

TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

HAPPY NEW YEAR!!!

January 21, 2021 @ 8:00 a.m.
Teleconferenced
Government Code #54953(b)

AGENDA- Estimated Time: 3 Hrs.

1. **Call To Order:**@8:00 a.m. by Trustee Qualm- Welcome!
2. **Pledge of Allegiance:** Trustee Qualm-all others silent
3. **Roll Call**
Chair Qualm, Vice-Chair Reese, (Congratulations!)
Trustee Vanderhaak, Trustee Dugan, Trustee Davis,
General Manager, Cindi Beaudet

Motions to Excuse: None

Visitors: NONE

Public Comments:

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

4. Consent Calendar:

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of November 19, 2020

B. Approval of Check Registers

Recommendation: That the Board approves the November-December- 2020 Check Register Nos. 101100, 101200 and 101300.

C. Approval of Bookkeeper Report

Recommendation: That the Board receives and files the November-December 2020 Bookkeeper Reports.

5. Action Items

A. Linda S Glau,2021- ENGAGEMENT LETTER

Recommendation: That the Trustees read and approve the engagement letter of Linda Glau our bookkeeper for the District.

B. COVID-19 MEDICAL LEAVE PAY

Recommendation: Congress has not pushed the bill through (2021) to have the businesses pay 14 days of medical leave if the employee test positive. I recommend the Trustees and Manager discuss some options, taking the employees into consideration and come up with a fair accommodation.

C. Covid-19 RATIFIED EMERGENCY ORDERS

Recommendation: That the Trustees ratify the emergency order as presented by the General Manager for the safety of the staff, mortuaries, and visitors.

6. Financial Reports:

- A. November-December 2020 Balance Sheet
- B. November-December 2020 Profit and Loss
- C. November-December 2020 Stifel Investments; principal and interest

7. General Managers Reports:

- A. November- December 2020 Revenues
- B. November-December 2020 Plot Inventories
- C. November-December 2020 Depletion
- D. No Trespassing signs put up on 52 acres
- E. Securitized Limited Obligation (SLONs)
- F. AB 992- Trustees responding via social platforms
- G. AB-685 OSHA reporting requirements
- H. Email thread between water district, RBF and myself
- I. Flowers sent on behalf of the TPCD to Trustee Al Vollbrecht of the Murrieta Cemetery District

8. General Counsel Reports

9. Fiscal Year 2020-2021 Subcommittees

- A. 52-acre Cemetery Property (**Vanderhaak-Davis**)
- B. Landscape Plan (**Dugan-Qualm**)
- C. Cenotaph/ Ossuary (**Vanderhaak-Reese**)
- D. Conférence Liaison (**Davis-Dugan**)
- E. Polices (**Qualm-Davis**)
- F. General Price List (**Qualm-Reese**)
- G. Investments (**Davis-Reese**)

10. Future Trustee Agenda Items:

General Contractors
Dry Utilities
RCWD
Transportation
Stewart Title

11. CLOSED SESSION ITEMS:

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

B. Closed Session Announcement

12. Board Comment:

Trustee Reese needs to take the Brown Act webinar before June 30, 2021 to stay current.

13. Announcements:

New grounds man hired 01/04/2021
Avel Walker

14. Adjournment Time:

1st Motion:

2nd Motion:

All in Favor:

Next Regular Board Meeting – February 18, 2021

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 8:00 a.m. – 4:30 p.m., Monday through Friday. Or at www.temeculacemetery.org posted January 18, 2021

Due to COVID-19 all correspondence shall be conducted electronically until further notice.

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CA 92592**

**November 19, 2020 @ 8:00 a.m.
Teleconferenced
Government Code #54953(b)**

MINUTES

- 1. Call To Order:@8:00 a.m. by Trustee Vanderhaak**
- 2. Pledge of Allegiance: Trustee Vanderhaak**
- 3. Roll Call**
Chair Vanderhaak, Vice-Chair Qualm, Trustee Reese,
Trustee Dugan, Trustee Davis, General Manager, Cindi Beaudet

**Motions to Excuse: Lost internet connection with Trustee Davis
at 8:01 am. Returned at 8:06 am.**

Visitors:

Public Comments:

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

4. **Consent Calendar:** With there being nothing pulled from the consent calendar, a motion was made by Trustee Reese to accept the calendar as presented, seconded by Trustee Dugan and passed with a 4/0 vote.

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. **Approval of Minutes**

Recommendation: That the Board approve the minutes of the Regular Board Meeting of October 15, 2020

B. **Approval of Check Registers**

Recommendation: That the Board approves the October 2020 Check Register Nos. 101100, 101200 and 101300.

C. **Approval of Bookkeeper Report**

Recommendation: That the Board receives and files the October Bookkeeper Reports.

5. Action Items

A. 2020 Ballot for LAFCO Commission.

Recommendation: Copy of the nomination selection for the LAFCO Commission.

6. Financial Reports: A motion was made by Trustee Dugan to receive and file the October financials, seconded by Trustee Reese and passed with a 5/0 vote.

- A. October 2020 Balance Sheet
- B. October 2020 Profit and Loss
- C. October 2020 Stifel Investments; principle and interest
- D. Correction to audit error of the 457 page 25 from Robert Dennis

7. General Managers Reports: Received, no action.

- A. October 2020 Revenues
- B. October 2020 Plot Inventories
- C. October 2020 Depletion
- D. October 2020 Calendar
- E. Complaints from neighbors on the 52 acres. Owners with motorcycles building ramps and running all hours of the day. Reached out to legal counsel for language on a no trespassing sign and letter to submit to the Riverside County Sheriff.

8. General Counsel Reports

9. Fiscal Year 2020-2021 Subcommittees

- A. 52-acre Cemetery Property (**Vanderhaak-Davis**)
- B. Landscape Plan (**Dugan-Qualm**)
- C. Cenotaph/ Ossuary (**Vanderhaak-Reese**)
 - Had a name placed on the cenotaph.
- D. Investment (**Reese-Davis**)
- E. Conférence Liaison (**Davis-Dugan**)
- F. Polices (**Qualm-Davis**)
- G. General Price List (**Qualm-Reese**)

10. Future Trustee Agenda Items:

General Contractors
Dry Utilities
RCWD
Transportation
Stewart Title

11. CLOSED SESSION ITEMS:

- A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION
Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

B. Closed Session Announcement

12. Board Comment:

Trustee Reese needs to take the Brown Act and Ethics virtual Conference to stay current.

13. Announcements:

14. Adjournment Time: 8:36a.m.

1st Motion: Trustee Davis

2nd Motion: Trustee Qualm

All in Favor: 5/0

Next Regular Board Meeting – ~~December 17, 2020~~ January 21, 2021

Motion was made by Trustee Vanderhaak that we go dark in December, seconded by Trustee Reese and passed 5/0.

Temecula Public Cemetery District

1/12/2021 11:44 AM

Register: 101100 · US Bank Checking

From 11/01/2020 through 12/31/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/02/2020	7956	Hank's Hardware & ...	201100 · Accounts Pay...	n17615	34.78	X		63,735.04
11/02/2020	7957	Lawnscape Systems I...	201100 · Accounts Pay...	413788	1,738.00	X		61,997.04
11/02/2020	7958	Metlife	201100 · Accounts Pay...	KMO5754030-...	40.33	X		61,956.71
11/02/2020	7959	Nutrien Ag Solutions	201100 · Accounts Pay...	405567	54.59	X		61,902.12
11/02/2020	7960	Protection One (corp)	201100 · Accounts Pay...	136856254	305.61	X		61,596.51
11/02/2020	7961	Prudential Overall Su...	201100 · Accounts Pay...		178.20	X		61,418.31
11/02/2020	7962	Sun City Granite	201100 · Accounts Pay...	17173	125.00	X		61,293.31
11/02/2020	7963	Temecula Valley Cha...	201100 · Accounts Pay...	2454	395.00	X		60,898.31
11/02/2020	7964	US Bank	201100 · Accounts Pay...		411.22	X		60,487.09
11/02/2020	102020	Downs Energy	201100 · Accounts Pay...	cl 63015	97.75	X		60,389.34
11/05/2020	7965	Joe Sands.	201100 · Accounts Pay...		34.76	X		60,354.58
11/05/2020	111320	CalPers 457 Plan	201100 · Accounts Pay...		1,226.70	X		59,127.88
11/05/2020			101200 · US Bank Pay...	Funds Transfer	7,328.11	X		51,799.77
11/08/2020	AJE 206		515100 · Life Insuranc...	Automatic with...	35.64	X		51,764.13
11/11/2020	AJE 208		101200 · US Bank Pay...	Monthly autom...	411.30	X		51,352.83
11/12/2020			523290 · Bank Charges	Service Charge	21.00	X		51,331.83
11/12/2020	7966	American Mini Storage	201100 · Accounts Pay...		115.00	X		51,216.83
11/12/2020	7967	CR&R Incorporated	201100 · Accounts Pay...	1224556	297.18	X		50,919.65
11/12/2020	7968	Crowne Hill Consulti...	201100 · Accounts Pay...	13823/13824/1...	763.61	X		50,156.04
11/12/2020	7969	Digital Deployment L...	201100 · Accounts Pay...	2272	100.00	X		50,056.04
11/12/2020	7970	EcoFert Inc	201100 · Accounts Pay...	4710	490.00	X		49,566.04
11/12/2020	7971	Southern California ...	201100 · Accounts Pay...	2-03-325-4707	381.22	X		49,184.82
11/12/2020	7972	Southern California ...	201100 · Accounts Pay...	5271436	457.40	X		48,727.42
11/12/2020	7973	Sparkletts	201100 · Accounts Pay...	5728175-110120	72.73	X		48,654.69
11/12/2020	7974	Standard Insurance C...	201100 · Accounts Pay...	160-513170-00...	272.48	X		48,382.21
11/12/2020	7975	Sun City Granite	201100 · Accounts Pay...	17256	125.00	X		48,257.21
11/12/2020	7976	Temecula Valley Pip...	201100 · Accounts Pay...	604923	160.25	X		48,096.96
11/12/2020	7977	Wildlife Control Ser...	201100 · Accounts Pay...	WL3134	450.00	X		47,646.96
11/12/2020	7978	Linda Glau CPA	201100 · Accounts Pay...		813.75	X		46,833.21
11/12/2020	7979	Valley Printing Servi...	201100 · Accounts Pay...	Brochures	568.64	X		46,264.57
11/20/2020	112720	CalPers 457 Plan	201100 · Accounts Pay...		1,208.12	X		45,056.45
11/20/2020	120120	California Public Em...	201100 · Accounts Pay...	7490021932 ...	3,212.66	X		41,843.79
11/24/2020	7980	Cary Schroeder Cont...	201100 · Accounts Pay...	2020-2404	309.95	X		41,533.84
11/24/2020	7981	Digital Deployment L...	201100 · Accounts Pay...	107898	50.00	X		41,483.84
11/24/2020	7982	Home Depot Credit S...	201100 · Accounts Pay...	603532253203...	555.45	X		40,928.39
11/24/2020	7983	Law Offices Of Quin...	201100 · Accounts Pay...		60.00	X		40,868.39
11/24/2020	7984	Metlife	201100 · Accounts Pay...	KMO5754030-...	40.33	X		40,828.06
11/24/2020	7985	State Water Resource...	201100 · Accounts Pay...	52 acre constru...	553.00	X		40,275.06
11/24/2020	113020	Downs Energy	201100 · Accounts Pay...	cl 66790	134.90	X		40,140.16
11/25/2020			101100G · Cash - Gen...	Deposit		X	38,978.37	79,118.53

