**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California 92592**

**April 28, 2016**

**8:00 a.m.**

**MINUTES**

1. **Call To Order :** 8:00 A.M.
2. **Pledge of Allegiance** Led by Trustee Vanderhaak
3. **Roll Call**
* Chair Dugan, Vice Chair Vanderhaak, Trustee Miller, ~~Trustee Qualm,~~ Trustee Struikmans General Manager, Cindi Beaudet
* **Motions To Excuse:** Motion was made by Trustee Miller to excuse Trustee Qualm, seconded by Trustee Vanderhaak and passed 4/0.
* **Visitors:** Don Turcotte, Southwest Construction~~, Ben Jones Attorney at Law.~~
* **Public Comments:** 8:01 a.m. – 8:11 a.m.

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

Mr. Robert Bartollta attended the meeting; he was requesting special consideration for placing balloons on his loved ones grave during special occasions. He also commented on the removal of flowers on mow day, and that there should be a bucket of water to place the flowers in so they don’t wilt before the next day when he returns to pick them up.

1. **Consent Calendar:** Motion was made to accept the consent calendar by Trustee Vanderhaak with corrections to the votes reflecting from 5/0 to 4/0 in the March minutes, seconded by Trustee Miller and passed 4/0

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of March 31, 2016.

1. **Approval of Check Registers**

*Recommendation:* That the Board approve the March 2016 Check Register Nos. 101100, 101200 and 101300.

 C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the March 2016 Bookkeeper Report.

1. **Action Items** *:* No action
2. **Draft Enviromental Impact Report # 541 Riverside County**

*Recommendation:* That the Board of Trustees reviews the information provided by the Manager.

B. **LAFCO Call for Nominations:**  Trustee Miller nominated himself, seconded by Trustee Vanderhaak, discussion on the motion; Trustee Miller took back his nomination, seconded by Trustee Struikmans and passed 5/0.

*Recommendation:* That the Board of Trustees directs the Chair in recommending a nominee.

1. **General Managers Reports**: Motion was made by Trustee Miller to receive and file the March financials, seconded by Trustee Struikmans and passed 4/0.
2. Financial Report
	* 1. March 2016 Balance Sheet
		2. March 2016 Profit and Loss
		3. Fiscal Year 2016/2017 **Proposed Budget**
		4. March 2016 Wells Fargo Investments; principle and interest
3. March2016 Revenues
4. March2015 Revenues

D. March 2016 Plot Inventory

E. February 2016 Calendar

F. TPCD Follow up surveys

Motion was made by Trustee Struikmans to receive the managers’ report, seconded by Trustee Vanderhaak and passed 4/0.

1. **General Counsel Reports**
2. **Subcommittee Reports**
3. 52 acre Cemetery Property (Dugan/ Qualm**)**
* **Mike Dugan to give report on Planning meeting**

Motion was made by Trustee Miller to get cost and feasibility reports from County Planning and RBF before any decision is made with Salazar and legal counsel seconded by Trustee Vanderhaak and passed 4/0

1. Five Year Landscape Plan (Vanderhaak/ Beaudet)
* **Manager to give update on next F.Y. expenses**

C. Cenotaph (Miller / Struikmans)

D. Investment (Qualm/Vanderhaak)

* **Dale Qualm to give report on meeting with Sandra Wheeler**

E. Conference Liaison (Miller/ Stuikmans)

* **Trustee Miller/ Report on Local Area Meeting in Central Valley 4/21/2016**

F. Policies (Struikmans / Dugan)

G. General Price List (Vanderhaak / Beaudet

1. **CLOSED SESSION ITEMS**

**\*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar, Ana Luz Salazar, Romulo Ramirez, and Does 1-10, inclusive; Riverside County Superior Court Case No. RIC1507434

**\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes, not present

Negotiating parties: Mission Hills Development and Rancon Real Estate

Under negotiation: Counter Offer

1. Closed Session Announcements: Nothing to report.
2. **Future Trustee Agenda Items**

Manager’s car allowance.

Trustee Miller excused from the meeting at 9:45 a.m.

1. **Board Comments**
2. **Announcements:**
* Lake Elsinore Storm Game 06/11/2016

Trustee Vaderhaak and Trustee Struikmans have stated they cannot attend.

* Legislation Days 05/17/2016

Trustee Dugan, Vanderhaak and Qualm in attendance.

* Memorial Day Service 05/30/2016
* Annual Planning Meeting 06/2016
1. **Next Regular Board Meeting –May 19, 2016**
* Board to consider moving regular meeting date to May 26, 2016 to accommodate travels with Legislation Days

Motion was made by Trustee Struikmans to move the next regularly scheduled board meeting to May 26, 2016 to accommodate the Legislation Conference, seconded by Trustee Vanderhaak and passed 3/0.

1. **Adjournment**

Motion was made by Trustee Struikmans to adjourn the meeting at 9:49 a.m. seconded by Trustee Vanderhaak and passed 3/0.