

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
41911 C St, Temecula, Ca 92592**

August 19, 2021 @ 8:00 a.m.

AGENDA- Estimated Time: 1 1/2 Hrs.

- 1. CALL TO ORDER:@8:00 a.m. by Trustee Qualm-**
- 2. PLEDGE OF ALLEGIANCE: Trustee Qualm**
- 3. ROLL CALL**
Chair Qualm, Vice-Chair Reese, Trustee Vanderhaak, Trustee Dugan, Trustee Davis, General Manager, Beaudet

MOTIONS TO EXCUSE: None

VISITORS: None

PUBLIC COMMENTS:

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

4. CONSENT CALENDAR:

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES

Recommendation: That the Board approve the minutes of the Regular Board Meeting of July 15, 2021

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the July-2021 Check Register Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT

Recommendation: That the Board receives and files the July 2021 Bookkeeper Reports.

5. ACTION ITEMS:

A. RATIFIED EMERGENCY ORDERS; AUGUST 19, 2021

Recommendation: The Trustees acknowledge the changes due to the level of current COVID cases. Orders may change based on DELTA variant.

B. DRAFT BUDGET # 4 FISCAL YEAR 2021-2022

Recommendation: The Trustees acknowledge the changes made on the 4th budget to accommodate the managers increase. And note the change to medical, as some providers raised their fees as others decreased them.

C. RESOLUTION NUMBER 2021-4, DESIGNATED AUTHORIZED SIGNERS

Recommendation: The Trustees need to vote on the resolution. Following the election of officers, the new Chair needs to be recognized as designated signer for the District.

6. FINANCIAL REPORTS:

- A. July 2021 Balance Sheet
- B. July 2021 Profit and Loss
- C. July 2021 Stifel Investments; principal and interest

7. GENERAL MANAGERS REPORTS:

- A. July 2021 Revenues
- B. July 2021 Plot Inventories
- C. July 2021 Depletion
- D. July Calendar
- E. CSDA Annual Conference- Davis representing the District
 - David Reese cancelled the annual conference, CSDA charged the District a \$75.00 fee.
- F. CAPC Education Conference- Dugan, Qualm and Sands representing the District.
- G. Avalon has decided not to sell the property at this time.
- H. CSDA nomination- Rachel Mason

8. GENERAL COUNSEL REPORTS: Gustavo Lamanna

9. FISCAL YEAR 2021-2022 SUBCOMMITTEES:

- A. 52-acre Cemetery Property (**Vanderhaak-Davis**)
- B. Landscape Plan (**Dugan-Qualm**)
- C. Cenotaph/ Ossuary (**Vanderhaak-Reese**)
- D. Conférence Liaison (**Davis-Dugan**)
- E. Polices (**Qualm-Davis**)
- F. General Price List (**Qualm-Reese**)
- G. Investments (**Davis-Reese**)

10. FUTURE TRUSTEE AGENDA ITEMS:

General Contractors-

- Agape General Contractors Inc
- Murrieta Development
- D&D Pipeline

Dry Utilities- Contacted

RCWD- Bonds are Secured

Transportation- Pending Resolution of Signers

Stewart Title- Pending

PSOMAS- Pending pre-construction meeting

11. CLOSED SESSION ITEMS:

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant Exposure to Litigation

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

c. Closed Session Announcement:

12. BOARD COMMENT:

13. ANNOUNCEMENTS:

14. ADJOURNMENT:

1st Motion:

2nd Motion:

All in Favor:

Next Regular Board Meeting – September 16, 2021

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 10:00:00 a.m. – 4:00 p.m., Monday through Friday. Or at www.temeculacemetery.org posted August 16, 2021

Due to COVID-19 all correspondence shall be conducted electronically until further notice.

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR/ ANNUAL MEETING
41911 C St, Temecula, Ca 92592**

July 15, 2021 @ 8:00 a.m.

MINUTES

- 1. CALL TO ORDER:**@8:00 a.m. by Trustee Qualm-
- 2. PLEDGE OF ALLEGIANCE:** Trustee Qualm
- 3. ROLL CALL**
Chair Qualm, Vice-Chair Reese, Trustee Vanderhaak, Trustee Dugan, Trustee Davis, General Manager, Beaudet

MOTIONS TO EXCUSE: None

VISITORS: Don Turcotte- made a small presentation to the Board as to the timeline with the transportation Department to assume a grading permit and construction permit.

PUBLIC COMMENTS:

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

4. **CONSENT CALENDAR:** A motion was made by Trustee Vanderhaak to accept the Consent Calendar as presented, it was seconded by Trustee Dugan and passed with a 5/0 vote.

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. **APPROVAL OF MINUTES**

Recommendation: That the Board approve the minutes of the Regular Board Meeting of June 17, 2021

B. **APPROVAL OF CHECK REGISTERS**

Recommendation: That the Board approves the June-2021 Check Register Nos. 101100, 101200 and 101300.

C. **APPROVAL OF BOOKKEEPER REPORT**

Recommendation: That the Board receives and files the June 2021 Bookkeeper Reports.

5. ACTION ITEMS:

- A. **CSDA NOMINATIONS;** A motion was made by Trustee Reese to nominate Rachal Mason, seconded by Trustee Vanderhaak and passed with a 5/0 vote.

Recommendation: That the Trustees read the 9 candidate statements attached and direct the manager as to who you would like to vote for as a Board.

- B. **CSDA ANNUAL CONFERENCE -MONTEREY;** A motion was made by Trustee Dugan to arrange for the two Trustees Reese and Davis to attend the Annual Conference on behalf of the District, the motion was seconded by Trustee Reese and passed with a 5/0 vote.

Recommendation: The two Trustees signed up to go are Trustee Davis and Trustee Reese- reports will be brought back to the August Board meeting.

- C. **MICHAEL BAKER AND COUNTY OF RIVERSIDE TRANSPORTATION;** A motion was made by Trustee Dugan to continue with the progress on receiving a grading permit, the motion was seconded by Trustee Vanderhaak and passed with a 5/0 vote.

Recommendation: Trustees to see the progress taking place on the entry road.

6. FINANCIAL REPORTS: A motion was made by Trustee Reese to receive and file the June financials, seconded by Trustee Vanderhaak and passed with a 5/0 vote

- A. June 2021 Balance Sheet
- B. June 2021 Profit and Loss
- C. June 2021 Stifel Investments; principal and interest
- D. Draft Budget #3 with revisions

7. GENERAL MANAGERS REPORTS: Trustees Dugan and Qualm will be attending the CAPC conference along with Foreman Joe Sands.

- A. June 2021 Revenues
- B. June 2021 Plot Inventories
- C. June 2021 Depletion
- D. June Calendar
- E. CAPC Annual Conference
- F. Peacock Engineering current proposal for the preset of 430 single vaults on the Rancho Highlands association land if acquired.

8. GENERAL COUNSEL REPORTS: Gustavo Lamanna

9. FISCAL YEAR 2021-2022 SUBCOMMITTEES:

- A. 52-acre Cemetery Property (**Vanderhaak-Davis**)
- B. Landscape Plan (**Dugan-Qualm**)
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General Contractors
Dry Utilities
RCWD
Transportation
Stewart Title

11. CLOSED SESSION ITEMS:

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant Exposure to Litigation

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Pursuant to Government Code Section #54957)

Title: District Manager

D. Closed Session Announcement: Report out in open meeting

12. BOARD COMMENT:

General Managers Review.

A motion was made by Trustee Davis to give the GM a 7% merit increase along with a \$1,000.00 incentive pay to stay with the District. The motion was seconded by Trustee Dugan and passed with a 5/0 vote.

3rd Draft Budget will need to be revised to acknowledge increase and brought back to the August Board Meeting.

13. ANNOUNCEMENTS:

GOING INTO THE ANNUAL MEETING FOLLOWING A SMALL BREAK.

No business was conducted at The Annual Meeting, therefore there is nothing to report out.