Temecula Public Cemetery District

1/12/2021 11:44 AM

Register: 101100 · US Bank Checking

From 11/01/2020 through 12/31/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/27/2020			101200 · US Bank Pay...	Funds Transfer ...	6,000.00	X		73,118.53
12/01/2020			101200 · US Bank Pay...	Funds Transfer	1,137.42	X		71,981.11
12/03/2020	121120	CalPers 457 Plan	201100 · Accounts Pay...		1,229.92	X		70,751.19
12/03/2020			101200 · US Bank Pay...	Funds Transfer	12,538.07	X		58,213.12
12/07/2020	7986	American Mini Storage	201100 · Accounts Pay...		115.00	X		58,098.12
12/07/2020	7987	Crowne Hill Consulti...	201100 · Accounts Pay...	14056	270.08	X		57,828.04
12/07/2020	7988	EcoFert Inc	201100 · Accounts Pay...	4740	490.00	X		57,338.04
12/07/2020	7989	Hank's Hardware & ...	201100 · Accounts Pay...	n19231	11.97	X		57,326.07
12/07/2020	7990	Protection One (corp)	201100 · Accounts Pay...	137319568	305.61	X		57,020.46
12/07/2020	7991	Prudential Overall Su...	201100 · Accounts Pay...		142.56			56,877.90
12/07/2020	7992	Sun City Granite	201100 · Accounts Pay...	17441	125.00	X		56,752.90
12/07/2020	7993	US Bank	201100 · Accounts Pay...		2,053.62	X		54,699.28
12/07/2020	7994	Sparkletts	201100 · Accounts Pay...	5728175-110120	232.05	X		54,467.23
12/08/2020	AJE 213		515100 · Life Insuranc...	Automatic with...	35.64	X		54,431.59
12/11/2020	AJE 220		101200 · US Bank Pay...	Monthly autom...	411.30	X		54,020.29
12/12/2020			523290 · Bank Charges	Service Charge	21.00	X		53,999.29
12/17/2020	7995	County of Riverside I...	201100 · Accounts Pay...	IT 4210	197.78	X		53,801.51
12/17/2020	7996	CR&R Incorporated	201100 · Accounts Pay...	1231203	342.55	X		53,458.96
12/17/2020	7997	Crowne Hill Consulti...	201100 · Accounts Pay...	14108	77.00	X		53,381.96
12/17/2020	7998	CSDA	201100 · Accounts Pay...	Membership	1,230.00	X		52,151.96
12/17/2020	7999	Linda Glau CPA	201100 · Accounts Pay...		341.25	X		51,810.71
12/17/2020	8000	Protection One (corp)	201100 · Accounts Pay...	137469681	108.64	X		51,702.07
12/17/2020	8001	South County Pest C...	201100 · Accounts Pay...	0248691	46.00	X		51,656.07
12/17/2020	8002	Southern California ...	201100 · Accounts Pay...	2-03-325-4707	394.29			51,261.78
12/17/2020	8003	Standard Insurance C...	201100 · Accounts Pay...	160-513170-00...	272.48			50,989.30
12/17/2020	8004	Temecula Valley Pip...	201100 · Accounts Pay...	605740	7.74	X		50,981.56
12/17/2020	8005	Wildlife Control Ser...	201100 · Accounts Pay...	WL3146	450.00	X		50,531.56
12/17/2020	010121	California Public Em...	201100 · Accounts Pay...	7490021932 ...	3,254.09	X		47,277.47
12/17/2020	121720	Social Security	201100 · Accounts Pay...		300.00	X		46,977.47
12/17/2020	122420	CalPers 457 Plan	201100 · Accounts Pay...		1,211.04	X		45,766.43
12/17/2020			101200 · US Bank Pay...	Funds Transfer	7,170.30	X		38,596.13
12/28/2020	8006	Digital Deployment I...	201100 · Accounts Pay...	108349	50.00			38,546.13
12/28/2020	8007	Law Offices Of Quin...	201100 · Accounts Pay...		975.00			37,571.13
12/28/2020	8008	Metlife	201100 · Accounts Pay...	KMO5754030-...	40.33			37,530.80
12/28/2020	8009	Prudential Overall Su...	201100 · Accounts Pay...		178.20			37,352.60
12/28/2020	8010	Verizon Wireless	201100 · Accounts Pay...	9349148145	256.21			37,096.39
12/28/2020	8011	California Dept of Ta...	201100 · Accounts Pay...		102.42			36,993.97
12/29/2020	8012	California Dept of Ta...	201100 · Accounts Pay...		82.00			36,911.97
12/31/2020			101100G · Cash - Gen...	Deposit		X	44,855.46	81,767.43

Temecula Public Cemetery District

1/12/2021 11:45 AM

Register: 101200 · US Bank Payroll
 From 11/01/2020 through 12/31/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/05/2020			101100 · US Bank Che...	Funds Transfer		X	7,328.11	9,306.99
11/11/2020	AJE 208		101100 · US Bank Che...	Monthly autom...		X	411.30	9,718.29
11/13/2020	AJE 203		510040 · Regular Salar...	Green Cash Re...	4,825.13	X		4,893.16
11/13/2020	AJE 203		510040 · Regular Salar...	Green Cash Re...	2,391.99	X		2,501.17
11/13/2020	AJE 203		510040 · Regular Salar...	Monthly charg...	110.99	X		2,390.18
11/15/2020	AJE 207		525030 · Paychex HR ...		365.40	X		2,024.78
11/27/2020	AJE 209		510040 · Regular Salar...	Green Cash Re...	4,716.26	X		-2,691.48
11/27/2020	AJE 209		510040 · Regular Salar...	Green Cash Re...	2,310.17	X		-5,001.65
11/27/2020	AJE 209		510040 · Regular Salar...	Monthly charg...	110.99	X		-5,112.64
11/27/2020	AJE 214		101200 · US Bank Pay...	Account for Ov...		X	36.00	-5,076.64
11/27/2020	AJE 214		101200 · US Bank Pay...	Account for Ov...	36.00	X		-5,112.64
11/27/2020			101100 · US Bank Che...	Funds Transfer		X	6,000.00	887.36
12/01/2020			101100 · US Bank Che...	Funds Transfer		X	1,137.42	2,024.78
12/03/2020			101100 · US Bank Che...	Funds Transfer		X	12,538.07	14,562.85
12/11/2020	AJE 212		510040 · Regular Salar...	Green Cash Re...	8,569.61	X		5,993.24
12/11/2020	AJE 212		510040 · Regular Salar...	Green Cash Re...	3,803.38	X		2,189.86
12/11/2020	AJE 212		510040 · Regular Salar...	Monthly charg...	165.08	X		2,024.78
12/11/2020	AJE 220		101100 · US Bank Che...	Monthly autom...		X	411.30	2,436.08
12/15/2020	AJE 219		525030 · Paychex HR ...		365.40	X		2,070.68
12/17/2020			101100 · US Bank Che...	Funds Transfer		X	7,170.30	9,240.98
12/25/2020	AJE 218		510040 · Regular Salar...	Green Cash Re...	4,777.48	X		4,463.50
12/25/2020	AJE 218		510040 · Regular Salar...	Green Cash Re...	2,278.83	X		2,184.67
12/25/2020	AJE 218		510040 · Regular Salar...	Monthly charg...	113.99	X		2,070.68

Temecula Public Cemetery District

1/12/2021 11:45 AM

Register: 101300 · US Wash Account

From 11/01/2020 through 12/31/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/02/2020			201200 · Miscellaneou...	Deposit		X	104.61	8,022.39
12/03/2020			-split-	Deposit		X	700.00	8,722.39
12/03/2020			-split-	Deposit		X	12,100.00	20,822.39
12/03/2020	5011	County of Riverside ...	-split-		12,800.00	X		8,022.39
12/30/2020			-split-	Deposit		X	9,700.00	17,722.39
12/30/2020			-split-	Deposit		X	28,070.00	45,792.39
12/30/2020	5012	County of Riverside ...	-split-		37,770.00			8,022.39

Date: 12/09/2020

Remote Tasks Performed:

- X Reconcile three US Bank Cash Accounts
- X Reconcile four County Cash Accounts
- X Enter Property Tax Deposits as Necessary
- X Balance Voucher to County

- X Journal activity and Reconcile two Stifel Accounts using Stifel Balancing spreadsheet.
- X Save the Stifel Account Statements for the auditor
- X Reconcile two Stifel interest receivable accounts
- X Print Stifel Snapshot-- for Board Packets

- X Verify check sequence is intact.
7966-7994

X Verify each check over \$2500 from the US Bank General account has two signatures. Note: US Bank Wash account checks to the county are exempt from this requirement.
None this period

- X Verify all checks to the GM have two signatures.
None this period

X Check monthly credit card statements for receipts and reasonableness. Initial credit card. Note that receipts are attached and expenses are reasonable.

X Discuss Management Use Only financial statements with the GM - Profit and loss two month, Balance sheet with prior year figures, and Profit and Loss Budget Performance.

X For the GM – Add Difference to Balance Sheet. In Excel, change the difference column text to white. Then for all reasonable totals/subtotals, change it to black.

- X Update Endowment Allocation Schedule.

- X Update Wash Account Analysis.

- X Update Prepaid subledger and validate QB information.

- X Read Agenda and Minutes of the previous Board Meeting

Items to note:

Open items:

Date: 01/11/2021

Remote Tasks Performed: *Quadan*

- X Reconcile three US Bank Cash Accounts
- X Reconcile four County Cash Accounts
- X Enter Property Tax Deposits as Necessary
- X Balance Voucher to County

- X Journal activity and Reconcile two Stifel Accounts using Stifel Balancing spreadsheet.
- X Save the Stifel Account Statements for the auditor
- X Reconcile two Stifel interest receivable accounts
- X Print Stifel Snapshot-- for Board Packets

X Verify check sequence is intact.
7995-8020

X Verify each check over \$2500 from the US Bank General account has two signatures. Note:
US Bank Wash account checks to the county are exempt from this requirement.
None this period

X Verify all checks to the GM have two signatures.
None this period

X Check monthly credit card statements for receipts and reasonableness. Initial credit card.
Note that receipts are attached and expenses are reasonable.

X Discuss Management Use Only financial statements with the GM - Profit and loss two month,
Balance sheet with prior year figures, and Profit and Loss Budget Performance.

X For the GM – Add Difference to Balance Sheet. In Excel, change the difference column text to
white. Then for all reasonable totals/subtotals, change it to black.

X Update Endowment Allocation Schedule.

X Update Wash Account Analysis.

X Update Prepaid subledger and validate QB information.

Read Agenda and Minutes of the previous Board Meeting – NA – No Meeting in December

Items to note:

- Print and filed Annual Forms 1099 and DE-542
- Payroll – New employee and Increase for Means

Open items:

Linda S. Glau, CPA
Accounting and Tax Services

1672 Main Street, Ste E 261
Ramona, CA 92065
License 46583

LindaSGlauCPA@outlook.com
Telephone 951-526-2063
Fax 760-896-6997

December 31, 2020

Cindi Beaudet
Temecula Cemetery District
41911 C Street
Temecula, CA 92592

Dear Cindi,

This letter is to confirm our understanding of the terms and conditions of our engagement and the nature of the limitations of the services I will provide.

I will perform the following services:

I will assist you in preparing the books of accounts in order to prepare a working trial balance.

It is understood that my assignment is limited to bookkeeping services and does not include a compilation, review, or audit of your financial statements in accordance with prescribed authoritative literature. This assignment also does not include tax planning or tax preparation services.

You will provide me, as required, access to backup of accounting, banking, and sales records in order that I may assist you in properly classifying items of income and expense.

I will work with to create accurate financial statements for the fiscal year ending June 30, 2021.

Based on my discussions with you, these financial statements are for management's use only and are not intended for third-party use. Material departures from generally accepted accounting principles (GAAP) or other comprehensive basis of accounting (OCBOA) may exist and the effects of those departures, if any, on the financial statements may not be disclosed. In addition, substantially all disclosures required by GAAP or OCBOA may be omitted. Because of the extent of material departures that may exist in, or required disclosures that may be omitted from, the financial statements, I make no representations regarding the appropriateness of such statements for your intended use or for any other purpose. Moreover, because of the nature of this engagement, I am not responsible for communicating any such departures or omissions to you.

In addition, I am not independent with regard to Temecula Public Cemetery District.

My engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, I will inform you of any material errors that come to my attention or any fraud or illegal acts that come to my attention, unless they are clearly inconsequential. In addition, I have no responsibility to identify and communicate significant deficiencies or material weaknesses in your internal control as part of this engagement.

We have agreed that my fees for the above services will be charged at a rate of \$110 per hour. We estimate the total cost to be approximately \$8000 per year. This is higher than in past years due to the additional work required due to COVID. My invoices for these fees will be submitted to you on an 'as worked' basis and are payable upon presentation. I may suspend work if your account becomes 30 days or more overdue and work will not be resumed until your account is paid in full. If I elect to terminate my services for nonpayment, you will be obligated to compensate me for all time expended and to reimburse me for all out-of-pocket expenditures through the date of completion.

This agreement is terminable at will by either party. At termination of this agreement, all moneys due me shall be paid immediately.

If the forgoing is in accordance with your understanding, please sign the copy of this letter in the space provided and return it to me.

Sincerely,



Linda S. Glau, CPA

Accepted and agreed to:

Temecula Public Cemetery District

Date

FFCRA-

The Families First Coronavirus Response Act entitled certain employees to receive up to two weeks of paid sick leave. It also allowed eligible employees to take up to 12 weeks of expanded leave, 10 of which are paid, for COVID-related reasons.

Lack of federal action and leadership thus far in prescribing workplace COVID-19 prevention programs has left the matter largely in state hands. It remains to be seen whether the new Presidential administration will take a more active role in workplace prevention or whether the states will need to continue to lead the effort.

