no item (s) will be acted on.

4. CLOSED SESSION ITEMS

A. Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8

Location: 43535 Preece Lane, Temecula (Assessor Parcel No. 944-323-022)

Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association

[Under Negotiation: Price and terms of payment.](#)

- B.** Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8
Location: Assessor Parcel No. 924-360-002
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District
[Under Negotiation: Price and terms of payment.](#)

Motion was made by Trustee Vanderhaak to Remove "Surplus Land" from item C in Closed Session, and move to 6-C in open session, seconded by Trustee Dugan and passed 5/0

- D.** Closed Session Announcements **Nothing Reportable**

5. CONSENT CALENDAR Motion was made by Trustee Vanderhaak to accept the Consent Calendar as presented, seconded by Trustee Dugan and passed 5/0

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of August 21, 2014.

B. Approval of Check Registers

Recommendation: That the Board approve the August 2014 Check Register Nos. 101100, 101200 and 101300.

C. Approval Bookkeeper Report

Recommendation: That the Board receive and file the August 2014 Bookkeeper Report.

6. ACTION ITEMS

A. Medical Resolution: Table

Recommendation: That the Board of Trustees rescinds the original Medical Resolution dated 1990, per legal counsel and auditors' advice and approve the current resolution.

B. Real Estate Agents: Motion was made by Trustee Dugan to retain Nancy Hughes to sell or lease the 40 acres, seconded by Trustee Qualm and passed 5/0.
Districts Legal counsel to produce Exclusive Rights Contract for the District.

Recommendation: That the Board of Trustees brings into open session which Real Estate agent will be representing the District.

C Surplus Land Disposal Government Code Section 54220: Motion was made by Trustee Miller to sign resolution 2014-01 for the sale of Surplus land, seconded by Trustee Dugan and carried 5/0

Location: Assessor Parcel No. 924-360-002
Negotiating Party: Temecula Public Cemetery
Resolution 2014-1

7. GENERAL MANAGER'S REPORTS: Motion was made by Trustee Miller to receive and file the August financials, seconded by Trustee Vanderhaak and passed 5/0

A. Financial Report

- i. August 2014 Balance Sheet
- ii. August 2014 Profit and Loss
- iii. August 2014 Wells Fargo Investments

Motion was made by Trustee Qualm to accept the managers' report as presented, seconded by Trustee Dugan and passed 5/0

B. August 2014 Revenues

C. August 2014 Plot Inventory

D. August 2014 Calendar

E. District of Distinction filed 8/14/2014: Received!!!!

F. SDRMA, No paid Liability or Workers Comp Claims 2013-2014

G Local Area Meeting September 18, 2014 Santa Ana Cemetery: Not in Attendance, Dale, Rosie and Pastor.

H. CSDA Conference, September 29-October 2nd Palm Springs: Dale Cancelled

I. CAPC Conference, October 10, 2014 Lake Tahoe

J. Note of appreciation

8. GENERAL COUNSEL REPORTS

- A. Returned check \$675.00
- B. Returned Check \$1,280.00
Waiting on legal counsel

9. SUBCOMMITTEE REPORTS

- A. Rancho Highlands Community Association (Struikmans/ Vanderhaak)
- B. New Cemetery Property (Dugan/ Qualm)
- C. Five Year Landscape Plan (Vanderhaak/ Beaudet)
- D. Cenotaph (Miller)
- E. Investment (Qualm/Dugan)
- F. Conference Liason (Miller)
- G. Policies (Struikmans/ Dugan) **Trustee Dugan wants to see Accident policy.**
- H. General Price List (Vanderhaak/ Beaudet)

10. FUTURE TRUSTEE AGENDA ITEMS

January 2015 Election of Officers
Rotation of Committees

11. BOARD COMMENTS

12. ANNOUNCEMENTS

- A. Next Regular Board Meeting – October 16, 2014

13. ADJOURNMENT: **Motion was made by Trustee Dugan to adjourn the Special meeting at 9: 49, seconded by Trustee Miller and passed 4/0**