14. ADJOURNMENT: 12:00 pm

1st Motion: Trustee Davis

2nd Motion: Trustee Reese

All in Favor: 5/0

Next Regular Board Meeting – August 19, 2021

Temecula Public Cemetery District

8/12/2021 3:16 PM

Register: 101100 - US Bank Checking

From 07/01/2021 through 07/31/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2021	070921	CalPers 457 Plan	201100 · Accounts Pay...		1,351.50	X		83,456.32
07/01/2021			101200 · US Bank Pay...	Funds Transfer	9,479.48	X		73,976.84
07/05/2021			101300 · US Wash Ac...	Funds Transfer	8,312.05	X		65,664.79
07/08/2021	AJE 296		515100 · Life Insuranc...	Automatic with...	35.64	X		65,629.15
07/11/2021	AJE 298		101200 · US Bank Pay...	Monthly autom...	411.30	X		65,217.85
07/12/2021			523290 · Bank Charges	Service Charge	16.00	X		65,201.85
07/14/2021	8173	American Mini Storage	201100 · Accounts Pay...		115.00	X		65,086.85
07/14/2021	8174	County of Riverside ...	201100 · Accounts Pay...		342.65	X		64,744.20
07/14/2021	8175	CR&R Incorporated	201100 · Accounts Pay...	1281149	336.79	X		64,407.41
07/14/2021	8176	EcoFert Inc	201100 · Accounts Pay...	4949	490.00	X		63,917.41
07/14/2021	8177	Law Offices Of Quin...	201100 · Accounts Pay...		1,995.00	X		61,922.41
07/14/2021	8178	Protection One (corp)	201100 · Accounts Pay...	140157255	452.62	X		61,469.79
07/14/2021	8179	SDRMA	201100 · Accounts Pay...		26,902.75	X		34,567.04
07/14/2021	8180	Southern California ...	201100 · Accounts Pay...	2-03-325-4707	635.43	X		33,931.61
07/14/2021	8181	Standard Insurance C...	201100 · Accounts Pay...	160-513170-00...	332.36	X		33,599.25
07/14/2021	8182	Streamline	201100 · Accounts Pay...	7235d26b-0008	50.00	X		33,549.25
07/14/2021	8183	United States Postal ...	201100 · Accounts Pay...	BRM 252-000	245.00	X		33,304.25
07/14/2021	8184	Wildlife Control Ser...	201100 · Accounts Pay...	WL3229	450.00	X		32,854.25
07/15/2021			101100G · Cash - Gen...	Deposit		X	28,955.31	61,809.56
07/16/2021	8185	Joe Sands.	201100 · Accounts Pay...	joe paid with hi...	13.59			61,795.97
07/16/2021	8186	County of Riverside ...	201100 · Accounts Pay...	VOID: GRADI...		X		61,795.97
07/16/2021	8187	County of Riverside ...	201100 · Accounts Pay...	IP 120004- IN...	10,602.90	X		51,193.07
07/16/2021	072321	CalPers 457 Plan	201100 · Accounts Pay...		1,376.56	X		49,816.51
07/16/2021	080121	California Public Em...	201100 · Accounts Pay...	7490021932 ...	3,925.93	X		45,890.58
07/16/2021			101200 · US Bank Pay...	Funds Transfer	8,891.43	X		36,999.15
07/26/2021		California Public Em...	201100 · Accounts Pay...	QuickBooks ge...		X		36,999.15
07/26/2021		Metlife	201100 · Accounts Pay...	QuickBooks ge...		X		36,999.15
07/26/2021		Standard Insurance C...	201100 · Accounts Pay...	QuickBooks ge...		X		36,999.15
07/26/2021	8188	Asco Pacific	201100 · Accounts Pay...	64536	1,900.00			35,099.15
07/26/2021	8189	Linda Glau CPA	201100 · Accounts Pay...		770.00	X		34,329.15
07/28/2021	8190	Crowne Hill Consulti...	201100 · Accounts Pay...	14911/14920/1...	933.07	X		33,396.08
07/28/2021	8191	Metlife	201100 · Accounts Pay...	KMO5754030-...	49.23			33,346.85
07/28/2021	8192	Michael Baker Intern...	201100 · Accounts Pay...	1122020	3,550.00			29,796.85
07/28/2021	8193	Nutrien Ag Solutions	201100 · Accounts Pay...	417830	111.87			29,684.98
07/28/2021	8194	PSOMAS	201100 · Accounts Pay...	175016	615.00			29,069.98
07/28/2021	8195	Sparkletts	201100 · Accounts Pay...	5728175-061321	92.17			28,977.81
07/28/2021	8196	Verizon Wireless	201100 · Accounts Pay...	9405878426	256.43			28,721.38
07/28/2021	071421	Downs Energy	201100 · Accounts Pay...	CL-93625	187.95	X		28,533.43
07/29/2021	8197	Metlife	201100 · Accounts Pay...	KMO5754030-...	49.23			28,484.20
07/30/2021	8198	Cully Repair	201100 · Accounts Pay...	349714/349713	1,053.88			27,430.32

Temecula Public Cemetery District

8/12/2021 3:16 PM

Register: 101100 · US Bank Checking

From 07/01/2021 through 07/31/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/30/2021	8199	Cully Repair	201100 · Accounts Pay...	349709/34971...	1,792.61			25,637.71
07/30/2021	8200	Protection One (corp)	201100 · Accounts Pay...	141042201	333.11			25,304.60
07/30/2021	8201	Prudential Overall Su...	201100 · Accounts Pay...		258.55			25,046.05
07/30/2021	8202	Wildlife Control Ser...	201100 · Accounts Pay...	WL3243	450.00			24,596.05
07/30/2021			101200 · US Bank Pay...	Funds Transfer	9,771.80	X		14,824.25

Temecula Public Cemetery District

8/12/2021 3:16 PM

Register: 101200 - US Bank Payroll
 From 07/01/2021 through 07/31/2021
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2021			101100 · US Bank Che...	Funds Transfer		X	9,479.48	11,245.98
07/09/2021	AJE 293		510040 · Regular Salar...	Bank Draft Am...	6,479.94	X		4,766.04
07/09/2021	AJE 293		510040 · Regular Salar...	Bank Draft Am...	2,848.27	X		1,917.77
07/09/2021	AJE 293		510040 · Regular Salar...	Monthly charg...	151.27	X		1,766.50
07/11/2021	AJE 298		101100 · US Bank Che...	Monthly autom...		X	411.30	2,177.80
07/15/2021	AJE 297		525030 · Paychex HR ...		445.33	X		1,732.47
07/16/2021			101100 · US Bank Che...	Funds Transfer		X	8,891.43	10,623.90
07/23/2021	AJE 299		510040 · Regular Salar...	Bank Draft Am...	5,957.04	X		4,666.86
07/23/2021	AJE 299		510040 · Regular Salar...	Bank Draft Am...	2,798.47	X		1,868.39
07/23/2021	AJE 299		510040 · Regular Salar...	Monthly charg...	135.92	X		1,732.47
07/30/2021			101100 · US Bank Che...	Funds Transfer		X	9,771.80	11,504.27

Temecula Public Cemetery District

8/12/2021 3:16 PM

Register: 101300 · US Wash Account

From 07/01/2021 through 07/31/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/05/2021			101100 · US Bank Che...	Funds Transfer	X		8,312.05	7,917.78
07/30/2021			100499 · Revenues to ...	Deposit	X		7,425.00	15,342.78
07/30/2021			100499 · Revenues to ...	Deposit	X		2,275.00	17,617.78
07/30/2021			100499 · Revenues to ...	Deposit	X		800.00	18,417.78
07/30/2021			100499 · Revenues to ...	Deposit	X		2,825.00	21,242.78
07/30/2021			100499 · Revenues to ...	Deposit	X		800.00	22,042.78
07/30/2021			-split-	Deposit	X		30,105.00	52,147.78
07/30/2021	5021	County of Riverside ...	-split-			44,230.00		7,917.78

Date: 08/09/2021

Remote Tasks Performed:

- X Reconcile three US Bank Cash Accounts
- X Reconcile four County Cash Accounts
- X Enter Property Tax Deposits as Necessary
- X Balance Voucher to County

- X Journal activity and Reconcile two Stifel Accounts using Stifel Balancing spreadsheet.
- X Save the Stifel Account Statements for the auditor
- X Reconcile two Stifel interest receivable accounts
- X Print Stifel Snapshot– for Board Packets

- X Verify check sequence is intact.
8173-8208

X Verify each check over \$2500 from the US Bank General account has two signatures. Note: US Bank Wash account checks to the county are exempt from this requirement.

- #8179 SDRMA 07/14/21 \$26,902.75 Workers' Comp and Liability Insurance OK
- #8186 County of Riverside Land Development 07/16/21 \$2500.00 Grading OK
- #8187 County of Riverside Land Development 07/16/21 \$10602.90 Inspection Fees OK
- #8192 Michael Baker International Inc 07/28/21 \$3550.00 Future Cemetery 52 Acre Annual

Storm License and current work– New Property OK
#8208 US Bank 08/05/21 \$2788.68 Credit Card OK

- X Verify all checks to the GM have two signatures.

X Check monthly credit card statements for receipts and reasonableness. Initial credit card. Note that receipts are attached and expenses are reasonable.

X Discuss Management Use Only financial statements with the GM - Profit and loss two month, Balance sheet with prior year figures, and Profit and Loss Budget Performance.