**RATIFIED EMERGENCY ORDER OF THE GENERAL MANAGER
OF THE TEMECULA PUBLIC CEMETERY DISTRICT**

January 21, 2021

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARS-CoV-2,” and the disease it causes has been named “Coronavirus Disease 2019,” abbreviated COVID-19, (“COVID-19”); and

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19; and

WHEREAS, on March 7, 2020, Riverside County Public Health Officer Dr. Cameron Kaiser declared a Local Health Emergency, citing Riverside County’s first locally acquired case of COVID-19; and

WHEREAS, on March 10, 2020, the Riverside County Board of Supervisors ratified the Local Health Emergency and activated the Medical Health Department Operations Center to better coordinate public messaging and planning among community partners as Riverside County officials prepare for the spread of COVID-19; and

WHEREAS, on March 10, 2020, the Riverside County Public Health Officer ordered the cancellation of the Coachella Valley Music and Arts Festival (“Coachella”) and the Stagecoach Country Music Festival (“Stagecoach”) recognizing that both Coachella and Stagecoach are music concerts and gatherings of an international scope, attracting hundreds of thousands of attendees from many countries, including several disproportionately afflicted by the worldwide COVID-19 epidemic; and

WHEREAS, on March 11, 2020, the California Department of Public Health issued guidance that in order to protect public health and slow the rate of transmission of COVID-19, large gatherings of 250 people or more at concerts, conferences, and professional, college, and school sporting events should be postponed or canceled for at least the remainder of the month of March 2020 and that smaller gatherings held in venues such as crowded auditoriums, rooms or other venues that do not allow social distancing of six feet per person should be postponed or canceled; and

WHEREAS, on March 12, 2020, the Governor of the State of California issued Executive Order N-25-20 providing that all residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19 and that authorized local legislative bodies are permitted to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body, during the period in which local public officials impose or recommend measures

to promote social distancing, including but not limited to limitations on public events; and

WHEREAS, on March 12, 2020, the Riverside County Public Health Officer ordered the cancellation of all events within the jurisdiction of the Public Health Officer of the County of Riverside with an expected attendance of at least 250 individuals taking place between March 12, 2020 and April 30, 2020, regardless of venue; and

WHEREAS, on March 13, 2020, the President of the United States of America proclaimed and declared a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak and announced that the federal government would make emergency funding available to assist state and local governments in preventing the spread of and addressing the effects of COVID-19; and

WHEREAS, on March 16, 2020, the Governor issued Executive Order N-28-20 waiving certain requirements related to residential and commercial evictions and foreclosures to allow local jurisdictions more flexibility to prohibit residential and commercial evictions and foreclosures through May 31, 2020; and

WHEREAS, on March 16, 2020, the Riverside County Public Health Officer ordered the prohibition of all gatherings within the jurisdiction of the Public Health Officer of the County of Riverside with an expected presence of at least 10 individuals taking place between March 16, 2020 and April 30, 2020 inclusive, regardless of venue; and

WHEREAS, on March 17, 2020, the Governor issued Executive Order N-29-20 ordering that as to individuals currently eligible for benefits under Medi-Cal, CalFresh, CalWORKs, the Cash Assistance Program for Immigrants, the California Food Assistance Program, or In Home Supportive Services benefits, and to the extent necessary to allow such individuals to maintain eligibility for such benefits, any state law, including but not limited to California Code of Regulations, Title 22, section 50189(0) and Welfare and Institutions Code sections 18940 and 11265, that would require redetermination of such benefits is suspended for a period of 90 days from the date of Order N-29-20; and

WHEREAS, on March 17, 2020, the Governor issued Executive Order N-33-20 ordering that to protect public health, that all individuals living in the State of California stay home or at their place of residence (“Shelter in Place”) except as needed to maintain continuity of operations of the federal critical infrastructure sectors, as outlined at <https://www.cisa.gov/critical-infrastructure-sectors>; and

WHEREAS, on March 19, 2020, the Board of Trustees adopted Resolution No 2020-1 proclaiming that a Local State of Emergency now exists throughout the District and ordering that during the existence of said local emergency, the powers, functions, and duties of the emergency organization of the District shall be those prescribed by state law, ordinances, and resolutions of the District; and

WHEREAS, Resolution No 2020-1 further directed and authorized the General Manager and designee and other appropriate staff members and District officials to take all necessary and

appropriate actions to effectuate the purpose of this Resolution subject to any modifications as may be approved by the Board of Trustees from time to time during the State of Emergency; and

WHEREAS, effective May 1, 2020, the Riverside County Health Officer and the County Executive Officer as Director of Emergency Services, adopted an amended order that provides as follows: (1) All persons, including Essential Workers shall wear face coverings, such as scarves (dense fabric, without holes), bandanas, neck gaiter, or other fabric face coverings, that all persons, including Essential Workers are discouraged from using Personal Protective Equipment (PPE), such as N95 masks, for non-medical reasons; (2) Face coverings must be worn in public settings, such as: (a) waiting in line to go inside a store; (b) shopping at a store; (c) picking up food at a restaurant; (d) on public transportation (or waiting for it); (e) in a taxi or rideshare vehicle; (f) seeking healthcare; (g) going into facilities allowed to stay open; and (h) working an essential job that interacts with the public; and (3) children 2 years and older should be encouraged to wear a mask when around others closer than 6 feet, and when they do, they must be supervised by an adult; and

WHEREAS, the amended order further provides that face coverings are NOT required to be worn by people who are at home, in the car alone or with members of their own household, residents with a health condition whose medical doctor has advised against wearing a face covering and can provide documentation, children under the age of 2 years old due to the risk of suffocation or persons who are outdoors, walking, hiking, bicycling or running, provided that they comply with social distancing during these activities, including maintaining at least 6 feet of distance from other people; and

WHEREAS, the amended order also provides that businesses must: (a) require their employees, contractors, owners, and volunteers to wear a face covering at the workplace and when performing work off-site; (b) inform customers about the need to wear a face covering, including posting signs and advising those in line or in the store; (c) take reasonable steps to keep people who are not wearing a face covering from entering their business, and (d) refuse service to anyone not wearing a face covering; and

WHEREAS, on May 9, 2020, the Riverside County Public Health Officer ordered the rescission of the following amended health orders: (1) the April 2, 2020 amended order related to short term lodging facilities; (2) the April 29, 2020 amended order placing restrictions on golf courses; and (3) the April 29, 2020 amended order requiring the use of face coverings and practice of social distancing; and

WHEREAS, by rescinding its health orders, the County of Riverside now aligns itself with the State's Orders as they now exist or may be issued or amended in the future; and

WHEREAS, in order to protect public health and slow the rate of transmission of COVID-19, the General Manager has determined it is necessary to amend the District's emergency orders to further decrease the risk of exposure to COVID-19.

NOW, THEREFORE, I, Cindi Beaudet, General Manager of the Temecula Public Cemetery District, do hereby issue the following order to become effective immediately, subject to ratification as soon as practicable by the Board of Trustees:

IT IS HEREBY ORDERED AS FOLLOWS:

THAT the cemetery will be open to the public for general visitation, at their own risk of contracting COVID-19, Monday-Sunday 10:00 a.m.- 4:00 p.m., commencing on the date of this Order; and

THAT the General Manager in consultation with the General Legal Counsel shall prepare and distribute and post a notice in a conspicuous place at the cemetery and on the District's website that persons who attend graveside services or any other gathering at the cemetery grounds shall attend at their own risk; and

THAT the cemetery shall not be used for picnicking or other recreational purposes; and

THAT all visitors shall maintain six feet social distancing (unless living in the same household) and shall not congregate in groups of more than 25 persons at any one time and all visitors must wear protective face coverings at all times while on cemetery grounds; and

THAT the District office shall remain closed to foot traffic and staff will not be available in person to assist visitors while on cemetery grounds, but visitors may approach the office door during hours of operation if immediate assistance is needed provided that any person requesting assistance from staff are wearing a face mask and maintain social distancing, to decrease the risk of exposure to COVID-19; and

THAT All purchases of burial rights will be sold 3 days prior to a burial and only if the decedent has been received by a funeral home; and

Purchasing burial rights for pre-planning is not permitted at this time.

THAT services related to the interment of cremains shall be permitted subject to the same provisions related to graveside services; and

THAT graveside service activities shall be restricted as follows:

(a) Persons wishing to view the casket up close, gather around the casket for any reason, and/or touch the casket may do so only before the casket enters onto cemetery grounds.

(b) No more than 25 persons, which includes family members, guests and officiants, may be present during any given graveside service on the cemetery grounds, prior to burial of the casket, subject to maintaining social distancing pursuant to the markings as may be set up by the District at the interment site. Members will be permitted to stay and witness the lowering of the casket immediately after the graveside service as long as they stand a minimum of 25 feet back and continue to social distance; and

(c) Three hours after the conclusion of a graveside service, provided the casket has been buried (placed in the ground and covered), no more than 25 persons may be permitted to visit

the interment site provided that: (i) all visitors shall maintain six feet social distancing (unless living in the same household) and (ii) all visitors wear protective face coverings; and

(d) Family members sign a warning notice prior to the burial. Families are consenting to no more than 25 guests at the graveside; and

(e) Should there be more than 25 in attendance at the funeral, the staff will step away until the service is complete and the guest have cleared from the area.

(f) All caskets will be preset 30 minutes prior to the funeral time. Staff and mortuary will be allowed to set the casket. No one from the public will be allowed to handle the casket once it passes through the gates.

THAT at no time shall any person present at an interment service be closer than six feet from any District staff to decrease the risk of exposure to COVID-19; and

THAT to the extent feasible, staff members shall remain at least six feet apart from one another during an interment service and they shall wear protective gloves and face masks provided by the District to decrease the risk of exposure to COVID-19; and

THAT all purchases of eminent interment sites and services shall be made over the phone by appointment only and the only form of payment that will be accepted shall be a credit card, debit card or other electronic payment as may be approved by the General Manager, for the purpose of decreasing the risk of exposure to COVID-19; and

THAT persons 65 or over shall be advised to refrain from being physically present on District property for any reason whatsoever since it has been determined that those 65 years and older are amongst those most vulnerable to COVID-19 and such persons have been advised to self-quarantine, self-isolate, or otherwise remain in their homes to reduce the transmission of COVID-19; and

THAT persons with serious chronic medical conditions such as heart disease, lung disease and diabetes shall be advised to refrain from being physically present on District property for any reason whatsoever since it has been determined that such persons are amongst those most vulnerable to COVID-19 and have been advised to self-quarantine, self-isolate, or otherwise remain in their homes to reduce the transmission of COVID-19; and

THAT persons with compromised immune systems shall be advised to refrain from being physically present on District property for any reason whatsoever since it has been determined that such persons are amongst those most vulnerable to COVID-19 and have been advised to self-quarantine, self-isolate, or otherwise remain in their homes to reduce the transmission of COVID-19; and

THAT persons exhibiting mild to moderate symptoms of COVID-19, such as sneezing, running nose, cough or fever, etc. shall be prohibited from being physically present on District property for any reason whatsoever since it has been advised that such persons should self-

quarantine, self-isolate, or otherwise remain in their homes to reduce the transmission of COVID-19; and

THAT the conference room located in the District's Office shall not be used by any member of the public and shall be available for use by the District's groundskeepers for breaks subject to maintaining social distancing; and

THAT the large breakroom located in the District's Office is available for one person at a time to prepare or store meals only; and

THAT if supplies are needed from the conference room, staff shall contact the General Manager for arrangements; and

THAT commencing -June 01, 2020 the hours for the groundskeepers are Monday -Friday 7:30 AM – 4:00 PM; and

THAT commencing May 18, 2020, all groundskeepers prior to clocking in for work shall take their temperature and send an image of the recorded temperature shall be sent via text or email to the General Manager for approval to clock in for work; and

THAT lunchbreaks will be staggered starting at 12:00 noon ending at 1:30. When possible if the workload allows, two employees may take their lunch during the same 30 minutes; and

THAT if two employees take their lunch hour at the same time, they shall be required to use separate rooms for their lunch breaks; and

THAT the General Manager has determined that the purpose of adopting and implementing protective measures to mitigate and/or abate the transmission of COVID-19, is to prevent harm to those who may violate any protective measure since any such violations may result in exposure to the COVID-19 which may lead to illness and death to the violator and those in the presence of the violator since there is no effective cure or vaccine available; and

THAT the public shall be warned by a notice placed in a conspicuous manner that when visiting the cemetery they do so at their own risk of contracting COVID-19 and that the District shall assume no liability if visitors or their guests contract COVID-19 while visiting the cemetery; and

THAT a violation of this Order shall also be subject to any and all other remedies, civil, equitable or criminal, afforded to the District under any City, County, State and Federal laws or regulations; and

THAT this Order shall become effective immediately and terminate on June 17, 2021 unless terminated earlier or extended by the General Manager or the Board of Trustees; and

THAT any section, subdivision, subsection, sentence, clause, or phrase in this Order, or the application of this Order to any person or circumstances, is for any reason held invalid, the

validity of the remainder of this Order, or the application of such provision contained therein to other persons or circumstances, shall not be affected thereby; and

THAT the General Manager hereby declares that she would have adopted this Order and each section, subdivision, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subdivisions, subsections, sentences, clauses, or phrases, or the application thereof to any person or circumstance, be held invalid; and

THAT notwithstanding the foregoing, and in order to prevent inconsistencies, the General Manager or Board of Trustees may suspend the effectiveness of this Order in the event that the President of the United States, the United States Congress, the Governor of the State of California, the California State Legislature or the Public Health Officer of the County of Riverside adopts legislation, a law, a regulation or order that supersedes this Order.

