**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California 92592**

**March 31, 2016**

**8:00 a.m.**

**Minutes**

1. **Call To Order :** 8:01 a.m.
2. **Pledge of Allegiance** Led by Trustee Miller
3. **Roll Call**
* Chair Dugan, Vice Chair Vanderhaak, Trustee Miller, Trustee Qualm, ~~Trustee Struikmans~~ General Manager, Cindi Beaudet
* **Motions To Excuse:** Motion was made by Trustee Vanderhaak to excuse Trustee Struikmans, seconded by Trustee Miller and passed 4/0
* **Visitors:** Don Turcotte, Southwest Construction, Ben Jones Attorney at Law~~, Nancy Hughes Rancon Real Estate~~
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar**, Motion was made by Trustee Miller to accept the consent calendar as presented, seconded by Trustee Vanderhaak and passed 4/0

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of February 18, 2016.

1. **Approval of Check Registers**

*Recommendation:* That the Board approve the January 2016 Check Register Nos. 101100, 101200 and 101300.

 C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the February 2016 Bookkeeper Report.

1. **Action Items**
2. **Public Employees Medical and Hospital Act; Resolution 09/01/1990**

*Recommendation:* That the Board of Trustees reviews the information provided by the Manager and Legal Counsel, and then direct the Manager as to what they wish to do about the future payments towards medical retirement benefits.

Trustees have read and discussed the options; their decision at this time is to leave the resolution as is.

B. **Local Area Meeting; El Centro 04/21/2016**

*Recommendation:* That the Board of Trustees directs the manager to rsvp to CAPC; trustees to spend the night?

Motion was made by Trustee Vanderhaak to approve the night’s stay for Trustees, Dugan, Miller and Qualm*.* Seconded by Trustee Qualm and passed4/0

1. **General Managers Reports**
2. Financial Report
	* 1. February 2016 Balance Sheet
		2. February 2016 Profit and Loss
		3. February 2016 Wells Fargo Investments; principle and interest

Motion was made by Trustee Dugan to receive and file the February financials, seconded by Trustee Vanderhaak and passed 4/0

1. February 2015 Revenues
2. February 2016 Revenues

D. February 2016 Plot Inventory

E. February 2016 Calendar

F. SDRMA; Longevity distribution

G. SDRMA; No rate increase F.Y. 16/17

H. 2015/2016 Advertising budget; $2,000.00

Managers’ report reviewed and discussed, motion was made by Trustee Miller to accept the reports, seconded by Trustee Qualm and passed 4/0

1. **General Counsel Reports**

Urgency Item to be placed in closed session, motion made by Trustee Vanderhaak and seconded by Trustee Miller, passed 4/0

1. **Subcommittee Reports**

A. 52 acre Cemetery Property (Dugan/ Qualm**)**

B. Five Year Landscape Plan (Vanderhaak/ Beaudet)

C. Cenotaph (Miller / Struikmans) Miller discussed a 3 min video costing upwards of $3000.00, Tabled.

D. Investment (Qualm/Vanderhaak)

E. Conference Liaison (Miller/ Stuikmans)

F. Policies (Struikmans / Dugan)

G. General Price List (Vanderhaak / Beaudet)

1. **CLOSED SESSION ITEMS**

**\*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar, Ana Luz Salazar, Romulo Ramirez, and Does 1-10, inclusive; Riverside County Superior Court Case No. RIC1507434

**\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes, not present

Negotiating parties: Mission Hills Development and Rancon Real Estate

Under negotiation: Counter Offer

**Single potential exposure to litigation item pursuant to; Government Code Section §54956.9.**

General Manager Cindi Beaudet vs Veterans of Foreign Wars Post #4089

1. Closed Session Announcements: There are none
2. **Future Trustee Agenda Items**

RBF, COST TO MOVE EXISTING LEMON HILLS ROAD

1. **Board Comments**

03/2016 CAPC report given by Trustee Miller

1. **Announcements:** Motion to move the April 21st meeting to accommodate the Local area meeting. Motion was made by Trustee Vanderhaak and seconded by Trustee Miller, passed 4/0

Recommendation: April 28th, 2016

1. Next Regular Board Meeting –April 28, 2016
2. **Adjournment:** Motion was made by Trustee Miller to adjourn at 10:25 a.m. seconded by Trustee Vanderhaak and passed 4/0