X For the GM – Add Difference to Balance Sheet. In Excel, change the difference column text to white. Then for all reasonable totals/subtotals, change it to black.

Change Equity to Net Position two Places

On the Balance Sheet- Perhaps Change Net Income to Net Income Fiscal Year to Date

On the Profit and Loss – Show only the Year to Date and Annual Budget Figures. Check Pagination.

- X Update Endowment Allocation Schedule.

X Update Wash Account Analysis.

X Update Prepaid subledger and validate QB information.

X Read Agenda and Minutes of the previous Board Meeting

Items to note, Additional Work:

- Awaiting Approved Budget for Input
- Support Annual Financial Audit

**RATIFIED EMERGENCY ORDER OF THE GENERAL MANAGER
OF THE TEMECULA PUBLIC CEMETERY DISTRICT**

August 19, 2021

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARS-CoV-2,” and the disease it causes has been named “Coronavirus Disease 2019,” abbreviated COVID-19, (“COVID-19”); and

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19; and

WHEREAS, on March 7, 2020, Riverside County Public Health Officer Dr. Cameron Kaiser declared a Local Health Emergency, citing Riverside County’s first locally acquired case of COVID-19; and

WHEREAS, on March 10, 2020, the Riverside County Board of Supervisors ratified the Local Health Emergency and activated the Medical Health Department Operations Center to better coordinate public messaging and planning among community partners as Riverside County officials prepare for the spread of COVID-19; and

WHEREAS, on March 10, 2020, the Riverside County Public Health Officer ordered the cancellation of the Coachella Valley Music and Arts Festival (“Coachella”) and the Stagecoach Country Music Festival (“Stagecoach”) recognizing that both Coachella and Stagecoach are music concerts and gatherings of an international scope, attracting hundreds of thousands of attendees from many countries, including several disproportionately afflicted by the worldwide COVID-19 epidemic; and

WHEREAS, on March 11, 2020, the California Department of Public Health issued guidance that in order to protect public health and slow the rate of transmission of COVID-19, large gatherings of 250 people or more at concerts, conferences, and professional, college, and school sporting events should be postponed or canceled for at least the remainder of the month of March 2020 and that smaller gatherings held in venues such as crowded auditoriums, rooms or other venues that do not allow social distancing of six feet per person should be postponed or canceled; and

WHEREAS, on March 12, 2020, the Governor of the State of California issued Executive Order N-25-20 providing that all residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19 and that authorized local legislative bodies are permitted to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body, during the period in which local public officials impose or recommend measures

to promote social distancing, including but not limited to limitations on public events; and

WHEREAS, on March 12, 2020, the Riverside County Public Health Officer ordered the cancellation of all events within the jurisdiction of the Public Health Officer of the County of Riverside with an expected attendance of at least 250 individuals taking place between March 12, 2020 and April 30, 2020, regardless of venue; and

WHEREAS, on March 13, 2020, the President of the United States of America proclaimed and declared a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak and announced that the federal government would make emergency funding available to assist state and local governments in preventing the spread of and addressing the effects of COVID-19; and

WHEREAS, on March 16, 2020, the Governor issued Executive Order N-28-20 waiving certain requirements related to residential and commercial evictions and foreclosures to allow local jurisdictions more flexibility to prohibit residential and commercial evictions and foreclosures through May 31, 2020; and

WHEREAS, on March 16, 2020, the Riverside County Public Health Officer ordered the prohibition of all gatherings within the jurisdiction of the Public Health Officer of the County of Riverside with an expected presence of at least 10 individuals taking place between March 16, 2020 and April 30, 2020 inclusive, regardless of venue; and

WHEREAS, on March 17, 2020, the Governor issued Executive Order N-29-20 ordering that as to individuals currently eligible for benefits under Medi-Cal, CalFresh, CalWORKs, the Cash Assistance Program for Immigrants, the California Food Assistance Program, or In Home Supportive Services benefits, and to the extent necessary to allow such individuals to maintain eligibility for such benefits, any state law, including but not limited to California Code of Regulations, Title 22, section 50189(0) and Welfare and Institutions Code sections 18940 and 11265, that would require redetermination of such benefits is suspended for a period of 90 days from the date of Order N-29-20; and

WHEREAS, on March 17, 2020, the Governor issued Executive Order N-33-20 ordering that to protect public health, that all individuals living in the State of California stay home or at their place of residence (“Shelter in Place”) except as needed to maintain continuity of operations of the federal critical infrastructure sectors, as outlined at <https://www.cisa.gov/critical-infrastructure-sectors>; and

WHEREAS, on March 19, 2020, the Board of Trustees adopted Resolution No 2020-1 proclaiming that a Local State of Emergency now exists throughout the District and ordering that during the existence of said local emergency, the powers, functions, and duties of the emergency organization of the District shall be those prescribed by state law, ordinances, and resolutions of the District; and

WHEREAS, Resolution No 2020-1 further directed and authorized the General Manager and designee and other appropriate staff members and District officials to take all necessary and

appropriate actions to effectuate the purpose of this Resolution subject to any modifications as may be approved by the Board of Trustees from time to time during the State of Emergency; and

WHEREAS, effective May 1, 2020, the Riverside County Health Officer and the County Executive Officer as Director of Emergency Services, adopted an amended order that provides as follows: (1) All persons, including Essential Workers shall wear face coverings, such as scarves (dense fabric, without holes), bandanas, neck gaiter, or other fabric face coverings, that all persons, including Essential Workers are discouraged from using Personal Protective Equipment (PPE), such as N95 masks, for non-medical reasons; (2) Face coverings must be worn in public settings, such as: (a) waiting in line to go inside a store; (b) shopping at a store; (c) picking up food at a restaurant; (d) on public transportation (or waiting for it); (e) in a taxi or rideshare vehicle; (f) seeking healthcare; (g) going into facilities allowed to stay open; and (h) working an essential job that interacts with the public; and (3) children 2 years and older should be encouraged to wear a mask when around others closer than 6 feet, and when they do, they must be supervised by an adult; and

WHEREAS, the amended order further provides that face coverings are NOT required to be worn by people who are at home, in the car alone or with members of their own household, residents with a health condition whose medical doctor has advised against wearing a face covering and can provide documentation, children under the age of 2 years old due to the risk of suffocation or persons who are outdoors, walking, hiking, bicycling or running, provided that they comply with social distancing during these activities, including maintaining at least 6 feet of distance from other people; and

WHEREAS, the amended order also provides that businesses must: (a) require their employees, contractors, owners, and volunteers to wear a face covering at the workplace and when performing work off-site; (b) inform customers about the need to wear a face covering, including posting signs and advising those in line or in the store; (c) take reasonable steps to keep people who are not wearing a face covering from entering their business, and (d) refuse service to anyone not wearing a face covering; and

WHEREAS, on May 9, 2020, the Riverside County Public Health Officer ordered the rescission of the following amended health orders: (1) the April 2, 2020 amended order related to short term lodging facilities; (2) the April 29, 2020 amended order placing restrictions on golf courses; and (3) the April 29, 2020 amended order requiring the use of face coverings and practice of social distancing; and

WHEREAS, by rescinding its health orders, the County of Riverside now aligns itself with the State's Orders as they now exist or may be issued or amended in the future; and

WHEREAS, in order to protect public health and slow the rate of transmission of COVID-19, the General Manager has determined it is necessary to amend the District's emergency orders to further decrease the risk of exposure to COVID-19.

NOW, THEREFORE, I, Cindi Beaudet, General Manager of the Temecula Public Cemetery District, do hereby issue the following order to become effective immediately, subject to ratification as soon as practicable by the Board of Trustees:

IT IS HEREBY ORDERED AS FOLLOWS:

THAT the cemetery will be open to the public for general visitation, at their own risk of contracting COVID-19, Monday-Sunday 10:00 a.m.- 4:00 p.m., commencing on the date of this Order; and

THAT the General Manager in consultation with the General Legal Counsel shall prepare and distribute and post a notice in a conspicuous place at the cemetery and on the District's website that persons who attend graveside services or any other gathering at the cemetery grounds shall attend at their own risk; and

THAT the cemetery shall not be used for picnicking or other recreational purposes; and

THAT all visitors shall maintain six feet social distancing (unless living in the same household) and shall not congregate in groups of more than 25 persons at any one time and all visitors must wear protective face coverings at all times while on cemetery grounds; and while within 6 feet of cemetery staff; and

THAT the District office shall remain closed to foot traffic ~~office staff will not be available in office to assist visitors while on cemetery grounds, but~~ visitors may approach the office door during hours of operation if immediate assistance is needed. Any person requesting assistance from staff must wear a face mask and maintain social distancing, to decrease the risk of exposure to COVID-19; and

THAT All purchases of burial rights will be sold 3 days prior to a burial and only if the decedent has been received by a funeral home; and

Purchasing burial rights for pre-planning is not permitted at this time.