ADOPTED this 21st day of January 2021.

Cindi Beaudet, General Manager

APPROVED AS TO FORM:

Steven B. Quintanilla,
General Legal Counsel

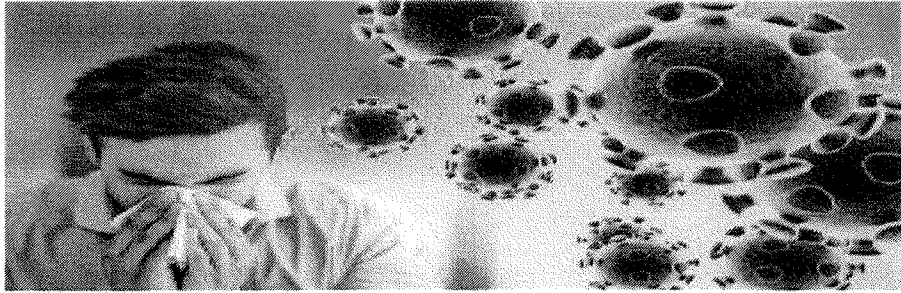
**RATIFIED BY THE BOARD OF TRUSTEES AT A REGULAR MEETING OF
THE BOARD OF TRUSTEES ON THIS 21st DAY OF January 2021.**

**Dale Qualm, Chair
Board of Trustees
Temecula Public Cemetery District**

Temecula Public Cemetery District

Warning Notice

WE CARE ABOUT YOUR HEALTH!



DURING THE COVID-19 STATE OF EMERGENCY, THE FOLLOWING MEASURES HAVE BEEN IMPLEMENTED TO MITIGATE THE TRANSMISSION OF COVID-19:

- Interment Services shall be limited to no more than 25 Attendees.
- Attendees shall wear Protective Face Coverings and maintain Six-Foot Social Distancing from District Staff and other Attendees (Unless Living in Same Household).
- To Promote Social Distancing, Canopies and Chairs shall not be provided or used for Interment Services.

ATTEND AT YOUR OWN RISK

The purpose of adopting and implementing these protective measures is to mitigate and/or abate the transmission of COVID-19 and to prevent harm to those who may violate these measures since a violation may result in exposure to the COVID-19 which may lead to illness and death to the violator and those in the presence of the violator since there is no effective cure or vaccine available.

CERTIFICATION

The Temecula Public Cemetery District, does hereby certify that a copy of this Warning Notice was provided to _____

regarding interment services for _____

Temecula Public Cemetery District
or Mortuary Witness

Date

Temecula Public Cemetery District
Balance Sheet
 As of November 30, 2020

	Nov 30, 20	Nov 30, 19	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
101100 · US Bank Checking	73,118.53	58,339.44	
101200 · US Bank Payroll	887.36	2,105.08	
101300 · US Wash Account	7,917.78	15,323.01	
101100C · Cash -Accumulative Outlay Fund	1,924,181.95	1,896,569.19	
101100E · Cash - Endowment Fund	347,531.62	188,790.25	
1011004 · Cash - Retirement	180.00	180.00	
101100G · Cash - General	1,281,977.31	908,565.47	
Total Checking/Savings	3,635,794.55	3,069,872.44	565,922.11
Accounts Receivable			
201125 · Accounts Receivable	2,350.00	-1,250.00	
Total Accounts Receivable	2,350.00	-1,250.00	
Other Current Assets			
102200 · Stifel Investments			
102210 · Stifel Endowment Care	2,149,201.16	2,061,980.48	
102220 · Stifel Endowment Interest	828,780.97	749,475.93	
Total 102200 · Stifel Investments	2,977,982.13	2,811,456.41	166,525.72
102000 · Wells Fargo Investments			
102010 · Wells Fargo Endowment Care	0.00	50,175.00	
Total 102000 · Wells Fargo Investments	0.00	50,175.00	-50,175.00
112011 · Inventory Asset	376,645.50	34,680.00	
100499 · Revenues to Deposit with County	10,650.00	20,315.00	
116100 · Interest Receivable			
116100P · Interest Receivable - End Prin	8,387.87	6,671.20	
116100I · Interest Receivable - End Int	4,246.55	2,931.91	
Total 116100 · Interest Receivable	12,634.42	9,603.11	
117000 · PrePaid Expenses	21,284.73	22,780.33	
Total Other Current Assets	3,399,196.78	2,949,009.85	450,186.93
Total Current Assets	7,037,341.33	6,017,632.29	1,019,709.04
Fixed Assets			
191650 · Intangible Assets	24,470.00	24,470.00	
198950 · Accum Depr - Software	-1,631.33	0.00	
191000 · Future Cemetery Property	2,760,659.59	2,744,110.85	
191100 · Buildings and Improvements	318,605.07	389,105.07	
191400 · Structures and Improvements	363,678.03	363,678.03	
191500 · Equipment	177,965.02	173,382.02	
191700 · Non-Depreciable Assets	77,561.02	77,561.02	
191800 · Grounds Improvements	22,079.50	40,969.50	
191900 · Paving 2015	143,560.00	143,560.00	
198100 · Accumulated Depreciation - Bldg	-128,370.02	-114,009.86	
198400 · Accumulated Depr - Struct/Imp	-220,395.28	-202,896.95	
198500 · Accum Depr - Equipment	-170,258.13	-163,008.57	

Temecula Public Cemetery District
Balance Sheet
 As of November 30, 2020

	Nov 30, 20	Nov 30, 19	\$ Change
198800 · Accum Depr- Grnd Imp	-3,199.31	-2,160.78	
198900 · Accum Depr-Pav 15	-36,882.02	-29,704.02	
Total Fixed Assets	3,327,842.14	3,445,056.31	-117,214.17
TOTAL ASSETS	10,365,183.47	9,462,688.60	902,494.87
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
201100 · Accounts Payable	-496.38	13,728.76	
Total Accounts Payable	-496.38	13,728.76	
Other Current Liabilities			
212200 · Accrued Vacation Pay	6,179.14	14,834.36	
Total Other Current Liabilities	6,179.14	14,834.36	
Total Current Liabilities	5,682.76	28,563.12	
Total Liabilities	5,682.76	28,563.12	-22,880.36
Equity			
ce2 · Net Investment in Capital Asset	3,331,429.00	3,252,548.00	
ce1 · Legally Restricted Balance	3,249,336.00	2,249,789.00	
ce · Beginning Fund Balance	-6,561,722.00	-5,503,526.00	
308100 · General Reserve	2,294,923.00	1,397,927.00	
308135 · Reserve for Endowments	3,249,335.63	1,878,529.63	
325100E · Unreserved Fund Balance - End	-954,905.96	415,197.04	
325100G · Unreserved Fund Balance - Gen	-1,350,961.41	-735,558.08	
325100O · Unreserved Fund Balance - ACo	634,668.59	678,756.59	
350000 · Investment in Capital Assets	3,627,912.57	3,627,912.57	
350001 · Investment In Cap Assets - GASB	-570,910.69	-379,361.69	
390000 · Retained Earnings	3,404,547.04	2,614,594.58	
Net Income	5,848.94	-62,683.16	
Total Equity	10,359,500.71	9,434,125.48	925,375.23
TOTAL LIABILITIES & EQUITY	10,365,183.47	9,462,688.60	902,494.87

Temecula Public Cemetery District
Profit & Loss Budget Performance
 November 2020

	Jul - Nov 20	Annual Budget
Ordinary Income/Expense		
Income		
700001 · Property Taxes		
700020 · Prop Tax Current Secured	2,358.00	625,300.00
701020 · Prop Tax Current Unsecured	25,398.66	15,000.00
703000 · Prop Tax Prior Unsecured	0.00	0.00
704000 · Prop Tax Curr Supplemental	0.00	9,000.00
705000 · Prop Tax Prior Supplemental	0.00	3,500.00
706000 · Teeter Settlement	4,889.55	10,000.00
707000 · RDV Apportionment	0.00	40,000.00
752800 · CA-Homeowners Tax Relief	0.00	7,000.00
770100 · Property Tax - SBE	0.00	10,000.00
770102 · Other Taxes	0.00	200.00
Total 700001 · Property Taxes	32,646.21	720,000.00
740020 · Interest and Dividend Income		
740024 · Dividend Income - Stifel	2,808.46	4,000.00
740023 · Interest - Stifel	27,557.72	40,000.00
740020G · Interest on General Fnd at Cnty	1,567.89	13,000.00
740020E · Interest on Endow Fnd at County	579.87	3,000.00
740020O · Interest on ACO at County	3,904.43	30,000.00
740021 · Interest - Wells Fargo Advisors	0.00	0.00
740022 · Dividend Income - WFA	0.00	0.00
Total 740020 · Interest and Dividend Income	36,418.37	90,000.00
770001 · Other Revenue		
770100E · Endowment	61,458.34	120,000.00
777030 · Marker Setting	6,860.00	12,000.00
777040 · Open, Close Fees	15,900.00	30,000.00
777520 · Sale of Lots	42,616.66	67,000.00
777530 · Cremation	6,100.00	27,000.00
777600 · Cenotaph	300.00	300.00
777650 · Graveside Service	500.00	
780160 · Vaults, Flower Vases, etc.	5,735.00	12,000.00
781360 · Other Misc. Revenue	-500.00	500.00
Total 770001 · Other Revenue	138,970.00	268,800.00
Total Income	208,034.58	1,078,800.00

Temecula Public Cemetery District Profit & Loss Budget Performance November 2020

	Jul - Nov 20	Annual Budget
Expense		
510000 · Salaries and Employee Benefits		
510040T · Regular Salaries.		
510040 · Regular Salaries	85,433.26	235,000.00
510330 · Year End Bonuses	0.00	4,500.00
510335 · Hazard Pay	0.00	5,100.00
515100 · Life Insurance Policy	178.20	450.00
510040T · Regular Salaries. - Other	0.00	0.00
Total 510040T · Regular Salaries.	85,611.46	245,050.00
510320T · Temporary Salaries.		
510320 · Temporary Salaries	0.00	43,680.00
510320T · Temporary Salaries. - Other	0.00	0.00
Total 510320T · Temporary Salaries.	0.00	43,680.00
513000T · Retirement - Miscellaneous		
518000 · Employer Contributions-457	7,058.82	16,100.00
551000 · Employee Contributions	126.98	
Total 513000T · Retirement - Miscellaneous	7,185.80	16,100.00
513120T · Retirement - Social Security		
513120 · Social Security	5,487.53	19,000.00
513140 · Medicare Tax	1,283.49	4,000.00
Total 513120T · Retirement - Social Security	6,771.02	23,000.00
515080T · Health Insurance (eer share)		
515081 · Health Insurance	13,516.63	60,000.00
515082 · Vision Insurance	208.04	850.00
515083 · Dental Insurance	1,422.28	4,100.00
Total 515080T · Health Insurance (eer share)	15,146.95	64,950.00
515260T · Unemployment Insurance		
517000 · Workers Comp Insurance	7,436.19	17,000.00
515060 · State Unemployment Ins EDD	0.00	1,600.00
513130 · CA SUI	99.07	2,000.00
Total 515260T · Unemployment Insurance	7,535.26	20,600.00
Total 510000 · Salaries and Employee Benefits	122,250.49	413,380.00
520000 · Services and Supplies		
529540T · Utilities		
520320 · Telephone Service	0.00	0.00
520845 · Trash	1,485.90	3,300.00
529500 · Electricity	2,066.86	5,000.00
Total 529540T · Utilities	3,552.76	8,300.00

Temecula Public Cemetery District
Profit & Loss Budget Performance
 November 2020

	Jul - Nov 20	Annual Budget
524520T · Administrative Expenses		
518160 · Board Stipend	3,000.00	10,500.00
520115 · Uniforms - Replacement Clothing	750.67	3,100.00
520230 · Cellular Phone	1,427.18	3,900.00
520705 · Food	0.00	1,100.00
520930 · Insurance - Liability	5,984.55	14,400.00
523100 · Memberships	590.00	2,600.00
523290 · Bank Charges	140.00	800.00
523621 · Subscriptions	837.34	1,500.00
523660 · Computer Service	1,605.78	7,000.00
523700 · Office Supplies	0.00	1,200.00
523720 · Photocopies	831.07	3,000.00
523760 · Postage/Mailing	246.35	1,000.00
523840 · Computer Equip/Software/T1	42.34	4,000.00
524520 · County Journal Recording	22.04	0.00
524530 · Storage Fees	588.00	1,500.00
524540 · Payroll Processing Services	1,465.97	4,200.00
524560 · Auditing	10,300.00	12,000.00
524561 · Accounting	4,646.25	8,500.00
524566 · Temp for e-File	0.00	9,000.00
524800 · Drug Testing/Pre-Employment	0.00	200.00
525025 · Legal - General Counsel	600.00	30,000.00
525030 · Paychex HR Support	2,066.79	5,400.00
526420 · Advertising	853.18	1,800.00
527280 · Awards/Recognition	0.00	250.00
527880 · Training/ Staff	0.00	2,500.00
528140 · Conferences and Meetings	903.00	30,000.00
528980 · Meals	242.26	2,000.00
528990 · Semi-Annual Team Dinner	0.00	5,000.00
529040 · Private Mileage Reimbursement	390.87	2,500.00
529050 · Website	250.00	800.00
529550 · Water	606.53	1,600.00
Total 524520T · Administrative Expenses	38,390.17	171,350.00

