

**TEMECULA PUBLIC CEMETERY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING**

**41911 C STREET  
TEMECULA, CALIFORNIA 92592**

**August 20, 2015**

**8:00 a.m.**

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE Led by Trustee Miller**

**3. ROLL CALL**

- ❖ Chair Dugan, Vice Chair Vanderhaak, Trustee Miller, Trustee Qualm, Trustee Struikmans  
General Manager, Cindi Beaudet
  
- ❖ Motions To Excuse:
  
- ❖ Visitors: Nancy Hughes, Rancon Real Estate, Don Turcotte, Southwest  
Construction
  
- ❖ Public Comments

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

#### 4. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

##### A. Approval of Minutes

*Recommendation:* That the Board approve the minutes of the Regular Board Meeting of July 30, 2015.

##### B. Approval of Check Registers

*Recommendation:* That the Board approve the July 2015 Check Register Nos. 101100, 101200 and 101300.

##### C. Approval Bookkeeper Report

*Recommendation:* That the Board receive and file the July 2015 Bookkeeper Report.

##### D. Approval General Managers Contract

*Recommendation:* That the Board approve the General Managers contract renewal for F.Y. 2015-2016

#### 5. ACTION ITEMS

##### A. 2015-2016 Strategic Plan

*Recommendation:* That the trustees approve the 2015-2016 Strategic Plan with corrections

##### B. General Price List

*Recommendation:* That the trustees approve the 2016-2017 General Price List with corrections.

C. Endowment Letter

*Recommendation:* Trustees review and approve endowment insert to constituent folder

**6. GENERAL MANAGER'S REPORTS**

A. Financial Report

- i. July 2015 Balance Sheet
- ii. July 2015 Profit and Loss
- iii. Approved F.Y. 2016/2017 Budget
- iv. July 2015 Wells Fargo Investments

B. July 2015 Revenues

C. July 2015 Plot Inventory

D. July 2015 Calendar

E. Follow up survey

F. CSDA finance information

G. SDRMA Liability

H. State Controller

I. County of Riverside Building and Safety

J. Grounds report

- Sealant on asphalt completed 08/18/2015

**7. GENERAL COUNSEL REPORTS**

Entry gate of 52 acres

Medical Resolution

**8. SUBCOMMITTEE REPORTS**

- A. 52 acre Cemetery Property (Dugan/ Qualm)
- B. Five Year Landscape Plan (Vanderhaak/ Beaudet)
- C. Cenotaph (Miller / Struikmans)
- D. Investment (Qualm/Vanderhaak)
- E. Conference Liaison (Miller/ Stuikmans)
- F. Policies (Struikmans / Dugan)
- G. General Price List (Vanderhaak / Beaudet)

## **9. CLOSED SESSION ITEMS**

A. Closed Session Announcements

## **10. FUTURE TRUSTEE AGENDA ITEMS**

Local Area Meeting September 17 2015 hosted by TPCD  
Christmas Company Dinner December 19, 2015

## **11. BOARD COMMENTS**

Chair Dugan

## **12. ANNOUNCEMENTS**

Motion to move September Board meeting to accommodate Local Area Meeting,

A. Next Regular Board Meeting –September 17, 2015

## **13. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Agenda available online at [www.temeculapubliccemeterydistrict.org](http://www.temeculapubliccemeterydistrict.org) Posted August 18, 2015