THAT services related to the interment of cremains shall be permitted subject to the same provisions related to graveside services; and

THAT graveside service activities shall be restricted as follows:

(a) ~~Persons wishing to view the casket up close, gather around the casket for any reason, and/or touch the casket may do so only before the casket enters onto cemetery grounds.~~

(b) No more than 25 persons, which includes family members, guests, and officiants, may be present during any given gathering on the cemetery grounds, prior to burial of the casket, subject to maintaining social distancing pursuant to the markings as may be set up by the District at the interment site. Members will be permitted to stay and witness the lowering of the casket immediately after the graveside service if they stand a minimum of 25 feet back and continue to social distance; and

~~All funerals will be conducted at the committal center until further notice. No graveside services are currently permissible. This rule could go back into effect depending on the outbreak of COVID~~

~~(c) Three hours after the conclusion of a graveside service, provided the casket has been buried (placed in the ground and covered), no more than 25 Family and friends may be permitted to visit the interment site provided that: (i) all visitors shall maintain six feet social distancing (unless living in the same household) and (ii) all visitors wear protective face coverings; and~~

(d) Family members sign a warning notice prior to the burial. Families are consenting to no more than 25 guests at the committal site; and

(e) Should there be more than 25 in attendance at the funeral, the staff will step away until the service is complete and the guest have cleared from the area; and

~~(f) All caskets will be preset 30 minutes prior to the funeral time. Staff and mortuary will be allowed to set the casket. No one from the public will be allowed to handle the casket once it passes through the gates. Pallbearers are allowed until further notice; and~~

THAT at no time shall any person present at an interment service be closer than six feet from any District staff to decrease the risk of exposure to COVID-19; and

THAT to the extent feasible, staff members shall remain at least six feet apart from one another during an interment service and they shall wear protective gloves and face masks provided by the District to decrease the risk of exposure to COVID-19; and

THAT all purchases of eminent interment sites and services shall be made over the phone by appointment only and the only form of payment that will be accepted shall be a credit card, debit card or other electronic payment as may be approved by the General Manager, for the purpose of decreasing the risk of exposure to COVID-19; and

THAT persons 65 or over shall be advised to refrain from being physically present on District property for any reason whatsoever since it has been determined that those 65 years and older are amongst those most vulnerable to COVID-19 and such persons have been advised to self-quarantine, self-isolate, or otherwise remain in their homes to reduce the transmission of COVID-19; and

THAT persons with serious chronic medical conditions such as heart disease, lung disease and diabetes shall be advised to refrain from being physically present on District property for any reason whatsoever since it has been determined that such persons are amongst those most vulnerable to COVID-19 and have been advised to self-quarantine, self-isolate, or otherwise remain in their homes to reduce the transmission of COVID-19; and

THAT persons with compromised immune systems shall be advised to refrain from being physically present on District property for any reason whatsoever since it has been determined that

such persons are amongst those most vulnerable to COVID-19 and have been advised to self-quarantine, self-isolate, or otherwise remain in their homes to reduce the transmission of COVID-19; and

THAT persons exhibiting mild to moderate symptoms of COVID-19, such as sneezing, running nose, cough or fever, etc. shall be prohibited from being physically present on District property for any reason whatsoever since it has been advised that such persons should self-quarantine, self-isolate, or otherwise remain in their homes to reduce the transmission of COVID-19; and

THAT the conference room located in the District's Office shall not be used by any member of the public and shall be available for use by the district's groundskeepers for breaks subject to maintaining social distancing; and

THAT the large breakroom located in the District's Office is available for one person at a time to prepare or store meals only; and

THAT if supplies are needed from the conference room, staff shall contact the General Manager for arrangements; and

THAT commencing June 01, 2020 the hours for the groundskeepers are Monday -Friday 7:30 AM – 4:00 PM; and

~~**THAT** commencing May 18, 2020, all groundskeepers prior to clocking in for work shall take their temperature and send an image of the recorded temperature shall be sent via text or email to the General Manager for approval to clock in for work; Canceled until further notice; and~~

THAT lunchbreaks will be staggered starting at 11:30 am ending at 1:30. When possible if the workload allows, two employees may take their lunch during the same 30 minutes; and

THAT if two employees take their lunch hour at the same time, they shall be required to use separate rooms for their lunch breaks: and

THAT the General Manager has determined that the purpose of adopting and implementing protective measures to mitigate and/or abate the transmission of COVID-19, is to prevent harm to those who may violate any protective measure since any such violations may result in exposure to the COVID-19 which may lead to illness and death to the violator and those in the presence of the violator since there is no effective cure or vaccine available; and

THAT the public shall be warned by a notice placed in a conspicuous manner that when visiting the cemetery they do so at their own risk of contracting COVID-19 and that the District shall assume no liability if visitors or their guests contract COVID-19 while visiting the cemetery; and

THAT a violation of this Order shall also be subject to any and all other remedies, civil, equitable or criminal, afforded to the District under any City, County, State and Federal laws or regulations; and

THAT this Order shall become effective immediately and may terminate on December 31,2021,unless terminated earlier or extended by the General Manager or the Board of Trustees; and

THAT any section, subdivision, subsection, sentence, clause, or phrase in this Order, or the application of this Order to any person or circumstances, is for any reason held invalid, the validity of the remainder of this Order, or the application of such provision contained therein to other persons or circumstances, shall not be affected thereby; and

THAT the General Manager hereby declares that she would have adopted this Order and each section, subdivision, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subdivisions, subsections, sentences, clauses, or phrases, or the application thereof to any person or circumstance, be held invalid; and

THAT notwithstanding the foregoing, and in order to prevent inconsistencies, the General Manager or Board of Trustees may suspend the effectiveness of this Order in the event that the President of the United States, the United States Congress, the Governor of the State of California, the California State Legislature or the Public Health Officer of the County of Riverside adopts legislation, a law, a regulation or order that supersedes this Order.

ADOPTED this 19th day of August 2021.

Cindi Beaudet, General Manager

APPROVED AS TO FORM:

Steven B. Quintanilla,
General Legal Counsel

**RATIFIED BY THE BOARD OF TRUSTEES AT A REGULAR MEETING OF
THE BOARD OF TRUSTEES ON THIS 19th DAY OF August 2021.**

**Dale Qualm, Chair
Board of Trustees
Temecula Public Cemetery District**

**Temecula Public Cemetery District
Draft Budget #4
FYE 06/30/2022**

Ordinary Income/Expense	Approved Budget 20-21	Draft Budget 21-22	
Income			
700001 · Property Taxes			
700020 · Prop Tax Current Secured	625,300.00	663,000.00	
701020 · Prop Tax Current Unsecured	15,000.00	25,000.00	based on p&l actual to date
704000 · Prop Tax Curr Supplemental	9,000.00	9,600.00	based on p&l actual to date
705000 · Prop Tax Prior Supplemental	3,500.00	4,500.00	based on p&l actual to date
706000 · Teeter Settlement	10,000.00	10,000.00	
707000 · RDV Apportionment	40,000.00	40,000.00	
752800 · CA-Homeowners Tax Relief	7,000.00	4,000.00	
770100 · Property Tax - SBE	10,000.00	10,500.00	
770102 · Other Taxes	200.00	200.00	
Total 700001 · Property Taxes	720,000.00	766,800.00	
740020 · Interest and Dividend Income			
740024 · Dividend Income - Stifel	4,000.00	10,000.00	based on actual to date reports
740023 · Interest - Stifel	40,000.00	50,000.00	
740020G · Interest on General Fnd at Cnty	13,000.00	10,000.00	based on actual to date reports
740020E · Interest on Endow Fnd at County	3,000.00	1,000.00	based on actual to date reports
740020D · Interest on ACO at County	30,000.00	20,000.00	based on actual to date reports, modified by \$1million transfer in
Total 740020 · Interest and Dividend Income	90,000.00	91,000.00	
770001 · Other Revenue			
770100E · Endowment	120,000.00	165,000.00	based on actual to date reports
777030 · Marker Setting	12,000.00	18,000.00	
777031 · Niche Engraving	0.00	3,000.00	
777040 · Open, Close Fees	30,000.00	47,000.00	
777520 · Sale of Lots	67,000.00	70,000.00	
777530 · Cremation	27,000.00	17,000.00	
777600 · Cenotaph	300.00	300.00	
777650 · Graveside Service	0.00	6,500.00	Anticipate reopening for graveside services
780160 · Vaults, Flower Vases, etc.	12,000.00	16,000.00	
781360 · Other Misc. Revenue	500.00	400.00	
Total 770001 · Other Revenue	268,800.00	343,200.00	
Total Income	1,078,800.00	1,201,000.00	