Temecula Public Cemetery District
Profit & Loss Budget Performance
 November 2020

	Jul - Nov 20	Annual Budget
524500T · Operational Expenses.		
521420 · Maint-Field Equipment	566.22	10,000.00
522310 · Maint-Building Improvements	260.00	2,500.00
522320 · Maint - Grounds	6,292.29	16,500.00
522360 · Maintenance-Extermination	2,342.00	6,000.00
523250 · Repurchase	300.00	3,500.00
523800 · Engraving Expense	764.00	2,500.00
525320 · Security Guard Services	0.00	250.00
525600 · Security	1,528.05	3,700.00
527100 · Fuel	828.90	2,800.00
527180 · Operational Supplies	5,805.39	12,500.00
528020 · Inventory	1,849.16	8,500.00
Total 524500T · Operational Expenses.	20,536.01	68,750.00
Total 520000 · Services and Supplies	62,478.94	248,400.00
530000 · Other Charges		
530100 · Miscellaneous non-operating exp	662.36	4,000.00
Total 530000 · Other Charges	662.36	4,000.00
540000 · Capital Assets		
542060T · Cemetery Grounds		
542040 · - Buildings, Capital Projects	0.00	100,000.00
542060 · Improvements -Building	0.00	6,000.00
542065 · Tree Renovaton	0.00	7,500.00
542075 · Grounds Improvements	0.00	0.00
548300 · Office Renovation	0.00	6,000.00
542060T · Cemetery Grounds - Other	0.00	0.00
Total 542060T · Cemetery Grounds	0.00	119,500.00
540040T · Land, Purchase of Land		
540042 · Future Cemetery Property	5,379.38	150,000.00
Total 540040T · Land, Purchase of Land	5,379.38	150,000.00
546020T · Equipment, etc		
542070 · Well Motor	0.00	75,000.00
546020 · Equipment - Automotive	0.00	17,000.00
546240 · Mapping Software	1,945.00	5,000.00
Total 546020T · Equipment, etc	1,945.00	97,000.00
Total 540000 · Capital Assets	7,324.38	366,500.00
551100G · Contrib to Other Funds - Gen	0.00	236,020.00
551100E · Contrib to Other Funds - Endow	0.00	177,000.00
Total Expense	192,716.17	1,445,300.00
Net Ordinary Income	15,318.41	-366,500.00

Temecula Public Cemetery District
Profit & Loss Budget Performance
November 2020

	<u>Jul - Nov 20 Annual Budget</u>	
Other Income/Expense		
Other Income		
731000 · Realized Gain (Loss) on Invest	0.00	0.00
731100 · Unrealized Gain (Loss) on Invst	-9,469.47	0.00
Total Other Income	<u>-9,469.47</u>	<u>0.00</u>
Net Other Income	<u>-9,469.47</u>	<u>0.00</u>
Net Income	<u>5,848.94</u>	<u>-366,500.00</u>

Temecula Public Cemetery District
Balance Sheet
As of December 31, 2020

	Dec 31, 20	Dec 31, 19	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
101100 · US Bank Checking	81,767.43	66,027.20	
101200 · US Bank Payroll	2,070.68	2,102.23	
101300 · US Wash Account	8,022.39	8,923.01	
101100C · Cash -Accumulative Outlay Fund	1,926,780.58	1,905,141.79	
101100E · Cash - Endowment Fund	366,942.93	203,089.00	
1011004 · Cash - Retirement	180.00	180.00	
101100G · Cash - General	1,470,318.13	1,103,189.71	
Total Checking/Savings	3,856,082.14	3,288,652.94	567,429.20
Other Current Assets			
102200 · Stifel Investments			
102210 · Stifel Endowment Care	2,143,917.30	2,102,522.69	
102220 · Stifel Endowment Interest	828,254.20	752,411.25	
Total 102200 · Stifel Investments	2,972,171.50	2,854,933.94	117,237.56
112011 · Inventory Asset	376,645.50	34,680.00	
100499 · Revenues to Deposit with County	0.00	10,085.00	
116100 · Interest Receivable			
116100P · Interest Receivable - End Prin	10,726.25	10,635.66	
116100I · Interest Receivable - End Int	3,960.58	3,382.23	
Total 116100 · Interest Receivable	14,686.83	14,017.89	
117000 · PrePaid Expenses	19,045.45	20,299.25	
Total Other Current Assets	3,382,549.28	2,934,016.08	448,533.20
Total Current Assets	7,238,631.42	6,222,669.02	1,015,962.40
Fixed Assets			
191650 · Intangible Assets	24,470.00	24,470.00	
198950 · Accum Depr - Software	-1,631.33	0.00	
191000 · Future Cemetery Property	2,760,659.59	2,745,885.85	
191100 · Buildings and Improvements	318,605.07	389,105.07	
191400 · Structures and Improvements	363,678.03	363,678.03	
191500 · Equipment	177,965.02	173,382.02	
191700 · Non-Depreciable Assets	77,561.02	77,561.02	
191800 · Grounds Improvements	22,079.50	40,969.50	
191900 · Paving 2015	143,560.00	143,560.00	
198100 · Accumulated Depreciation - Bldg	-128,370.02	-114,009.86	
198400 · Accumulated Depr - Struct/Imp	-220,395.28	-202,896.95	
198500 · Accum Depr - Equipment	-170,258.13	-163,008.57	
198800 · Accum Depr- Grnd Imp	-3,199.31	-2,160.78	
198900 · Accum Depr-Pav 15	-36,882.02	-29,704.02	
Total Fixed Assets	3,327,842.14	3,446,831.31	-118,989.17
TOTAL ASSETS	10,566,473.56	9,669,500.33	896,973.23

Temecula Public Cemetery District
Balance Sheet
 As of December 31, 2020

	Dec 31, 20	Dec 31, 19	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
201100 · Accounts Payable	-1,882.38	15,383.43	
Total Accounts Payable	-1,882.38	15,383.43	
Other Current Liabilities			
201200 · Miscellaneous Short Term Liabil	104.61	0.00	
212200 · Accrued Vacation Pay	6,179.14	14,834.36	
2200 · Sales Tax Payable	0.00	-123.00	
Total Other Current Liabilities	6,283.75	14,711.36	
Total Current Liabilities	4,401.37	30,094.79	
Total Liabilities	4,401.37	30,094.79	-25,693.42
Equity			
ce2 · Net Investment in Capital Asset	3,331,429.00	3,252,548.00	
ce1 · Legally Restricted Balance	3,249,336.00	2,249,789.00	
ce · Beginning Fund Balance	-6,561,722.00	-5,503,526.00	
308100 · General Reserve	2,294,923.00	1,397,927.00	
308135 · Reserve for Endowments	3,249,335.63	1,878,529.63	
325100E · Unreserved Fund Balance - End	-954,905.96	415,197.04	
325100G · Unreserved Fund Balance - Gen	-1,350,961.41	-735,558.08	
325100O · Unreserved Fund Balance - ACo	634,668.59	678,756.59	
350000 · Investment in Capital Assets	3,627,912.57	3,627,912.57	
350001 · Investment In Cap Assets - GASB	-570,910.69	-379,361.69	
390000 · Retained Earnings	3,404,547.04	2,614,594.58	
Net Income	208,420.42	142,596.90	
Total Equity	10,562,072.19	9,639,405.54	922,666.65
TOTAL LIABILITIES & EQUITY	10,566,473.56	9,669,500.33	896,973.23

Temecula Public Cemetery District
Profit & Loss Budget Performance
 December 2020

	Jul - Dec 20	YTD Budget
Ordinary Income/Expense		
Income		
700001 · Property Taxes		
700020 · Prop Tax Current Secured	200,380.72	200,096.00
701020 · Prop Tax Current Unsecured	27,107.42	15,000.00
703000 · Prop Tax Prior Unsecured	0.00	0.00
704000 · Prop Tax Curr Supplemental	0.00	0.00
705000 · Prop Tax Prior Supplemental	0.00	0.00
706000 · Teeter Settlement	4,889.55	0.00
707000 · RDV Apportionment	0.00	20,000.00
752800 · CA-Homeowners Tax Relief	0.00	0.00
770100 · Property Tax - SBE	0.00	0.00
770102 · Other Taxes	115.40	
Total 700001 · Property Taxes	232,493.09	235,096.00
740020 · Interest and Dividend Income		
740024 · Dividend Income - Stifel	3,260.79	1,998.00
740023 · Interest - Stifel	32,488.59	19,998.00
740020G · Interest on General Fnd at Cnty	3,347.29	3,250.00
740020E · Interest on Endow Fnd at County	991.18	750.00
740020O · Interest on ACO at County	6,503.06	7,500.00
740021 · Interest - Wells Fargo Advisors	0.00	0.00
740022 · Dividend Income - WFA	0.00	0.00
Total 740020 · Interest and Dividend Income	46,590.91	33,496.00
770001 · Other Revenue		
770100E · Endowment	82,408.34	60,000.00
777030 · Marker Setting	8,860.00	6,000.00
777031 · Niche Engraving	450.00	
777040 · Open, Close Fees	20,800.00	15,000.00
777520 · Sale of Lots	45,666.66	33,498.00
777530 · Cremation	9,200.00	13,500.00
777600 · Cenotaph	300.00	150.00
777650 · Graveside Service	2,500.00	
780160 · Vaults, Flower Vases, etc.	6,855.00	6,000.00
781360 · Other Misc. Revenue	-500.00	252.00
Total 770001 · Other Revenue	176,540.00	134,400.00
Gross Profit	455,624.00	402,992.00

Temecula Public Cemetery District
Profit & Loss Budget Performance
 December 2020

	Jul - Dec 20	YTD Budget
Expense		
510000 · Salaries and Employee Benefits		
510040T · Regular Salaries.		
510040 · Regular Salaries	99,856.82	104,810.00
510330 · Year End Bonuses	3,986.45	4,500.00
510335 · Hazard Pay	0.00	2,550.00
515100 · Life Insurance Policy	213.84	228.00
510040T · Regular Salaries. - Other	0.00	0.00
Total 510040T · Regular Salaries.	104,057.11	112,088.00
510320T · Temporary Salaries.		
510320 · Temporary Salaries	0.00	21,840.00
510320T · Temporary Salaries. - Other	0.00	0.00
Total 510320T · Temporary Salaries.	0.00	21,840.00
513000T · Retirement - Miscellaneous		
518000 · Employer Contributions-457	8,279.30	8,052.00
551000 · Employee Contributions	126.98	0.00
Total 513000T · Retirement - Miscellaneous	8,406.28	8,052.00
513120T · Retirement - Social Security		
513120 · Social Security	6,675.46	9,498.00
513140 · Medicare Tax	1,561.33	1,998.00
Total 513120T · Retirement - Social Security	8,236.79	11,496.00
515080T · Health Insurance (eer share)		
515081 · Health Insurance	16,729.29	30,000.00
515082 · Vision Insurance	248.37	426.00
515083 · Dental Insurance	1,694.76	2,052.00
Total 515080T · Health Insurance (eer share)	18,672.42	32,478.00
515260T · Unemployment Insurance		
517000 · Workers Comp Insurance	8,478.56	8,502.00
515060 · State Unemployment Ins EDD	0.00	798.00
513130 · CA SUI	123.07	1,002.00
Total 515260T · Unemployment Insurance	8,601.63	10,302.00
Total 510000 · Salaries and Employee Benefits	147,974.23	196,256.00
520000 · Services and Supplies		
529540T · Utilities		
520320 · Telephone Service	0.00	0.00
520845 · Trash	1,828.45	1,650.00
529500 · Electricity	2,461.15	2,502.00
Total 529540T · Utilities	4,289.60	4,152.00

Temecula Public Cemetery District Profit & Loss Budget Performance December 2020

	Jul - Dec 20	YTD Budget
524520T · Administrative Expenses		
518160 · Board Stipend	3,750.00	5,250.00
520115 · Uniforms - Replacement Clothing	1,071.43	1,548.00
520230 · Cellular Phone	1,683.39	1,950.00
520705 · Food	0.00	552.00
520930 · Insurance - Liability	7,181.46	7,200.00
523100 · Memberships	1,820.00	1,302.00
523290 · Bank Charges	161.00	402.00
523621 · Subscriptions	837.34	750.00
523660 · Computer Service	1,955.85	3,498.00
523700 · Office Supplies	0.00	600.00
523720 · Photocopies	900.65	1,500.00
523760 · Postage/Mailing	246.35	498.00
523840 · Computer Equip/Software/T1	42.34	1,998.00
524520 · County Journal Recording	22.04	0.00
524530 · Storage Fees	703.00	750.00
524540 · Payroll Processing Services	1,745.04	2,100.00
524560 · Auditing	10,300.00	6,000.00
524561 · Accounting	4,987.50	4,248.00
524566 · Temp for e-File	0.00	4,500.00
524800 · Drug Testing/Pre-Employment	0.00	102.00
525025 · Legal - General Counsel	1,575.00	15,000.00
525030 · Paychex HR Support	2,432.19	2,700.00
526420 · Advertising	956.41	900.00
527280 · Awards/Recognition	0.00	124.98
527880 · Training/ Staff	0.00	1,248.00
528140 · Conferences and Meetings	903.00	15,000.00
528980 · Meals	242.26	1,002.00
528990 · Semi-Annual Team Dinner	275.20	2,502.00
529040 · Private Mileage Reimbursement	390.87	1,248.00
529050 · Website	350.00	402.00
529550 · Water	647.79	798.00
Total 524520T · Administrative Expenses	45,180.11	85,672.98

