**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California 92592**

**June 16, 2016**

**8:00 a.m.**

**AGENDA**

1. **Call To Order :**
2. **Pledge of Allegiance,** Led by Chair Dugan
3. **Roll Call**
* Chair Dugan, Vice Chair Vanderhaak, Trustee Miller, Trustee Qualm, Trustee Struikmans General Manager, Cindi Beaudet
* **Motions To Excuse:**
* **Visitors:** Don Turcotte, Southwest Construction, Steve Quintanilla Attorney at Law
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 15 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of May 26, 2016.

1. **Approval of Check Registers**

*Recommendation:* That the Board approve the May 2016 Check Register Nos. 101100, 101200 and 101300.

 C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the May 2016 Bookkeeper Report.

1. **Action Items**

A. CSDA BALLOT

*Recommendation:* That the Board of Trustees upon motion nominate one of the three nominees running for Seat B. Ronald Coats, Jim DeMonaco, Bill Nelson

B. Riverside County signature forms, SPM AP-2 AND SPM AP 3

*Recommendation:* That the Board of Trustees signs the forms and directs manager to return signed documents to the County of Riverside, controller’s office.

1. **Financial Report**

A. May 2015-2016 Balance Sheet

B. May 2015-2016 Profit and Loss

C. Fiscal Year 2016/2017 **Proposed Budget #3**

D. May 2016 Wells Fargo Investments; principle and interest

**7. General Managers Reports**

1. May 2014-2015 Revenues
2. May 2015-2016 Revenues

C. May 2015-2016 Plot Inventories

D. May 2016 Calendar

E. Escrow Instructions

F. **CAPC** attendees

 **Friday, October 7, 2016
Saturday, October 8, 2016**
**LakeTahoe Resort Hotel
So. Lake Tahoe, CA**

G. **CSDA** attendees

**Monday, October 10, 2016**

**Thursday, October 13, 2016**

**San Diego, Ca**

1. **General Counsel Reports**

9**. Subcommittee Reports**

1. 52 acre Cemetery Property (Dugan/ Qualm**)**
2. Five Year Landscape Plan (Vanderhaak/ Beaudet)

C. Cenotaph (Miller / Struikmans)

D. Investment (Qualm/Vanderhaak)

E. Conference Liaison (Miller/ Struikmans)

F. Policies (Struikmans / Dugan)

G. General Price List (Vanderhaak / Beaudet

10. **CLOSED SESSION ITEMS**

Public Employee Performance Evaluation

Pursuant to Government Code Section 54957

Title: District Manager

Confernce with Labor Negotiator

Pursuant to Government Code Section 54957.6

District’s Designated Representative: Steven B. Quintanilla, General Counsel

Unrepresented Employee: District Manager

**\*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar, Ana Luz Salazar, Romulo Ramirez, and Does 1-10, inclusive; Riverside County Superior Court Case No. RIC1507434

**\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes, not present

Purchasing parties: Mission Hills Development

In Escrow

1. Closed Session Announcements

 11 **Future Trustee Agenda Items**

12. **Board Comments**

13 **Announcements:**

* Annual Planning Meeting 06/23/2016, 9:00 a.m.
1. Next Regular Board Meeting –July 21, 2016

14. **Adjournment:**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Request agendas at rctpcdverizon.net Posted June 13, 2016