**Temecula Public Cemetery District
Draft Budget #4
FYE 06/30/2022**

Expense	Approved Budget 20-21	Draft Budget 21-22	
510000 · Salaries and Employee Benefits			
510040T · Regular Salaries.			
510040 · Regular Salaries	235,000.00	250,000.00	From Wage Schedule
			Admin - Includes Benefit Costs Est
510320 · Temporary Salaries	43,680.00	40,000.00	\$23 hour Est 9 mos
			From Wage Schedule Updated
510330 · Year End Bonuses	4,500.00	6,000.00	072621
5103x0 · Hazard Pay	5,100.00	5,500.00	From Wage Schedule
515100 · Life Insurance Policy	450.00	450.00	
Total 510040T · Regular Salaries.	288,730.00	301,950.00	* ↑
513000T · Retirement - Miscellaneous			
518000 · Employer Contributions-457	16,100.00	21,000.00	From Wage Schedule
551000 · Employee Contributions	0.00	0.00	
Total 513000T · Retirement - Miscellaneous	16,100.00	21,000.00	
513120T · Retirement - Social Security			
513120 · Social Security	19,000.00	16,911.00	Formula based on Total Regular Salaries and Board Stipend
513140 · Medicare Tax	4,000.00	3,955.00	Formula based on Total Regular Salaries and Board Stipend
Total 513120T · Retirement - Social Security	23,000.00	20,866.00	* ↓
515080T · Health Insurance (eer share)			
515081 · Health Insurance	60,000.00	50,000.00	From Wage Schedule updated
			072621
515082 · Vision Insurance	850.00	800.00	From Wage Schedule
515083 · Dental Insurance	4,100.00	3,200.00	From Wage Schedule
Total 515080T · Health Insurance (eer share)	64,950.00	54,000.00	* ↓
515260T · Unemployment Insurance			
517000 · Workers Comp Insurance	17,000.00	22,000.00	Higher than SDRMA Letter due to projected Temporary Salaries, etc (From Wage Schedule)
515060 · State Unemployment Ins EDD	1,600.00	1,600.00	
513130 · CA SUI	2,000.00	2,000.00	
Total 515260T · Unemployment Insurance	20,600.00	25,600.00	
Total 510000 · Salaries and Employee Benefits	413,380.00	423,416.00	* ↑
520000 · Services and Supplies			
529540T · Utilities			
520845 · Trash	3,300.00	4,100.00	new charges passed on
529500 · Electricity	5,000.00	5,500.00	
Total 529540T · Utilities	8,300.00	9,600.00	

**Temecula Public Cemetery District
Draft Budget #4
FYE 06/30/2022**

	Approved Budget 20-21	Draft Budget 21-22	
524520T · Administrative Expenses			
518160 · Board Stipend	10,500.00	11,250.00	\$150, 5 Trustees, 15 meetings
520115 · Uniforms - Replacement Clothi	3,100.00	3,600.00	new charges passed on
520230 · Cellular Phone	3,900.00	3,300.00	
520705 · Food	1,100.00	0.00	based on p&I to date
520930 · Insurance - Liability	14,400.00	15,900.00	Per SDRMA Letter
523100 · Memberships	2,600.00	2,600.00	
523290 · Bank Charges	800.00	300.00	
523621 · Subscriptions	1,500.00	2,000.00	CSDA, Chamber, etc
523660 · Computer Service	7,000.00	7,000.00	
523700 · Office Supplies	1,200.00	0.00	based on p&I to date
523720 · Photocopies	3,000.00	3,000.00	
523760 · Postage/Mailing	1,000.00	1,000.00	
523840 · Computer Equip/Software/T1	4,000.00	2,500.00	
524520 · County Journal Recording	0.00	2,400.00	did not have in last years budget
524530 · Storage Fees	1,500.00	1,400.00	
524540 · Payroll Processing Services	4,200.00	4,100.00	
524560 · Auditing	12,000.00	11,000.00	
524561 · Accounting	8,500.00	9,500.00	based on p&I to date
524566 · Temp for efile	9,000.00	9,000.00	
524800 · Drug Testing/Pre-Employment	200.00	400.00	new charges passed on
525025 · Legal - General Counsel	30,000.00	30,000.00	unsure
525030 · Paychex HR Support	5,400.00	5,400.00	
526420 · Advertising	1,800.00	1,800.00	
527280 · Awards/Recongnition	250.00	300.00	
527880 · Training/ Staff	2,500.00	2,500.00	
528140 · Conferences and Meetings	30,000.00	30,000.00	unsure
528980 · Meals	2,000.00	2,000.00	
528990 · Semi-Annual Team Dinner	5,000.00	5,000.00	
529040 · Private Mileage Reimbursemen	2,500.00	2,500.00	
529050 · Website	800.00	800.00	
529550 · Water	1,600.00	1,600.00	
Total 524520T · Administrative Expenses	171,350.00	172,150.00	

**Temecula Public Cemetery District
Draft Budget #4
FYE 06/30/2022**

	Approved Budget 20-21	Draft Budget 21-22	
524500T · Operational Expenses.			
521420 · Maint-Field Equipment	10,000.00	10,000.00	
522310 · Maint-Building Improvements	2,500.00	2,500.00	
522320 · Maint - Grounds	16,500.00	16,500.00	
522360 · Maintenance-Extermination	6,000.00	6,000.00	
523250 · Repurchase	3,500.00	2,500.00	possible sale backs
523800 · Engraving Expense	2,500.00	2,500.00	
525320 · Security Guard Services	250.00	400.00	Estimated increase in Security fees Increased for Trench Work and Body Cams
525600 · Security	3,700.00	7,500.00	purchasing diesel as needed now and the 12% Down's increase
527100 · Fuel	2,800.00	4,000.00	
527180 · Operational Supplies	12,500.00	13,000.00	
528020 · Inventory	8,500.00	8,500.00	
Total 524500T · Operational Expenses.	68,750.00	73,400.00	
Total 520000 · Services and Supplies	248,400.00	255,150.00	
530000 · Other Charges			
535540T · Depreciation Building			
585000 · Depreciation	0.00	0.00	District does not Budget for Depreciation
Total 535540T · Depreciation Building	0.00	0.00	
530100 · Miscellaneous non-operating exp	4,000.00	4,000.00	
Total 530000 · Other Charges	4,000.00	4,000.00	
540000 · Capital Assets			
542060T · Cemetery Grounds			
542040 · Buildings, Capital Projects	100,000.00	100,000.00	
542060 · Improvements - Building	6,000.00	6,000.00	
542065 · Tree Renovaton	7,500.00	7,500.00	
542300 · Office Renovaton	6,000.00	6,000.00	
Total 542060T · Cemetery Grounds	119,500.00	119,500.00	
540040T · Land, Purchase of Land			
540042 · Future Cemetery Property	150,000.00	150,000.00	unsure
Total 540040T · Land, Purchase of Land	150,000.00	150,000.00	
546020T · Equipment, etc			
542070 · Well Motor	75,000.00	60,000.00	
546020 · Equipment - Automotive	17,000.00	17,000.00	
546240 · Mapping Software	5,000.00	5,000.00	license and any additions to software
Total 546020T · Equipment, etc	97,000.00	82,000.00	
Total 540000 · Capital Assets	366,500.00	351,500.00	

**Temecula Public Cemetery District
Draft Budget #4
FYE 06/30/2022**

	Approved Budget 20-21	Draft Budget 21-22	
			Equals Endowment income, interest on County Endowment Fund, and Stifel income
551100E · Cont to Other Funds - End	177,000.00	226,000.00	
			This is the final figure to enter. It is the figure that makes the Net Ordinary income equal to the capital assets outlay. (Increase to take Net Income more negative)
551100G · Cont to Other Funds - Gen	236,020.00	292,434.00	
Total Expense	1,445,300.00	1,552,500.00	
Net Ordinary Income	-366,500.00	-351,500.00	
Other Income/Expense			
Other Income			
731000 · Realized Gain (Loss) on Invest	0.00	0.00	District does not Budget for Realized and Unrealized Gain
731100 · Unrealized Gain (Loss) on Invst	0.00	0.00	District does not Budget for Realized and Unrealized Gain
Total Other Income	0.00	0.00	
Net Other Income	0.00	0.00	
Net Income	-366,500.00	-351,500.00	

RESOLUTION NO. 2021-4

A RESOLUTION OF THE TEMECULA PUBLIC CEMETERY DISTRICT BOARD OF TRUSTEES DESIGNATING SPECIFIC DISTRICT OFFICIALS WHO SHALL BE AUTHORIZED TO EXECUTE CERTAIN OFFICIAL DOCUMENTS ON BEHALF OF THE DISTRICT

WHEREAS, the Temecula Public Cemetery District (the "District") is a special district duly organized and existing under and by virtue of the California Public Cemetery District Law, codified in Health and Safety Code Sections 9000 *et seq.*; and

WHEREAS, Health and Safety Code Section 9020 provides that the Board of Trustees (the "Board") shall serve as the legislative body of the District, govern the District, and establish policies for the operation of the District; and

WHEREAS, the Board desires to authorize certain District officials to execute subdivision improvement agreements and surety bonds (including the extension of time and one-year maintenance agreements) as necessary to complete subdivision improvements related to any District property or District project located in County of Riverside; and

WHEREAS, notwithstanding the above, California Evidence Code section 1453 provides that a signature is presumed to be genuine and authorized if it purports to be the signature, affixed in one's official capacity as a public employee of any public entity in the United States.

