**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

 **REGULAR BOARD MEETING**

**41911 C St, Temecula, Ca 92592**

**March 17, 2022 @ 8:00 a.m.**

**MINUTES**

1. **CALL TO ORDER:** @8:00 a.m. by Trustee Qualm-
2. **INVOCATION / FLAG SALUTE:** Trustee Qualm
3. **ROLL CALL**

Chair Qualm, Vice Chair- Vanderhaak, Trustee Dugan, Trustee Davis, Trustee Kelleher, General Manager, Beaudet

**MOTIONS TO EXCUSE:** **NONE**

**VISITORS:NONE**

1. **PUBLIC COMMENTS:**

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

**5.CONSENT CALENDAR: A MOTION WAS MADE BY TRUSTEE DAVIS TO ACCEPT THE CONSENT CALENDAR AS PRESENTED, SECONDED BY TRUSTEE DUGAN AND PASSED WITH A 5/0 VOTE.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **APPROVAL OF MINUTES**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of February 17 ,2022

1. **APPROVAL OF CHECK REGISTERS**

*Recommendation:* That the Board approves the February 2022 Check Register Nos. 101100, 101200 and 101300.

1. **APPROVAL OF BOOKKEEPER REPORT**

*Recommendation:* That the Board receives and files the

February 2022 Bookkeeper Report.

1. **ACTION ITEMS:**
2. **2022 Ballot and instructions for LAFCO**

*Recommendation:*  That each Trustee ranks the 5 nominees listed in order of 1, being your first choice, 2 your second and so on.

**A MOTION WAS MADE BY TRUSTEE VANDERHAAK TO NOMINATE JOHN SKERBELIS, SECONDED BY TRUSTEE KELLEHER AND PASSED WITH A 5/0 VOTE.**

1. **Pechanga Monitors**

*Recommendation:* Based on the email from the Pechanga cultural center some cultural resources have been discovered. She explains that they want to bury on our future cemetery property and have designated the burials as open space for perpetuity. I’ve pulled up the original contract and it clearly states that the developer should turn over all artifacts to the tribe for safe keeping. I think this is something we may need to discuss with legal counsel if we get push back from the tribe.

**NO ACTION**

1. **Ratified Orders**

*Recommendation:* Approve the order change for the cemetery hours beginning April 01, 2022. During COVID the hours of operation was 10:00 am- 4:00 pm. Even though the original Emergency orders put in place by Governor Gavin Newsom are still in effect, we believe it is safe to reopen the gates to the public from 8:00 am -4:00 pm.

A MOTION WAS MADE BY TRUSTEE VANDERHAAK TO SUPPORT THE ADMENDMENTS OF THE RATIFIED ORDERS, SECONDED BY TRUSTEE DAVIS AND PASSED WITH A 5/0 VOTE.

1. **FINANCIAL REPORTS: A MOTION WAS MADE BY TRUSTEE DUGAN TO RECEIVE AND FILE THE FEBRUARY FINANCIALS, SECONDED BY TRUSTEE KELLEHER AND PASSED WITH A 5/0 VOTE.**

A. February 2022 Balance Sheet

B. February 2022 Profit and Loss

C. February 2022 Stifel Investments; principal and interest

**8. GENERAL MANAGERS REPORTS:**

1. February 2021 Revenues
2. February Inventory
3. **GENERAL COUNSEL REPORTS:**

**10. FISCAL YEAR 2021-2022 SUBCOMMITTEES:**

1. 52-acre Cemetery Property (**Vanderhaak-Davis)**
* Construction began 02/24/2022
* Cultural resources found
* Waiting to get on the RCWD pre-construction meeting calendar
* First 10% down payment made to Agape Construction
* First monitoring invoice being prepared
1. Landscape Plan (**Dugan-Qualm**)
2. Cenotaph/ Ossuary (**Vanderhaak-Kelleher**)
* Have photo, will make a brochure
1. Conférence Liaison (**Davis-Dugan**)

E. Polices (**Qualm-Davis**)

F. General Price List (**Kelleher-Vanderhaak**)

G. Investments (**Davis-Dugan)**

  **11.** **FUTURE TRUSTEE AGENDA ITEMS:**

Stewart Title- Pending

Construction Loan

Cemetery Designers

CSDA Conference-Palm Springs

* CHECK WITH HOTEL REGARDING SERVICE DOGS IN TRAINING- GROUND FLOOR ROOM PREFERRED

**OPENED AT 8:17 AM**

**12.CLOSED SESSION ITEMS: Gustavo Lamanna- Attorney at Law**

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant Exposure to Litigation

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

**CLOSED AT 8:26 AM**

1. **Closed Session Announcement: NO REPORTABLE ACTION**

**13**. **BOARD COMMENT:**

**BOARD CHAIR AND GM HAD A PHONE CONFERENCE WITH SUPERVISOR WASHINGTON.**

**14**. **ANNOUNCEMENTS:**

**15**. **ADJOURNMENT: 9:04 AM**

**1st Motion: TRUSTEE VANDERHAAK**

**2nd Motion: TRUSTEE DUGAN**

**All in Favor: 5/0**

Next Regular Board Meeting – April 21, 2022- At the cemetery