Temecula Public Cemetery District
Profit & Loss Budget Performance
December 2020

	Jul - Dec 20	YTD Budget
524500T · Operational Expenses.		
521420 · Maint-Field Equipment	566.22	4,998.00
522310 · Maint-Building Improvements	260.00	1,248.00
522320 · Maint - Grounds	6,790.03	8,250.00
522360 · Maintenance-Extermination	2,838.00	3,000.00
523250 · Repurchase	300.00	1,752.00
523800 · Engraving Expense	764.00	1,248.00
525320 · Security Guard Services	0.00	126.00
525600 · Security	1,942.30	1,848.00
527100 · Fuel	976.81	1,398.00
527180 · Operational Supplies	6,193.29	6,252.00
528020 · Inventory	2,033.58	4,248.00
Total 524500T · Operational Expenses.	22,664.23	34,368.00
Total 520000 · Services and Supplies	72,133.94	124,192.98
530000 · Other Charges		
530100 · Miscellaneous non-operating exp	1,160.14	1,998.00
Total 530000 · Other Charges	1,160.14	1,998.00
540000 · Capital Assets		
542060T · Cemetery Grounds		
542040 · - Buildings, Capital Projects	0.00	49,998.00
542060 · Improvements -Building	0.00	3,000.00
542065 · Tree Renovaton	0.00	3,750.00
542075 · Grounds Improvements	0.00	0.00
548300 · Office Renovation	0.00	3,000.00
542060T · Cemetery Grounds - Other	0.00	0.00
Total 542060T · Cemetery Grounds	0.00	59,748.00
540040T · Land, Purchase of Land		
540042 · Future Cemetery Property	5,379.38	75,000.00
Total 540040T · Land, Purchase of Land	5,379.38	75,000.00
546020T · Equipment, etc		
542070 · Well Motor	0.00	37,500.00
546020 · Equipment - Automotive	0.00	8,502.00
546240 · Mapping Software	1,945.00	2,502.00
Total 546020T · Equipment, etc	1,945.00	48,504.00
Total 540000 · Capital Assets	7,324.38	183,252.00
551100G · Contrib to Other Funds - Gen	0.00	118,008.00
551100E · Contrib to Other Funds - Endow	0.00	88,500.00
Total Expense	228,592.69	712,206.98
Net Ordinary Income	227,031.31	-309,214.98

Temecula Public Cemetery District
Profit & Loss Budget Performance
 December 2020

	Jul - Dec 20 YTD Budget	
Other Income/Expense		
Other Income		
731000 · Realized Gain (Loss) on Invest	0.00	0.00
731100 · Unrealized Gain (Loss) on Invest	-18,610.89	0.00
Total Other Income	-18,610.89	0.00
Net Other Income	-18,610.89	0.00
Net Income	208,420.42	-309,214.98

STIFEL PRESTIGE® ACCOUNT STATEMENT

1 1 1 D339706 SSNOO01002

**TEMECULA PUBLIC CEMETERY
DIST ENDOWMENT PRINCIPAL
41911 C ST
TEMECULA CA 92592-3053**

Your Financial Advisor (LU04):

SANDRA WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:

999 MONTEREY ST. STE. 360
SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income

RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out

INVESTOR UPDATE

This issue of Investment Strategist contains a wealth of useful information, including how to check your social security earnings for accuracy and using life insurance as an estate planning tool. Contact your Financial Advisor to learn more.

ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

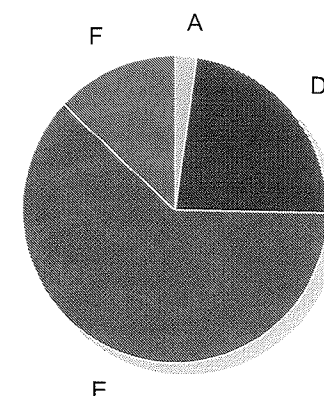
PORTFOLIO SUMMARY	December 31	November 30
Net Cash Equivalents **	49,370.65	-98.65
Net Portfolio Assets held at Stifel	2,094,546.65	2,149,299.81
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$2,143,917.30	\$2,149,201.16
YOUR CHANGE IN PORTFOLIO VALUE	December 31	November 30
Net Cash Flow (Inflows/Outflows) ²	-1,776.08	-7,010.18
Securities Transferred In/Out		
Income and Distributions	1,550.35	7,881.89
Change in Securities Value	-5,058.13	1,397.99
Net Change in Portfolio Value	-\$5,283.86	\$2,269.70

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

² Does not include cost or proceeds for buy or sell transactions.

YOUR ASSET SUMMARY

	Value on	Percentage of
	December 31, 2020 (\$)	your account
A Net Cash Equivalents**	49,370.65	2.30%
D Fixed Income-Muni	492,474.95	22.97%
E Fixed Income-Other	1,323,065.93	61.71%
F Mutual Funds	279,005.77	13.01%
Total Assets	\$2,143,917.30	100.00%



1 1 1 D339707 SSNO001002

**TEMECULA PUBLIC CEMETERY
DIST ENDOWMENT INTEREST
41911 C ST
TEMECULA CA 92592-3053**

Your Financial Advisor (LU04):

SANDRA WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:

999 MONTEREY ST. STE. 360
SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income

RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out

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ACCOUNT PROTECTION

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Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

STIFEL PRESTIGE® ACCOUNT STATEMENT

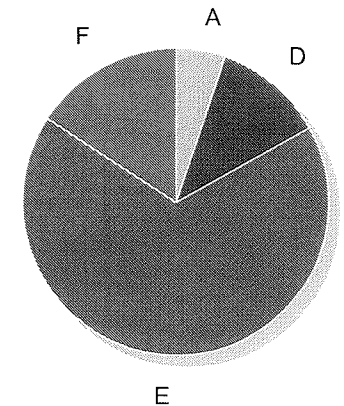
PORTFOLIO SUMMARY	December 31	November 30
Net Cash Equivalents **	43,133.08	14,723.92
Net Portfolio Assets held at Stifel	785,121.12	814,057.05
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$828,254.20	\$828,780.97
YOUR CHANGE IN PORTFOLIO VALUE	December 31	November 30
Net Cash Flow (Inflows/Outflows) ²	1,776.08	7,010.18
Securities Transferred In/Out		
Income and Distributions	1,780.44	3,319.70
Change in Securities Value	-4,083.29	877.27
Net Change in Portfolio Value	-\$526.77	\$11,207.15

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

² Does not include cost or proceeds for buy or sell transactions.

YOUR ASSET SUMMARY

	Value on December 31, 2020 (\$)	Percentage of your account
A Net Cash Equivalents**	43,133.08	5.21%
D Fixed Income-Muni	96,142.85	11.61%
E Fixed Income-Other	557,806.35	67.35%
F Mutual Funds	131,171.92	15.84%
Total Assets	\$828,254.20	100.00%



STIFEL

November 1 -
November 30, 2020
Account Number:

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7683-0158

STIFEL PRESTIGE® ACCOUNT STATEMENT

1 1 1 D337834 SSNO001003

**TEMECULA PUBLIC CEMETERY
DIST ENDOWMENT INTEREST
41911 C ST
TEMECULA CA 92592-3053**

Your Financial Advisor (LU04):
SANDRA WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:
999 MONTEREY ST. STE. 360
SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income

RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out

INVESTOR UPDATE

The end of the year will be here before you know it. Talk to your Stifel Financial Advisor to assess your plans, schedule charitable donations, and tie up any tax planning before 2020 comes to a close.

ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

PORTFOLIO SUMMARY	November 30	October 31
Net Cash Equivalents **	14,723.92	4,558.71
Net Portfolio Assets held at Stifel	814,057.05	813,015.11
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$828,780.97	\$817,573.82
YOUR CHANGE IN PORTFOLIO VALUE	November 30	October 31
Net Cash Flow (Inflows/Outflows) ²	7,010.18	3,508.96
Securities Transferred In/Out		
Income and Distributions	3,319.70	165.56
Change in Securities Value	877.27	-3,244.48
Net Change in Portfolio Value	\$11,207.15	\$430.04

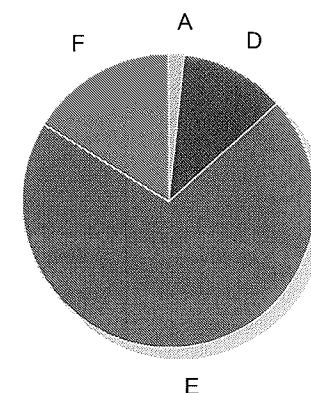
** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

² Does not include cost or proceeds for buy or sell transactions.

You have securities maturing and/or options expiring.

YOUR ASSET SUMMARY

	Value on November 30, 2020 (\$)	Percentage o your account
A Net Cash Equivalents**	14,723.92	1.78%
D Fixed Income-Muni	96,000.35	11.58%
E Fixed Income-Other	583,798.05	70.44%
F Mutual Funds	134,258.65	16.20%
Total Assets	\$828,780.97	100.00%



STIFEL PRESTIGE® ACCOUNT STATEMENT

1 1 1 D337833 SSNO001003

**TEMECULA PUBLIC CEMETERY
DIST ENDOWMENT PRINCIPAL
41911 C ST
TEMECULA CA 92592-3053**

Your Financial Advisor (LU04):

SANDRA WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:

999 MONTEREY ST. STE. 360
SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income

RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out

INVESTOR UPDATE

The end of the year will be here before you know it. Talk to your Stifel Financial Advisor to assess your plans, schedule charitable donations, and tie up any tax planning before 2020 comes to a close.

ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

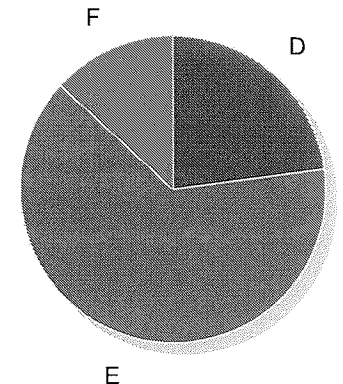
PORTFOLIO SUMMARY	November 30	October 31
Net Cash Equivalents **	-98.65	
Net Portfolio Assets held at Stifel	2,149,299.81	2,146,931.46
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$2,149,201.16	\$2,146,931.46
YOUR CHANGE IN PORTFOLIO VALUE	November 30	October 31
Net Cash Flow (Inflows/Outflows) ²	-7,010.18	-3,508.96
Securities Transferred In/Out		
Income and Distributions	7,881.89	4,148.56
Change in Securities Value	1,397.99	-5,515.26
Net Change in Portfolio Value	\$2,269.70	-\$4,875.66

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

² Does not include cost or proceeds for buy or sell transactions.
You have securities maturing and/or options expiring.