NOW, THEREFORE, be it resolved by the Board of Trustees of the District as follows:

Section 1. Recitals.

That the Recitals set forth above are true and correct and incorporated herein by this reference.

Section 2. Board Chair Signature Authority

That the Board Chair, Dale Qualm has the legal authority to execute subdivision improvement agreements and surety bonds (including the extension of time and one-year maintenance agreements) as necessary to complete subdivision improvements related to any District property or District project located in County of Riverside, on behalf of the Temecula Public Cemetery District for the duration of his term, ending on December 31, 2022. In the absence of the Chair, the Vice Chair, David Reese has the legal authority to execute official documents on behalf of the Temecula Public Cemetery District for the duration of his term, ending on December 31, 2022, for the same purposes.

Section 3. General Manager Signature Authority

That the General Manager, Cindi Beaudet, has the legal authority to execute official documents, including without limitation, subdivision improvement agreements and surety bonds (including the extension of time and one-year maintenance agreements) as necessary to complete subdivision improvements related to any District property or District project located in County of Riverside, on behalf of the Temecula Public Cemetery District for the duration of her employment as General Manager.

Section 4. Severability.

That the Board of Trustees declares that, should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution shall remain in full force and effect.

Section 5. Repeal of Conflicting Provisions.

That all the provisions heretofore adopted by the Board of Trustees that are in conflict with the provisions of this Resolution are hereby repealed.

Section 6. Effective Date.

That this Resolution shall take effect immediately upon its adoption.

Section 7. Certification.

That the Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

[THE REMINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.]

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the Temecula Public Cemetery District at a regular Board meeting duly held on the 19th of August 2021 by the following vote:

AYES:

NAYES:

ABSENT:

ABSTAIN:

ATTEST

APPROVED

Cindi Beaudet, Secretary

Dale Qualm, Board Chair

Iemecula Public Cemetery District
Balance Sheet
As of July 31, 2021

	Jul 31, 21	Jul 31, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
101100 · US Bank Checking	14,824.25	64,141.33	
101200 · US Bank Payroll	11,504.27	11,128.89	
101300 · US Wash Account	7,917.78	7,917.78	
101100C · Cash -Accumulative Outlay Fund	2,930,347.97	1,920,277.52	
101100E · Cash - Endowment Fund	48,978.12	300,173.79	
1011004 · Cash - Retirement	180.00	180.00	
101100G · Cash - General	937,115.41	1,307,109.00	
Total Checking/Savings	3,950,867.80	3,610,928.31	339,939.49
Accounts Receivable			
201125 · Accounts Receivable	0.00	7,200.00	
Total Accounts Receivable	0.00	7,200.00	
Other Current Assets			
102200 · Stifel Investments			
102210 · Stifel Endowment Care	2,517,325.86	2,152,967.74	
102220 · Stifel Endowment Interest	864,970.80	811,408.19	
Total 102200 · Stifel Investments	3,382,296.66	2,964,375.93	417,920.73
112011 · Inventory Asset	194,527.00	202,645.50	
102100 · Taxes Receivable	6,448.69	27,831.67	
100499 · Revenues to Deposit with County	0.00	11,625.00	
116100 · Interest Receivable			
116100P · Interest Receivable - End Prin	13,387.44	9,384.27	
116100I · Interest Receivable - End Int	4,342.13	4,652.58	
Total 116100 · Interest Receivable	17,729.57	14,036.85	
117000 · PrePaid Expenses	24,660.85	30,241.85	
Total Other Current Assets	3,625,662.77	3,250,756.80	374,905.97
Total Current Assets	7,576,530.57	6,868,885.11	707,645.46

Temecula Public Cemetery District
Balance Sheet
As of July 31, 2021

	Jul 31, 21	Jul 31, 20	\$ Change
Fixed Assets			
191650 · Intangible Assets	24,470.00	24,470.00	
198950 · Accum Depr - Software	-3,262.66	-1,631.33	
191000 · Future Cemetery Property	2,781,012.49	2,755,946.59	
191100 · Buildings and Improvements	318,605.07	318,605.07	
191400 · Structures and Improvements	363,678.03	363,678.03	
191500 · Equipment	188,322.08	177,965.02	
191700 · Non-Depreciable Assets	77,561.02	77,561.02	
191800 · Grounds Improvements	22,079.50	22,079.50	
191900 · Paving 2015	143,560.00	143,560.00	
198100 · Accumulated Depreciation - Bldg	-147,187.18	-128,370.02	
198400 · Accumulated Depr - Struct/Imp	-237,860.30	-220,395.28	
198500 · Accum Depr - Equipment	-159,171.68	-170,258.13	
198800 · Accum Depr- Grnd Imp	-4,236.84	-3,199.31	
198900 · Accum Depr-Pav 15	-44,060.02	-36,882.02	
Total Fixed Assets	3,323,509.51	3,323,129.14	380.37
TOTAL ASSETS	10,900,040.08	10,192,014.25	708,025.83
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
201100 · Accounts Payable	5,016.68	5,286.40	
Total Accounts Payable	5,016.68	5,286.40	
Other Current Liabilities			
212200 · Accrued Vacation Pay	3,817.14	6,179.14	
Total Other Current Liabilities	3,817.14	6,179.14	
Total Current Liabilities	8,833.82	11,465.54	
Total Liabilities	8,833.82	11,465.54	-2,631.72
Net Position			
36001 · Net Investments in Cap Assets	3,322,836.00	3,322,836.00	
36002 · Endowment Care Corpus	2,454,556.00	2,454,556.00	
36003 · Endowment Care Earnings	807,065.00	807,065.00	
36004 · Unrestricted Earnings ACO Fund	1,874,732.00	1,874,732.00	
36005 · Unrestricted Earnings Gen Fund	1,900,821.10	1,900,821.10	
325100G · Unreserved Fund Balance - Gen	-174,000.00	-174,000.00	
390000 · Retained Earnings	685,873.77	0.00	
Net Position	19,322.39	-5,461.39	
Total Equity	10,891,206.26	10,180,548.71	710,657.55
TOTAL LIABILITIES & EQUITY	10,900,040.08	10,192,014.25	708,025.83

Temecula Public Cemetery District
Profit & Loss
 July 2021

	<u>Jul 21</u>
Ordinary Income/Expense	
Income	
740020 · Interest and Dividend Income	
740024 · Dividend Income - Stifel	518.41
740023 · Interest - Stifel	5,580.73
740020G · Interest on General Fnd at Cnty	0.00
740020E · Interest on Endow Fnd at County	0.00
740020O · Interest on ACO at County	0.00
Total 740020 · Interest and Dividend income	6,099.14
770001 · Other Revenue	
770100E · Endowment	13,100.00
777030 · Marker Setting	3,300.00
777040 · Open, Close Fees	3,750.00
777520 · Sale of Lots	20,500.00
777530 · Cremation	1,100.00
777650 · Graveside Service	1,000.00
780160 · Vaults, Flower Vases, etc.	1,480.00
Total 770001 · Other Revenue	44,230.00
Total Income	50,329.14
Gross Profit	50,329.14
Expense	
510000 · Salaries and Employee Benefits	
510040T · Regular Salaries.	
510040 · Regular Salaries	8,772.68
515100 · Life Insurance Policy	35.64
Total 510040T · Regular Salaries.	8,808.32
513000T · Retirement - Miscellaneous	
518000 · Employer Contributions-457	1,363.28
551000 · Employee Contributions	0.00
Total 513000T · Retirement - Miscellaneous	1,363.28
513120T · Retirement - Social Security	
513120 · Social Security	543.91
513140 · Medicare Tax	127.20
Total 513120T · Retirement - Social Security	671.11
515080T · Health Insurance (eer share)	
515081 · Health Insurance	7,851.47
515082 · Vision Insurance	147.69
515083 · Dental Insurance	664.72
Total 515080T · Health Insurance (eer share)	8,663.88
515260T · Unemployment Insurance	
517000 · Workers Comp Insurance	920.16
513130 · CA SUI	0.75
Total 515260T · Unemployment Insurance	920.91
Total 510000 · Salaries and Employee Benefits	20,427.50

