**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California 92592**

**October 20, 2016**

**8:00 a.m.**

**MINUTES**

1. **Call To Order : 8:01 AM**
2. **Pledge of Allegiance,** Led by Trustee Qualm
3. **Roll Call**
* **~~Chair Dugan,~~**Vice Chair Vanderhaak, Trustee Miller, Trustee Qualm, General Manager, Cindi Beaudet, Foreman, Joe Sands.
* **Motions To Excuse: Motion to excuse Chair Dugan due to medical. Passed 3/0**
* **Visitors:** Don Turcotte, Southwest Construction, **~~Rancon Real Estate, Nancy Hughes,~~**
* **Public Comments: With no one from the public present the regular meeting resumed at 8:05 a.m.**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar: Motion was made by Trustee Miller to accept the consent calendar as presented, seconded by Trustee Qualm and passed 3/0.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of September 22, 2016.

1. **Approval of Check Registers**

*Recommendation:* That the Board approve the September 2016 Check Register Nos. 101100, 101200 and 101300.

 C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the September 2016 Bookkeeper Report.

**Item # 8 as moved forward to allow the foreman to get back out onto the grounds.**

5. **CLOSED SESSION ITEMS**

**A.\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code Section 54956.8)

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes

Purchasing parties: Mission Hills Development

In Escrow

* Revision to contract approved at September 22, 2016 Regular Board Meeting

**B.\*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar, Ana Luz Salazar, Romulo Ramirez, and Does 1-10, inclusive; Riverside County Superior Court Case No. RIC1507434

Preliminary draft settlement agreement sent to opposing counsel. 7/12/2016

1. Closed Session Announcements: **Nothing to report**
2. **Action Items**

A**. Tattoo and Body Piercing policy**

*Recommendation:* That the Board of Trustees upon motion accepts the assignment of tattoo and body piercing policy as presented.

**Motion was made by Trustee Qualm to accept the revised tattoo policy seconded by Trustee Miller and passed 3/0.**

1. **Financial Report: Motion was made by Trustee Miller to receive and file the September Financials, seconded by Trustee Qualm and passed 3/0.**

A. September 2016-2017 Balance Sheet

B. September 2016-2017 Profit and Loss

C. September 2016 Wells Fargo Investments; principle and interest

1. **Foreman Reports**

**Reviewed**

**9. General Managers Reports**

1. September 2015-2016 Revenues

B September 2016-2017 Revenues

C. September 2016-2017 Plot Inventories

D. September 2016 Depletion

E. September 2016 Calendar

F. Mixer, November 16th

**Reviewed**

10**. General Counsel Reports**

**Report from Ben Jones Re: Albert Salazar.**

11**. Fiscal Year 2016-2017 Subcommittee Reports**

1. 52 acre Cemetery Property (Dugan/ Qualm**)**
2. Five Year Landscape Plan (Vanderhaak/ Beaudet)

C. Cenotaph (Miller / Beaudet)

D. Investment (Qualm/Vanderhaak) **Will contact Ms. Wheeler Nov. 1st for reinvestment information.**

E. Conference Liaison (Vanderhaak/ Miller)

F. Policies (Dugan/ Qualm)

G. General Price List (Vanderhaak / Beaudet)

 12. **Future Trustee Agenda Items**

Solar

13. **Board Comments**

 **Critique letter with bad review, forwarded to legal counsel for response.**

14. **Announcements:**

End of year Christmas Dinner at Luke’s in Old Town, December 18th at 4:00 p.m.

1. Next Regular Board Meeting –November 17 , 2016

15. **Adjournment: Motion was made by Trustee Qualm to adjourn the regular board meeting at 9:57 a.m., seconded by Trustee Miller and passed 3/0.**