YOUR ASSET SUMMARY

	Value on November 30, 2020 (\$)	Percentage of your account
A Net Cash Equivalents**	-98.65	0.00%
D Fixed Income-Muni	490,204.45	22.81%
E Fixed Income-Other	1,374,790.19	63.96%
F Mutual Funds	284,305.17	13.23%
Total Assets	\$2,149,201.16	100.00%



A1 Monthly Revenues
July 2020-June 2021

FYE 06/30/21	July	August	September	October	November
Single	1,000.00	6,000.00	4,000.00	6,000.00	2,000.00
Single End	1,500.00	4,500.00	3,000.00	4,500.00	3,000.00
Single/Dual	3,000.00	1,500.00	3,000.00	-	-
S/D End	4,000.00	2,000.00	4,000.00	-	-
Dual	-	-	3,000.00	7,500.00	-
Dual End	-	-	5,000.00	12,500.00	-
Collum	-	-	1,100.00	-	-
Collum End	-	-	2,500.00	-	-
cenotaph	-	-	-	-	300.00
Ground Crem	-	-	-	-	-
G Crem End	-	-	-	-	-
O/C -B	3,350.00	2,950.00	2,200.00	5,700.00	1,100.00
O/C/-C	300.00	300.00	600.00	400.00	800.00
Vault	585.00	195.00	-	195.00	-
Crem Vase	-	-	146.00	-	-
Grave Vase	86.00	107.50	129.00	215.00	129.00
Set Fee	1,200.00	1,500.00	1,250.00	2,650.00	500.00
Niche	-	25.00	-	-	-
Non-Res	1,500.00	-	-	6,000.00	1,500.00
Disinter	-	-	-	-	-
Graveside	-	2,500.00	1,500.00	4,000.00	1,000.00
Engraving	225.00	-	450.00	-	-
2nd End	1,000.00	300.00	-	2,000.00	2,000.00
Handling	-	-	-	-	-
Taxes	58.70	28.65	24.05	35.86	11.28
Labor	1,020.30	653.85	485.95	1,004.14	459.72
Total	18,825.00	22,560.00	32,385.00	52,700.00	12,800.00

A2Cemetery Property
Fiscal Year 2020-2021 (2)

FYE 06/30/21

	Jul	Aug	Sep	Oct	Nov
Dual Lower -GM	259	259	259	259	259
Dual Upper -GP	351	351	349	344	344
Dual/ Single	57	56	54	54	54
Sale Backs-Single		0	0	0	0
Singles	127	124	122	119	119
Dual Manager	29	29	29	29	29
Sale Backs-Duals		0	0	0	0
Grd Crem	25	25	25	25	25
Hexagon Wall					
Tier 1					
Tier 2					
Tier 3					
Tier 4					
Tier 5	3	3	2	2	2
Tier F-1	27	27	27	27	27
Tier F-2	29	29	29	29	29
Tier F-3	29	29	28	28	28
Tier F-4	29	29	29	29	29
Tier F-5	10	10	10	10	10
Cenotaph	48	48	48	48	48
Ossuary	334	334	334	334	334
Cremation Benches	3	3	3	3	3

NOVEMBER 2020 Burial Depletion Sales

Pre-Need

Single Lots	
Dual Lots	
Wall	
Cremation Ground	

At Need

Single Lots	2
Dual Lots	0
Wall	
Cremation Ground	

A1 Monthly Revenues
July 2020-June 2021

<u>FYE 06/30/21</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
Single	1,000.00	6,000.00	4,000.00	6,000.00	2,000.00	3,000.00
Single End	1,500.00	4,500.00	3,000.00	4,500.00	3,000.00	3,000.00
Single/Dual	3,000.00	1,500.00	3,000.00	-	-	3,000.00
S/D End	4,000.00	2,000.00	4,000.00	-	-	4,000.00
Dual	-	-	3,000.00	7,500.00	-	1,500.00
Dual End	-	-	5,000.00	12,500.00	-	2,500.00
Collum	-	-	1,100.00	-	-	1,100.00
Collum End	-	-	2,500.00	-	-	2,500.00
cenotaph	-	-	-	-	300.00	-
Ground Crem	-	-	-	-	-	-
G Crem End	-	-	-	-	-	-
O/C -B	3,350.00	2,950.00	2,200.00	5,700.00	1,100.00	3,500.00
O/C/-C	300.00	300.00	600.00	400.00	800.00	1,400.00
Vault	585.00	195.00	-	195.00	-	195.00
Crem Vase	-	-	146.00	-	-	292.00
Grave Vase	86.00	107.50	129.00	215.00	129.00	107.50
Set Fee	1,200.00	1,500.00	1,250.00	2,650.00	500.00	2,000.00
Niche	-	25.00	-	-	-	-
Non-Res	1,500.00	-	-	6,000.00	1,500.00	4,500.00
Disinter	-	-	-	-	-	-
Graveside	-	2,500.00	1,500.00	4,000.00	1,000.00	2,000.00
Engraving	225.00	-	450.00	-	-	450.00
2nd End	1,000.00	300.00	-	2,000.00	2,000.00	2,000.00
Handling	-	-	-	-	-	-
Taxes	58.70	28.65	24.05	35.86	11.28	52.00
Labor	1,020.30	653.85	485.95	1,004.14	459.72	673.50
Total	18,825.00	22,560.00	32,385.00	52,700.00	12,800.00	37,770.00

A2Cemetery Property
Fiscal Year 2020-2021 (2)

FYE 06/30/21

	Jul	Aug	Sep	Oct	Nov	Dec
Dual Lower -GM	259	259	259	259	259	259
Dual Upper -GP	351	351	349	344	344	343
Dual/ Single	57	56	54	54	54	52
Sale Backs-Single		0	0	0	0	0
Singles	127	124	122	119	119	118
Dual Manager	29	29	29	29	29	29
Sale Backs-Duals		0	0	0	0	0
Grd Crem	25	25	25	25	25	25
Hexagon Wall						
Tier 1						
Tier 2						
Tier 3						
Tier 4						
Tier 5	3	3	2	2	2	1
Tier F-1	27	27	27	27	27	27
Tier F-2	29	29	29	29	29	29
Tier F-3	29	29	28	28	28	27
Tier F-4	29	29	29	29	29	29
Tier F-5	10	10	10	10	10	10
Cenotaph	48	48	48	48	48	47
Ossuary	334	334	334	334	334	334
Cremation Benches	3	3	3	3	3	2

December 2020 Burial Depletion Sales

Pre-Need

Single Lots	
Dual Lots	
Wall	
Cremation Ground	

At Need

Single Lots	2
Dual Lots	1
Wall	2
Cremation Ground	0
Dual-Singles	2



**California Special
Districts Association**
Districts Stronger Together

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New Law Series, Part 7: SLONs Reinstated

By Kristin Withrow posted yesterday

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Special Districts Ability to Issue Securitized Limited Obligation Notes Reinstated

By Albert Reyes, Partner, Kutak Rock LLP

Under California State law, special districts have limited express authorization to issue debt to finance the acquisition or improvement of land, facilities, or equipment without obtaining voter approval. Section 53835 *et seq.* of the California Government Code, which provides this express authorization to special districts, expired on December 31, 2019. However, thanks to AB 2107 approved by the Governor on September 28, 2020, this authorization was extended to December 31, 2024.

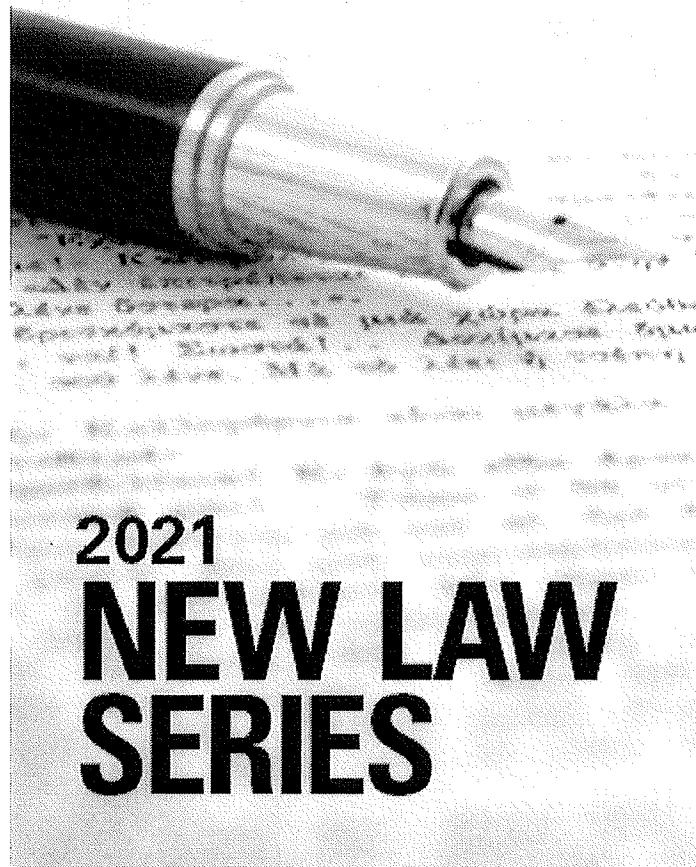
Section 53835 *et seq.* of the California Government Code allows special districts to issue securitized limited obligation notes (“SLONs”) in order to borrow money to finance the acquisition or improvement of land, facilities, or equipment. Proceeds of SLONs may only be used for such purpose. SLONs provide special districts, of all sizes and type, the

benefit of incurring short term obligations in an efficient, cost-effective manner. SLONs are especially useful to smaller districts with limited revenues and facilities available to them given that SLONs can be issued directly by such districts without having to pledge or utilize real property or obtain voter authorization.

To issue SLONs, a special district is required to adopt a resolution by a four-fifths vote of all the members of its governing board authorizing the issuance of the SLONs. The adopted resolution must specify certain parameters for the SLONs such as the purpose of the SLONs, estimated amount of the SLONs, the maximum amount of the SLONs to be issued, maturity date and the source of revenue or revenues to be used to secure the SLONs. Other requirements with respect to the resolution are set forth in Government Code Section 53838.

There are certain express limits and terms the Government Code imposes on the SLONs. For instance, the total amount of the SLONs outstanding at any one time may not exceed two million dollars (\$2,000,000), the SLONs may not mature later than 10 years after the date of issuance and the interest rate cannot exceed 12 percent. Due to these limits, SLONs may not be practicable to finance all special district projects but nevertheless certain special districts have and will be able to take advantage of them.

In order to repay the SLONs, a special district must specify the revenues pledged for the repayment in the resolution and in the agreement with the SLONs purchaser setting forth the terms of the SLONs. The pledged revenue must be sufficient to pay the principal and interest on the SLONs. Examples of the revenues that a special district may pledge include revenues generated from an enterprise such as a water, wastewater or utility system or a specific tax, assessment or other special revenue



available to the special district issuing the SLONs. The general funds of the special district are not liable for the payment of the principal of, or the interest on, the SLONs since the special district is not obligated to pay the debt service on the SLONs except from the pledged revenue.

With the adoption of AB 2107, special districts are now able again to take advantage of the benefits SLONs offer them and to issue SLONs until December 31, 2024 in order to finance the acquisition or improvement of land, facilities, or equipment.

This article was written by Albert Reyes, Partner, Kutak Rock LLP, as part of CSDA's New Laws Series, where experts explain recently enacted laws and how they will impact special districts moving forward. This article is provided for general information only and is not offered or intended as legal advice. Readers should seek the advice of an attorney when confronted with legal issues, and attorneys should perform an independent evaluation of the issues raised in these materials.

Stay tuned to the New Laws Series in CSDA eNews for more in-depth analyses on new laws affecting special districts.

Missed Part 1? Read it now: [Water Districts Must Complete Federal Risk & Resilience Assessment and Emergency Response Plan](#)

Missed Part 2? Read it now: [COVID-19 Paid Sick Leave and Family/Medical Leave Rights Expanded for Special District Employees](#)

Missed Part 3? Read it now: [California Mandates COVID-19 Exposure Notification Requirements for Public Employers Starting January 1, 2021](#)

Missed Part 4? Read it now: [AB 5 Independent Contractor Law Adjusted for Special Districts](#)

Missed Part 5? Read it now: [COVID-19 Workers' Compensation Presumption Under SB 1159](#)

Missed Part 6? Read it now: [Constitutional Clarification Support District Discretion on Ratemaking](#)

#AdvocacyNews

#FeatureNews

0 comments

327 views

Cindi Beaudet

From: Steve Quintanilla <SteveQ@qalawyers.com>
Sent: Monday, January 4, 2021 8:08 AM
To: Steve Quintanilla
Subject: NEW LAWS -- Summary of Assembly Bill 992 - POSTING
MESSAGES/COMMENTS/ICONS/EMOJIS

Follow Up Flag: Follow up
Flag Status: Flagged

New Law
Summary of Assembly Bill 992
POSTING MESSAGES/COMMENTS/ICONS/EMOJIS

Assembly Bill 992 amends the Brown Act to clarify what types of action on social media NOW violate the Brown Act.

A Trustee shall not respond directly to any comment/message posted by another Trustee on a social media platform regarding a matter that is within the subject matter jurisdiction of the Board of Trustees. "Subject matter jurisdiction," means an item that has to be placed on a BOT agenda for any sort of action before it can be treated as final

This takes the Brown Act a step further in that it applies, even if less than a majority of the BOT are posting responses to their colleagues' posts on the same social media platform.

Note that the prohibited posting of messages/comments also includes posting digital icons such as a thumbs up, thumbs down, smiley face, sad face or even an emoji that expresses any sort of reaction to a message./comment posted by another Trustee.

The new rule applies to "internet-based social media platforms," which means an **online service** that is **open and accessible to the public, free of charge, without the approval by the social media platform or a person or entity other than the social media platform.**

BOTTOM LINE: A TRUSTEE SHOULD NOT RESPOND TO ANY POSTS PLACED ON A SOCIAL MEDIA PLATFORM BY ANOTHER TRUSTEE REGARDING ANY DISTRICT BUSINESS ITEMS THAT COULD BE SUBJECT TO BOT REVIEW, CONSIDERATION AND ACTION.