Temecula Public Cemetery District
Profit & Loss
July 2021

	<u>Jul 21</u>
520000 · Services and Supplies	
529540T · Utilities	
520845 · Trash	336.79
Total 529540T · Utilities	<u>336.79</u>
524520T · Administrative Expenses	
518160 · Board Stipend	0.00
520115 · Uniforms - Replacement Clothing	258.55
520930 · Insurance - Liability	1,321.74
523290 · Bank Charges	16.00
523660 · Computer Service	2.99
523720 · Photocopies	364.31
524520 · County Journal Recording	92.05
524530 · Storage Fees	115.00
524540 · Payroll Processing Services	287.19
524561 · Accounting	770.00
525030 · Paychex HR Support	445.33
528140 · Conferences and Meetings	1,913.59
528980 · Meals	321.43
529050 · Website	50.00
Total 524520T · Administrative Expenses	<u>5,958.18</u>
524500T · Operational Expenses.	
521420 · Maint-Field Equipment	1,792.61
522320 · Maint - Grounds	2,228.00
522360 · Maintenance-Extermination	900.00
525600 · Security	333.11
527100 · Fuel	187.95
527180 · Operational Supplies	199.95
528020 · Inventory	2,011.87
Total 524500T · Operational Expenses.	<u>7,653.49</u>
Total 520000 · Services and Supplies	13,948.46
530000 · Other Charges	
530100 · Miscellaneous non-operating exp	342.65
Total 530000 · Other Charges	<u>342.65</u>
540000 · Capital Assets	
540040T · Land, Purchase of Land	
540042 · Future Cemetery Property	615.00
Total 540040T · Land, Purchase of Land	<u>615.00</u>
Total 540000 · Capital Assets	<u>615.00</u>
Total Expense	<u>35,333.61</u>
Net Ordinary Income	<u>14,995.53</u>

Temecula Public Cemetery District
Profit & Loss
July 2021

	<u>Jul 21</u>
Other Income/Expense	
Other Income	
731000 · Realized Gain (Loss) on Invest	488.69
731100 · Unrealized Gain (Loss) on Invst	<u>3,838.17</u>
Total Other Income	<u>4,326.86</u>
Net Other Income	<u>4,326.86</u>
Net Income	<u><u>19,322.39</u></u>



STIFEL PRESTIGE® ACCOUNT STATEMENT

1 1 1 D349964 SSNO001003

**TEMECULA PUBLIC CEMETERY
DIST ENDOWMENT PRINCIPAL
41911 C ST
TEMECULA CA 92592-3053**

Your Financial Advisor (LU04):
SANDRA WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:
999 MONTEREY ST. STE. 360
SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income
RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out
INVESTOR UPDATE

Managing your wealth can be a daunting task, especially if you've acquired significant assets along the way. Your Financial Advisor can work with your legal and tax advisors to develop a tailored strategy designed to preserve your wealth.

ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

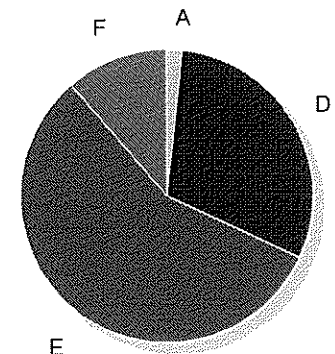
Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

PORTFOLIO SUMMARY	July 31	June 30
Net Cash Equivalents **	43,987.27	43,986.87
Net Portfolio Assets held at Stifel	2,473,338.59	2,469,496.79
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$2,517,325.86	\$2,513,483.66
YOUR CHANGE IN PORTFOLIO VALUE	July 31	June 30
Net Cash Flow (Inflows/Outflows) ²	-4,584.06	-776.49
Securities Transferred In/Out		
Income and Distributions	5,236.25	1,064.11
Change in Securities Value	3,190.01	-7,465.25
Net Change in Portfolio Value	\$3,842.20	-\$7,177.63

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.
² Does not include cost or proceeds for buy or sell transactions.

YOUR ASSET SUMMARY

	Value on July 31, 2021 (\$)	Percentage of your account
A Net Cash Equivalents**	43,987.27	1.75%
D Fixed Income-Muni	760,566.80	30.21%
E Fixed Income-Other	1,428,744.22	56.76%
F Mutual Funds	284,027.57	11.28%
Total Assets	\$2,517,325.86	100.00%





STIFEL PRESTIGE® ACCOUNT STATEMENT

1 1 1 D349965 SSNO001003

**TEMECULA PUBLIC CEMETERY
DIST ENDOWMENT INTEREST
41911 C ST
TEMECULA CA 92592-3053**

Your Financial Advisor (LU04):
SANDRA WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:
999 MONTEREY ST. STE. 360
SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income
RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out

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Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

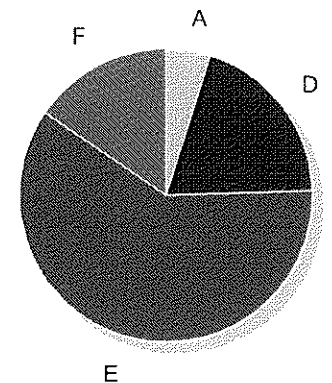
Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

PORTFOLIO SUMMARY	July 31	June 30
Net Cash Equivalents **	42,453.06	36,668.09
Net Portfolio Assets held at Stifel	822,517.74	821,514.27
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$864,970.80	\$858,182.36
YOUR CHANGE IN PORTFOLIO VALUE	July 31	June 30
Net Cash Flow (Inflows/Outflows) ²	4,584.06	776.49
Securities Transferred In/Out		
Income and Distributions	1,556.22	1,813.83
Change in Securities Value	648.16	-3,297.69
Net Change in Portfolio Value	\$6,788.44	-\$707.37

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.
² Does not include cost or proceeds for buy or sell transactions.

YOUR ASSET SUMMARY

	Value on July 31, 2021 (\$)	Percentage of your account
A Net Cash Equivalents**	42,453.06	4.91%
D Fixed Income-Muni	169,741.05	19.62%
E Fixed Income-Other	518,529.42	59.95%
F Mutual Funds	134,247.27	15.52%
Total Assets	\$864,970.80	100.00%



A1 Monthly Revenues
July 2021-June 2022

<u>FYE 06/30/22</u>	<u>July</u>
Single	
Single End	
Single/Dual	
S/D End	
Dual	21,500.00
Dual End	8,000.00
Collum	-
Column End	-
cenotaph	-
Ground Crem	1,100.00
G Crem End	1,000.00
O/C -B	2,950.00
O/C/-C	2,400.00
Vault	220.00
Crem Vase	-
Grave Vase	200.00
Set Fee	1,700.00
Niche	-
Non-Res	3,000.00
Disinter	-
Graveside	1,000.00
Engraving	-
2nd End	-
Handling	100.00
Taxes	36.77
Labor	1,023.23
Total	<u>44,230.00</u>

A2Cemetery Property
Fiscal Year 2021-2022

FYE 06/30/22

	<u>Jul</u>
Dual Lower -GM	249
Dual Upper -GP	336
Dual/ Single	48
Dual Manager	28
Singles	110

Hexagon Wall	
Tier 1	
Tier 2	
Tier 3	
Tier 4	
Tier 5	
Tier F-1	26
Tier F-2	27
Tier F-3	27
Tier F-4	29
Tier F-5	10
Grd Crem	19
Cenotaph	47
Ossuary	334
Cremation Benches	2

JULY 2021 Burial Depletion Sales

Pre-Need

Single Lots	
Dual Lots	
Wall	
Cremation Ground	
Ossuary	
Hexagon	

At Need

Single Lots	
Dual Lots	5
Wall	
Cremation Ground	1
Ossuary	
Hexagon	

July 2021

July 2021							August 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 27	28	29	30	Jul 1 Thomas Appt	2	3
4	5 Bookkeeper Closed-Holiday	6 ADT-SECURITY Thomas- Burial	7	8 Bookkeeper	9 Cindi Out Perez-Appt	10
11	12	13	14 Gamble-Burial	15 Board meeting Perez-Burial	16	17
18	19 Jordan-Burial	20	21 Rahib-Appt	22 Senator Melendez	23 Nowak-Burial 11:45am Lemon Hills Drive Agreements and Bonding documents -	24
25	26 Bookkeeper	27 Lawnsapes Marquez-Appt	28 Dawson-Appt	29	30 Marquez-Burial Rahib-Burial	31



Payment Authorization Request:

Please complete this payment authorization form to allow the third-party expenses outlined below to be charged to your credit/debit card.

