**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C street**

**Temecula, Ca 92592**

**November 21, 2019**

**8:00 a.m.**

**AGENDA- Estimated Time: 2 Hrs.**

1. **Call To Order : 8:00am**
2. **Pledge of Allegiance: Led by Trustee Davis**
3. **Roll Call**

Chair Vanderhaak, Vice-Chair Qualm, Trustee Reese, Trustee Dugan, Trustee Davis, General Manager, Cindi Beaudet

**Motions To Excuse:**

**Visitors:** **None**

**Public Comments:**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **CLOSED SESSION ITEMS:**
2. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (One potential case)

B. **Closed Session Announcement:**

**Nothing to report**

**8:20 am**

1. **Consent Calendar:**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

**Motion was made by Trustee Davis to accept the consent calendar as presented, seconded by Trustee Dugan and passed 5/0.**

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of October 17, 2019.

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the October 2019 Check Register Nos. 101100, 101200 and 101300.

1. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the October 2019 Bookkeeper Reports.

1. **Action Items**
2. Investments with Wells Fargo/Stifel

**Trustee Reese made a motion to accept the investment report seconded by Trustee Dugan and passed 5/0.**

*Recommendation:* Investments have been moved from Wells Fargo to Stifel, there are still some residuals that will be moving for the next few months. Reports will be reviewed during the financials.

1. **Financial Report:**

**Trustee Dugan made a motion to receive and file the October Financials, seconded by Trustee Reese and passed 5/0.**

A. October 2019 Balance Sheet

B. October 2019 Profit and Loss

C. October 2019 Wells Fargo/ Stifel Investments; principle and interest

8**. General Managers Reports**

**Trustee Dugan made a motion to accept the managers’ report as presented, seconded by Trustee Davis and passed 5/0.**

1. October 2019 Revenues

B. October 2019 Plot Inventories

C. October Depletion

D. Calendar

E. Thank you St. Catharine’s Catholic Church

9**. General Counsel Reports**

None

10**. Fiscal Year 2019-2020 Subcommittees**

1. 52 acre Cemetery Property (Dugan, Qualm**)** GM. to report
2. Landscape Plan (Vanderhaak, Reese)

C. Cenotaph/ Ossuary (Reese, Davis)

D. Investment (Davis, Dugan)

E. Conference Liaison (Vanderhaak, Reese)

F. Policies (Dugan, Reese) #1047- Trustee Reese and Dugan to review with Board

H. General Price List (Vanderhaak, Davis)

11**.** **Future Trustee Agenda Items:**

General Contractors

Dry Utilities

RCWD

Transportation

**Steve Q**

**12**. **Board Comment:**

**13**. **Announcements:**

Christmas Dinner, December 07, 2019 @ Luke’s on Front St

Wreaths across America- December 13, 2019 @ 10:00 am.

14. Adjournment Time: 9:00 am.

1st Motion: Trustee Qualm

2nd Motion: Trustee Davis

Passed 5/0.

Next Regular Board Meeting – January 16, 2020