Steven B. Quintanilla,
General Legal Counsel
Law Offices of Quintanilla & Associates
777 E Tahquitz Canyon Way, Suite 200-41
Palm Springs, CA 92262
Tel. 760.969.6794 Ext. 1794
Cell: 760.285.6690
SteveQ@QALawyers.com
www.QALawyers.com

Cindi Beaudet

From: Steve Quintanilla <SteveQ@qalawyers.com>
Sent: Monday, January 4, 2021 7:45 AM
To: Steve Quintanilla
Subject: NEW LAWS - COVID NOTICES

Follow Up Flag: Follow up
Flag Status: Flagged

Assembly Bill 685 OSHA REQUIREMENTS – COVID-19

A. New COVID-19 Employer Notice and Reporting Requirements

Requires employers to comply with certain reporting requirements and provide the following four notices related to potential COVID-19 exposures in the workplace **within one business day** of being informed of the potential exposure:

1. Potential COVID-19 Exposure - Notice to Employees

If an employer or the employer's representative receives a notice of a potential exposure to COVID-19 in the workplace by a "*qualifying individual*", the employer must provide a written notice to all employees, and to the employers of subcontracted employees, who were present at the same worksite within the infectious period (as defined by the State Department of Public Health), stating that they may have been exposed to COVID-19.

For purposes of this requirement, a "*qualifying individual*" means a person who can establish any of the following requirements:

- A laboratory-confirmed case of COVID-19;
- A positive COVID-19 diagnosis from a licensed health care provider;
- A COVID-19 related isolation order issued by a public health official; or
- Death due to COVID-19 as determined by the County public health department.

The notice must be sent in a manner the employer normally uses to communicate employment-related information. This can include personal service, email, or text message so long as it can be reasonably anticipated that employees will receive the notice within the one business day requirement. The notice must be in both English and the language understood by the majority of employees.

2. Potential COVID-19 Exposure Notice to Exclusive Representative of Represented Employees

If the affected employees who are required to receive this COVID-19 exposure notice include represented employees, the employer must send the same notice to the exclusive representative of the affected bargaining unit.

3. Notice of COVID-19 Related Benefits and Employee Protections

An employer must also provide all affected employees and the exclusive representative, if any, with a notice of information regarding any COVID-19-related benefits or leave rights under federal, state, and local laws, or pursuant to employer policy, as well as the employee's protections against retaliation and discrimination.

4. Notice of Safety Plan in Response to Potential COVID-19 Exposure

An employer must notify all employees, the employers of subcontracted employees, and any exclusive representative, of the employer's plans for implementing and completing a disinfection and safety plan pursuant to guidelines issued by the federal Centers for Disease Control.

Failure to comply with these requirements may subject the employer to a civil penalty. AB 685 also prohibits employers from requiring employees to disclose medical information except as required by law, and prohibits employers from retaliating against an employee for disclosing a qualifying case of COVID-19.

Employers are also required to maintain records of these four notices for at least three years.

Steven B. Quintanilla,
General Legal Counsel
Law Offices of Quintanilla & Associates
777 E Tahquitz Canyon Way, Suite 200-41
Palm Springs, CA 92262
Tel. 760.969.6794 Ext. 1794
Cell: 760.285.6690
SteveQ@QALawyers.com
www.QALawyers.com

Cindi Beaudet

From: Gregory Gill <gillg@ranchowater.com>
Sent: Thursday, November 12, 2020 2:03 PM
To: Gonzalez, Miguel
Cc: Tanner III, John; Cindi Beaudet; Jacob Wiley
Subject: RE: EXTERNAL: FW: Cemetery 52 acres

Miguel,

I had a long line of projects in front of yours. I hope to be able to look into the memorandum early next week.

Greg

From: Gonzalez, Miguel <MGONZALEZ@mbakerintl.com>
Sent: Thursday, November 12, 2020 1:42 PM
To: Gregory Gill <gillg@ranchowater.com>
Cc: Tanner III, John <JTanner@mbakerintl.com>; Cindi Beaudet <Cindi@temeculacemetery.org>; Jacob Wiley <wileyj@ranchowater.com>
Subject: RE: EXTERNAL: FW: Cemetery 52 acres

Greg,

I am following up the email that I sent you last week. Could you please let me know if you have any question? or if we can proceed revising the plans ?

Thank you, Miguel

From: Gonzalez, Miguel
Sent: Thursday, November 5, 2020 9:26 AM
To: Gregory Gill <gillg@ranchowater.com>
Cc: Tanner III, John <jtanner@mbakerintl.com>; Cindi Beaudet <Cindi@temeculacemetery.org>; Jacob Wiley <wileyj@ranchowater.com>
Subject: RE: EXTERNAL: FW: Cemetery 52 acres

Greg,

The memo requested at our conference call on 10/22/2020 is attached. The water plans submitted last time show a 1" service lateral and ¾" water meter. A 2" service lateral at this time will prevent tapping for it in the future when upsizing. Please let me know if we can revise them prior to approval to upsize the service lateral from 1" to 2".

Thank you,

Miguel V. Gonzalez, P.E. | Project Manager - Land Development
40810 County Center Drive, Suite 200 | Temecula, CA 92591
[O] 951-506-2073 | [M] (951) 541-3283 | [F] 951-676-7240
mgonzalez@mbakerintl.com | www.mbakerintl.com



From: Gonzalez, Miguel
Sent: Wednesday, October 21, 2020 11:00 AM
To: Gregory Gill <gillg@ranchowater.com>
Cc: Tanner III, John <jtanner@mbakerintl.com>; Cindi Beaudet <Cindi@temeculacemetery.org>
Subject: RE: EXTERNAL: FW: Cemetery 52 acres

Greg,

Could you please schedule it between 1 and 2 PM? Miguel

From: Gregory Gill <gillg@ranchowater.com>
Sent: Wednesday, October 21, 2020 9:38 AM
To: Gonzalez, Miguel <MGONZALEZ@mbakerintl.com>
Cc: Tanner III, John <JTanner@mbakerintl.com>; Cindi Beaudet <Cindi@temeculacemetery.org>
Subject: RE: EXTERNAL: FW: Cemetery 52 acres

Hi Miguel,

We can do a zoom call tomorrow any time after 9am?

Greg

From: Gonzalez, Miguel <MGONZALEZ@mbakerintl.com>
Sent: Wednesday, October 21, 2020 9:34 AM
To: Gregory Gill <gillg@ranchowater.com>
Cc: Tanner III, John <JTanner@mbakerintl.com>; Cindi Beaudet <Cindi@temeculacemetery.org>
Subject: RE: EXTERNAL: FW: Cemetery 52 acres

Greg,

We will like to meet to discuss the project phase 1, timing and stages for its construction.

The proposed Agenda is as follows:

1. CUP Phase 1 and proposed construction implementation
2. Future on-site landscape
3. Existing 2" meter on Camino del Vino
4. Proposed improvements for Lemon Hill Drive
5. Proposed on-site landscape associated with Lemons Hills Drive
6. Required irrigation per initial construction

Could you please let me know a couple of dates and times that are convenient for you?

Thank you,

Miguel V. Gonzalez, P.E. | Project Manager - Land Development
40810 County Center Drive, Suite 200 | Temecula, CA 92591
[O] 951-506-2073 | [M] (951) 541-3283 | [F] 951-676-7240
mgonzalez@mbakerintl.com | www.mbakertnl.com

From: Gregory Gill <gillg@ranchowater.com>
Sent: Thursday, October 15, 2020 7:05 AM
To: Gonzalez, Miguel <MGONZALEZ@mbakerintl.com>
Subject: RE: EXTERNAL: FW: Cemetery 52 acres

Miguel,

Please provide a brief explanation via email of what you would like to meet about, the phasing of the Cemetery's water needs (estimated construction timeline) as previously requested, etc. in the form of an Agenda. We will review it and let you know if a meeting is warranted.

Greg

From: Gonzalez, Miguel <MGONZALEZ@mbakerintl.com>
Sent: Thursday, October 15, 2020 6:26 AM
To: Gregory Gill <gillg@ranchowater.com>
Subject: RE: EXTERNAL: FW: Cemetery 52 acres

Greg,

I can schedule a teleconference. Could you please let me know a couple of dates and times that are convenient for you?

Thank you, Miguel

From: Gregory Gill <gillg@ranchowater.com>
Sent: Thursday, October 15, 2020 6:08 AM
To: Gonzalez, Miguel <MGONZALEZ@mbakerintl.com>
Subject: RE: EXTERNAL: FW: Cemetery 52 acres

Hi Miguel,

Due to COVID the options are to either correspond via email, have a teleconference or have a zoom meeting. That being said I don't see the purpose of a meeting. RCWD has been requesting that the Cemetery provide the Phase 1 Landscaping Plans for 8 years. At this time, it is RCWD's position that the Cemetery has not put enough thought or planning into its long term water needs and until that occurs the plan check will remain in an uncompleted state.

Greg

From: Gonzalez, Miguel <MGONZALEZ@mbakerintl.com>
Sent: Wednesday, October 14, 2020 3:38 PM

To: Gregory Gill <gillg@ranchowater.com>
Subject: RE: EXTERNAL: FW: Cemetery 52 acres

Hi Greg,

We would like to schedule a meeting with the District to discuss the this project. Could you please let me know a couple of dates and times that are convenient for you?

Thank you,

Miguel V. Gonzalez, P.E. | Project Manager - Land Development
40810 County Center Drive, Suite 200 | Temecula, CA 92591
[O] 951-506-2073 | [M] (951) 541-3283 | [F] 951-676-7240
mgonzalez@mbakerintl.com | www.mbakertnl.com 



From: Cindi Beaudet <Cindi@temeculacemetery.org>
Sent: Tuesday, October 6, 2020 7:39 AM
To: 'don.southwest@gmail.com' <don.southwest@gmail.com>
Cc: Gonzalez, Miguel <MGONZALEZ@mbakerintl.com>
Subject: EXTERNAL: FW: Cemetery 52 acres

From: Gregory Gill <gillg@ranchowater.com>
Sent: Monday, October 5, 2020 3:15 PM
To: Cindi Beaudet <Cindi@temeculacemetery.org>
Subject: RE: Cemetery 52 acres

Hi Ms. Beaudet,

RCWD recently received the attached landscaping plans on 10/02/2020 for RCWD Project No. H1788P. After reviewing the landscaping plans it was decided to reject the submittal as the plans do not address "Phase 1" of the cemetery in its entirety (see attached digital copy of the approved CUP 03606 plans). RCWD will be happy to review the landscaping plans when "Phase 1" of the cemetery development is addressed in its entirety (not just the entrance median). This is a repetitive comment (see water demand comments attached to this email).

If you have any further questions or concerns, please do not hesitate to contact me.



Gregory Gill, PLS, PE | Principal Engineer
RANCHO WATER | *Working for Our Community*
42135 Winchester Road, Temecula, CA 92590
Office: 951-296-6900 ext. 6987
gillg@ranchowater.com | ranchowater.com



From: Cindi Beaudet <Cindi@temeculacemetery.org>
Sent: Thursday, August 27, 2020 11:23 AM
To: Gregory Gill <gillg@ranchowater.com>
Subject: RE: Cemetery 52 acres

Hi Greg-

I understand you are communicating with a landscaper for the District? Is there anything you need from us or you think he may need from us? I'm so anxious to get this moving forward.

Thanks for your time.

From: Gregory Gill <gillg@ranchowater.com>
Sent: Tuesday, May 12, 2020 8:34 AM
To: Cindi Beaudet <Cindi@temeculacemetery.org>
Cc: 'don.southwest@gmail.com' <don.southwest@gmail.com>
Subject: RE: Cemetery 52 acres

Hi Ms. Beaudet,

Please find attached the last plan check that was sent back on 11/04/2019 to Michael Baker International (formerly RBF). To date it has not been resubmitted. I would agree that some landscaping plans need to be completed in order to size the meter properly.

Greg

From: Cindi Beaudet <Cindi@temeculacemetery.org>
Sent: Tuesday, May 12, 2020 8:13 AM
To: Gregory Gill <gillg@ranchowater.com>
Cc: 'don.southwest@gmail.com' <don.southwest@gmail.com>
Subject: Cemetery 52 acres

Hello Gregory-

I've been contacted by RBF and told I need landscaping plans to move forward on a water meter, are we finally good to go to that point with you? The last you and I communicated you had said that there were plan checks that had to be redone.

I don't want to put the cart before the horse but really want to get this Wrapped up.

Thank you, I hope you are well.

TEMECULA PUBLIC CEMETERY DISTRICT



Cindi Beaudet
General Manager

Phone: 951-699-1630
Cell: 951-541-8736
Fax: 951-699-1633

cindi@temeculacemetery.org

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Deliver on 01/02/2021
 Al Vollbrecht
 29690 Wild Flower Dr
 Murrieta
 Murrieta, CA 92562
 UNK

Personal note

Please accept our sincerest condolences for your loss. Al will be deeply missed by many. Fondly, Temecula Cemetery, Board of Trustees and Staff.
 Signed: Cindi Beaudet, General Manager

Order total

Order total: \$89.15

Billed to

Cindi Beaudet
 41911 C St
 Temecula, CA 92592
 (951) 541-8736
 cindi@temeculacemetery.org

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