**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

 **REGULAR MEETING**

**41911 C street**

**Temecula, Ca 92592**

**January 16, 2020 @ 8:00 a.m.**

**HAPPY NEW YEAR!**

**AGENDA- Estimated Time: 2 Hrs.**

1. **Call To Order :.**
2. **Pledge of Allegiance:** Led by Trustee Reese
3. **Roll Call**

Chair Vanderhaak, Vice-Chair Qualm, Trustee Reese, Trustee Dugan, Trustee Davis, General Manager, Cindi Beaudet

**Motions To Excuse:**

**Visitors:**

**Public Comments:**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **CLOSED SESSION ITEMS:**
2. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (One potential case)

1. **Public Employee Performance Evaluation**

Pursuant to Government Code Section 54954.5

**Title: General Legal Counsel**

C. **Closed Session Announcement:**

1. **Consent Calendar:**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of November 21, 2019.

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the November-December 2019 Check Register Nos. 101100, 101200 and 101300.

1. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receives and files the November-December 2019 Bookkeeper Reports.

1. **Action Items**
2. **Linda S Glau, Services provided**

*Recommendation:* An engagement letter to the BOT from Linda Glau CPA outlining the terms and conditions of her services provided to the District for Fiscal Year ending June 30, 2020

1. **Temecula Valley Chamber – Citizen of the year**

*Recommendation:* That the BOT discuss the candidates biographies and choose one nominee. Have the GM forward the ballot to the chamber on or before January 24, 2020. Citizen of the year will be announced at the February 2020 Awards Gala.

7**. Financial Report:**

A. November 2019 Balance Sheet and Profit and Loss

B. December- 2019 Balance Sheet and Profit and Loss

C. November and December 2019 Wells Fargo/ Stifel Investments; principle and interest

8**. General Managers Reports**

1. November-December 2019 Revenues

B. November-December 2019 Plot Inventories

C. November-December Depletion

D. November-December Calendar

E. November-December calendar

9**. General Counsel Reports**

10**. Fiscal Year 2019-2020 Subcommittees**

1. 52 acre Cemetery Property (Dugan, Qualm**)** GM**. to report**
2. Landscape Plan (Vanderhaak, Reese) GM **to report**

C. Cenotaph/ Ossuary (Reese, Davis)

D. Investment (Davis, Dugan)

E. Conference Liaison (Vanderhaak, Reese)

F. Policies (Dugan, Reese) #1050 Copying Public Documents and #1080- Brown Act Compliance.

H. General Price List (Vanderhaak, Davis)

 11**.** **Future Trustee Agenda Items:**

General Contractors

Dry Utilities

RCWD

Transportation

Stewart Title

**12**. **Board Comment:**

**13**. **Announcements:**

CAPC Annual Conference February 20, 2020, BOT motion to move regular board meeting, scheduled February 20, 2020 to February 27, 2020

**14**. **Adjournment Time:**

**1st Motion:**

**2nd Motion:**

Next Regular Board Meeting – February

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 8:00 a.m. – 4:30 p.m., Monday through Friday. Or at [www.temeculacemetery.org](http://www.temeculacemetery.org) posted January 13, 2020