[Click here to open Marriott Privacy Center](#)

Guest Information

Confirmation Number: 98342823 Arrival Date: 08/30/21 Departure Date: 09/02/21
Guest Name: Craig Davis
Company Name: Temecula Public Cemetery District
Phone Number: 951-699-1630
Address: 41911 C St
City, State, Zip: Temecula, Ca 92592

Relation to Cardholder: Relative Friend Business Associate Other: _____
(if applicable)

Rate Information and Approved Charges:

- All Charges Room & Tax Telephone (LD) Telephone (Local) Restaurant
- Room Service Valet/Laundry Parking HS Internet Access Movies
- Event/Catering/Banquet Charges
- Other: _____

Currency type: cc

Charges must not exceed 1000.00 for the entire stay/event

Room Rate: _____ Taxes: _____ Total Daily Rate: _____ Number of Nights: _____

Comments/Special Requests:

Payment Information:

Cardholder Phone Number: 951-541-8736

Acceptance and eSignature:

✓ I authorize the hotel mentioned above to charge payment for all charges as indicated in the Rate Information and Approved Charges section of this form by processing a charge to the credit/debit card listed above. I confirm that all guests listed above are age 18 or older. I am the authorized signer for the payment information attached.

Cardholder Signature:

Date:

California Special Districts Association
 1112 I Street, Suite 200
 Sacramento, CA 95814
 (877) 924-CSDA
 (916) 442-7889

Invoice No. 56162

INVOICE

Sold To: Temecula Public Cemetery District
 41911 C Street
 Temecula, CA 92592

Ship To: David Reese
 Trustee
 Temecula Public Cemetery District
 41911 C Street
 Temecula, CA 92592

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date
3825		6/24/2021	93587	Net 30	6/24/2021

Qty	Description	Unit Price	Extended Price
1	2021 Annual Conference & Exhibitor Showcase 8/30/2021 - 9/2/2021 Monterey, CA, United States 21ANNCONF/CAN Cancellation Payment Details: Credit Card Number: W_VISA *****1394 Refund Issued 08.03.21	75.00	75.00
		625.00	
		-550.00	

Line Item Total	Other	Tax	Subtotal	Amount Received	Amount Due
625.00			75.00	625.00	-550.00

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Registration Form

"Public Cemetery District

Annual Education Seminar & Area Meeting"

Friday, October 8, & Saturday, October 9, 2021

Name Mike Dugan Position Trustee

District Temecula Cemetery

Address 41911 C1 St.

City/State/Zip Temecula CA 92592

Telephone 951-699-1630 Fax 951-699-1633

First time attendee at CAPC event, Yes ___ No

Guest Renate Dugan

Friday, October 8, 2021

Education Seminar Registration Fee. . . .

CAPC Members \$ 148.00/ Non-Members \$ 198.00 \$ 148-

(Includes Friday Lunch Buffet: Hand Cut Carne Asada, Marinated Grilled Chicken Breast, Corn/Flour Tortillas, Rice/Beans, Sour Cream, Chips, Guacamole, Salsa, Assorted Cookies & Red Velvet Cake.)

___ Guest Buffet Lunch @ \$ 48.00 each \$ 0

*Special Need: ___ Vegetarian Lunch

Saturday, October 9, 2021

Area Meeting Registration Fee. . . .

CAPC Members \$ 146.00/ Non-Members \$ 196.00 \$ 146-

(Includes Saturday Lunch Buffet: Rosemary & Garlic Grilled Chicken Breast, House made Meatloaf, Roasted Garlic Mashers, Seasonal Veggies, Garlic Bread, Farmer's Market mixed Salad, Cheesecake & Chocolate Cake.)

___ Guest Buffet Lunch @ \$ 46.00 each \$ 0

*Special Need: ___ Vegetarian Lunch

Total Enclosed: \$ 294-

Please complete separate registration for each attendee and return with payment no later than Friday, September 10, 2021.

To: CAPC
P.O. Box 119
San Jacinto, CA 92581
Telephone: (888) 344-9858
Fax: (951) 652-3643

**No refunds for cancellations received after September 10, 2021.
Scholarship Applications to attend the seminar are being accepted from CAPC member districts until Tuesday, August 17, 2021.**

Registration Form

"Public Cemetery District

Annual Education Seminar & Area Meeting"

Friday, October 8, & Saturday, October 9, 2021

Name Dale Qualm Position Chair

District Temecula Cemetery

Address 41911 C St.

City/State/Zip Temecula, CA, 92592

Telephone ⁹⁵¹ 699-1630 Fax ⁹⁵¹ 699-1633

First time attendee at CAPC event, Yes No

Guest Carolyn Qualm

Friday, October 8, 2021

Education Seminar Registration Fee. . . .

CAPC Members \$ 148.00/ Non-Members \$ 198.00 \$ 148.-

(Includes Friday Lunch Buffet: Hand Cut Carne Asada, Marinated Grilled Chicken Breast, Corn/Flour Tortillas, Rice/Beans, Sour Cream, Chips, Guacamole, Salsa, Assorted Cookies & Red Velvet Cake.)

Guest Buffet Lunch @ \$ 48.00 each \$ 0

*Special Need: Vegetarian Lunch

Saturday, October 9, 2021

Area Meeting Registration Fee. . . .

CAPC Members \$ 146.00/ Non-Members \$ 196.00 \$ 146.-

(Includes Saturday Lunch Buffet: Rosemary & Garlic Grilled Chicken Breast, House made Meatloaf, Roasted Garlic Mashers, Seasonal Veggies, Garlic Bread, Farmer's Market mixed Salad, Cheesecake & Chocolate Cake.)

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*Special Need: Vegetarian Lunch

Total Enclosed: \$ 294.-

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Registration Form

"Public Cemetery District

Annual Education Seminar & Area Meeting"

Friday, October 8, & Saturday, October 9, 2021

Name Joe Sands Position Foreman

District Temecula Cemetery

Address 41911 C St.

City/State/Zip Temecula CA 92590

Telephone 951-541-8736 Fax 951-699-1633

First time attendee at CAPC event, Yes No

Guest _____

Friday, October 8, 2021

Education Seminar Registration Fee. . . .

CAPC Members \$ 148.00/ Non-Members \$ 198.00 \$ 148-

(Includes Friday Lunch Buffet: Hand Cut Carne Asada, Marinated Grilled Chicken Breast, Corn/Flour Tortillas, Rice/Beans, Sour Cream, Chips, Guacamole, Salsa, Assorted Cookies & Red Velvet Cake.)

___ Guest Buffet Lunch @ \$ 48.00 each \$ _____

*Special Need: ___ Vegetarian Lunch

Saturday, October 9, 2021

Area Meeting Registration Fee. . . .

CAPC Members \$ 146.00/ Non-Members \$ 196.00 \$ 146-

(Includes Saturday Lunch Buffet: Rosemary & Garlic Grilled Chicken Breast, House made Meatloaf, Roasted Garlic Mashers, Seasonal Veggies, Garlic Bread, Farmer's Market mixed Salad, Cheesecake & Chocolate Cake.)

___ Guest Buffet Lunch @ \$ 46.00 each \$ _____

*Special Need: ___ Vegetarian Lunch

Total Enclosed: \$ 294-

Please complete separate registration for each attendee and return with payment no later than Friday, September 10, 2021.

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43529 Ridge Park Drive
Temecula, California 92590
Phone: (951) 244-0048

July 28, 2021

Mr. Cindi Beaudet
General Manager
Temecula Public Cemetery District
41911 C Street
Temecula, CA 92592

Re: 43535 Preece Lane, Temecula (APN 944-323-022)

Dear Cindi:

The Rancho Highlands Community Association Board of Directors reviewed the Temecula Public Cemetery District's (TPCD) purchase proposal dated June 29, 2021, with an offer of \$50,000 to purchase APN 944-323-022.

The Board of Directors would like to thank you for your offer; however the Board is not interested in selling the lot at this time.

Sincerely,

Benna Duenas
As agent for the Board of Directors
Rancho Highlands Community Association

Voting receipt - CSDA 2021 Board of Directors

Receipt code: **TXNH**

Time of vote: **2021-07-15 15:02:06 America/Los_Angeles**

IP address: **192.190.255.71**

CSDA Board of Directors Election Ballot - Term 2022-2024; Seat A - Southern Network

Please vote for your choice: **Rachel Mason**