

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA**

July 17, 2014

8:00 a.m.

MINUTES

1. CALL TO ORDER : 8:00 A.M

2. PLEDGE OF ALLEGIANCE Led by Cindi Beaudet

3. ROLL CALL

A. Chair Trustee Struikmans, Vice Chair Trustee Dugan, Trustee Miller, Trustee Vanderhaak, Trustee Qualm, General Manager, Cindi Beaudet

B. Motions To Excuse: **ABSENT WITH NOTICE HENRY MILLER**

C. **Visitors:** Nancy Hughes, Steve Q

D. **PUBLIC COMMENTS:** 8:05 a.m. Motion made by Trustee Dugan to close the public comments with no one present, seconded by Trustee Qualm and passed 4/0

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Each individual will be allowed 3 minutes to address the BOT, no item (s) will be acted on.

4. CLOSED SESSION ITEMS

A. Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8
Location: 43535 Preece Lane, Temecula (Assessor Parcel No. 944-323-022)
Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association

Under Negotiation: Price and terms of payment.

- B. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8
Location: Assessor Parcel No. 924-360-002
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District
Under Negotiation: Price and terms of payment.

- C. Closed Session Announcements: **No reportable action**

5. CONSENT CALENDAR: Motion was made by Trustee Vanderhaak to accept the consent calendar as presented, seconded by Trustee Dugan and passed 4/0

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of June 26, 2014.

That the Board approve the minutes of the Annual Board Meeting of June 28, 2014.

B. Approval of Check Registers

Recommendation: That the Board approves June 2014 Check Register Nos. 101100, 101200 and 101300.

C. Approval Bookkeeper Report

Recommendation: That the Board receive and file the June 2014 Bookkeeper Report.

6. ACTION ITEMS

A. Release of Client (TPCD) files from Green de Bortnowsky, LLP

Recommendation: For the Boards review

B. Continental Realty, O.B. Johnson

Recommendation: For the BOT to review facts from the land committee

Motion was made by Trustee Dugan to have legal counsel handle the negotiations with OB Johnson and not to exceed the standard commission rate. Seconded by Trustee Vanderhaak and passed 4/0

C. 2014 Policies

Recommendation: That the board approve the 2014 policies

Motion was made by Trustee Vanderhaak to accept 2014-2015 policies Series 1000-2000-3000-4000. Seconded by Trustee Dugan and passed 4/0

7. GENERAL MANAGER'S REPORTS: *Motion was made by Trustee Vanderhaak to receive and file the June financials, seconded by Trustee Dugan and passed 4/0*

A. Financial Report

- i. June 2014 Balance Sheet
- ii. June 2014 Profit and Loss
- iii. June 2014 Wells Fargo Investments

B. June 2014 Revenues

C. June 2014 Plot Inventory

D. June 2014 Calendar

E. Lake Elsinore Storm Game, Thursday, August 28th 7:00 pm

F. Local Area Meeting September 18, 2014 Santa Ana Cemetery

G. CSDA Conference, September 29-October 2nd Palm Springs

H. CAPC Conference, October 10, 2014 Lake Tahoe

8. GENERAL COUNSEL REPORTS

- A. Returned check \$675.00
- B. Returned Check \$1,280.00

Legal counsel to prepare General Manager for Small claims court.

9. SUBCOMMITTEE REPORTS

- A. Rancho Highlands Community Association (Struikmans/ Vanderhaak)
- B. New Cemetery Property (Dugan/ Qualm)
- C. Five Year Landscape Plan (Beaudet/Vanderhaak)
- D. Cenotaph (Miller)
- E. Investment (Qualm/Dugan)
- F. Conference Liason (Miller)
- G. Policies (Struikmans, Dugan)

10. FUTURE TRUSTEE AGENDA ITEMS

January 2015 Election of Officers
Rotation of Committees

11. BOARD COMMENTS

12. ANNOUNCEMENTS

- A. Next Regular Board Meeting – August 21, 2014

- 13. ADJOURNMENT:** Motion was made by Trustee Vanderhaak to adjourn the regular board meeting at 9:46 a.m., seconded by Trustee Dugan and passed 4/0