**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

**Temecula, California 92592**

**May 26, 2016**

**8:00 a.m.**

**AGENDA**

1. **Call To Order :**
2. **Pledge of Allegiance** Led by Trustee Struikmans
3. **Roll Call**

* Chair Dugan, Vice Chair Vanderhaak, Trustee Miller, Trustee Qualm, Trustee Struikmans General Manager, Cindi Beaudet
* **Motions To Excuse:**
* **Visitors:** Don Turcotte, Southwest Construction, Ben Jones Attorney at Law, Nancy Hughes Rancon Real Estate, Jeff Goldstein, RBC Wealth Management
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of April 28, 2016.

1. **Approval of Check Registers**

*Recommendation:* That the Board approve the April 2016 Check Register Nos. 101100, 101200 and 101300.

C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the April 2016 Bookkeeper Report.

1. **Action Items**

A. Managers car allowance

*Recommendation:* That the Board of Trustees directs manager.

B. LAFCO Ballot

*Recommendation:* That the BOT vote for one of the proposed nominees and have the GM return the ballot.

C. LAFCO Budget

*Recommendation:* That the BOT reviews and comments if necessary on 2016-2017 proposed LAFCO budget.

D. CSDA Bylaws

*Recommendation:* That the reviews the proposed CSDA Bylaws updates and cast your vote per ballot.

1. **Financial Report**
   * 1. April 2016 Balance Sheet
     2. April 2016 Profit and Loss
     3. Fiscal Year 2016/2017 **Proposed Budget #2**
     4. April 2016 Wells Fargo Investments; principle and interest

**7. General Managers Reports**

1. April 2015 Revenues
2. April 2016 Revenues

C. April 2016 Plot Inventory

D. April 2016 Calendar

E. Cancellation Fee for Trustee Qualm

F. RBF, Tom Burnside

G. Chardonnay Escrow

8**. General Counsel Reports**

9**. Subcommittee Reports**

1. 52 acre Cemetery Property (Dugan/ Qualm**)**

* **Mike Dugan to give report on Planning meeting**

1. Five Year Landscape Plan (Vanderhaak/ Beaudet)

C. Cenotaph (Miller / Struikmans)

D. Investment (Qualm/Vanderhaak)

E. Conference Liaison (Miller/ Stuikmans)

* **Rosie Vanderhaak and Mike Dugan report on Leg Days**

F. Policies (Struikmans / Dugan)

G. General Price List (Vanderhaak / Beaudet

10. **CLOSED SESSION ITEMS**

**\*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar, Ana Luz Salazar, Romulo Ramirez, and Does 1-10, inclusive; Riverside County Superior Court Case No. RIC1507434

**\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes, not present

Purchasing parties: Mission Hills Development

In Escrow

1. Closed Session Announcements

11 **Future Trustee Agenda Items**

12. **Board Comments**

13 **Announcements:**

* Memorial Day Service 05/30/2016
* Lake Elsinore Storm Game 06/11/2016
* Annual Planning Meeting 06/2016

1. Next Regular Board Meeting –June 16, 2016

14. **Adjournment:**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Request agendas at rctpcdverizon.net Posted May 23, 2016