**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C street**

**Temecula, Ca 92592**

**September 19, 2019**

**8:00 a.m.**

**MINUTES- Estimated Time: 1.5 Hrs.**

1. **Call To Order :**
2. **Pledge of Allegiance:** Led by Chair Vanderhaak
3. **Roll Call**

Chair Vanderhaak, Vice-Chair Qualm, Trustee Davis, Trustee Reese, Trustee Dugan General Manager, Cindi Beaudet

Legal Counsel, Steve Quintanilla

**Motions To Excuse:** Trustee Reese from 09/19/2019 Board meeting

Trustee Craig Davis from the October 17, 2019 board meeting.

Motion was made by Trustee Dugan seconded by Trustee Qualm and passed 4/0 and passed

**Visitors:** Michelle Hesselgesser

**Public Comments:**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **CLOSED SESSION ITEMS:**
2. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (One potential case)

B. **Closed Session Announcement: No reportable action**

1. **Consent Calendar: Motion was made by Trustee Davis to accept the consent calendar as presented, seconded by Trustee Qualm and passed 4/0.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of August 15, 2019.

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the August 2019 Check Register Nos. 101100, 101200 and 101300.

1. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the August 2019 Bookkeeper Reports.

1. **Action Items**
2. Eligible Non-Residents Motion was made by Trustee Qualm not to accept Non- Residents (from another tax paying district) unless they are eligible non-residents. This will only be for the existing 7 acre cemetery due to limited space. Motion was seconded by Trustee Dugan and passed 4/0.

*Recommendation:* That the Trustees do not allow non tax paying residents

(that belong to another District) into our District for burial, unless these residents in question do not pay property taxes to any District only then will they be allowed in by paying a non-resident fee.

7**. Financial Report**

A. August 2019 Balance Sheet

B. August 2019 Profit and Loss

C. August 2019 Wells Fargo Investments; principle and interest

8**. General Managers Reports**

1. August 2019 Revenues

B. August 2019 Plot Inventories

C. August Depletion

D. August Calendar

E. Toastmasters-Admin

F. Thank you card- Linda Glau

G. Rain Bird recognition-Joe Sands

9**. General Counsel Reports**

10**. Fiscal Year 2019-2020 Subcommittees**

1. 52 acre Cemetery Property (Dugan, Qualm**)** GM. to report
2. Landscape Plan (Vanderhaak, Reese) Nothing to report

C. Cenotaph/ Ossuary (Reese, Davis) Nothing to report

D. Investment (Davis, Dugan)

E. Conference Liaison (Vanderhaak, Reese) Report from Craig Davis-Tahoe

F. Policies (Dugan, Reese)

G. Trustee Qualm to review with BOT

Approved policy # 1055, Tickets and Passes

H. General Price List (Vanderhaak, Davis)

11**.** **Future Trustee Agenda Items:**

General Contractors

**12**. **Board Comment:**

**October 1st South Coast Winery 7:30 a.m. - Legislation Summit**

**13**. **Announcements:**

CSDA, Anaheim, September 25-28, 2019

Christmas Dinner, December 07, 2019 @ Luke’s on Front St

**14**. **Adjournment Time:**

**1st Motion: Trustee Davis 2nd Motion: Trustee Dugan**

**Passed 4/0.**

**Time: 9:46 a.m.**

Next Regular Board Meeting – October 17, 2019