**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California 92592**

**MAY 18, 2017**

**8:00 a.m.**

**AGENDA**

1. **Call To Order :**
2. **Pledge of Allegiance,** Led by Trustee Reese
3. **Roll Call**
* Chair Vanderhaak, Vice Chair Qualm, Trustee Dugan, Trustee Davis, Trustee Reese General Manager, Cindi Beaudet, Foreman, Joe Sands.
* **Motions To Excuse:**
* **Visitors:** Don Turcotte, Southwest Construction, Rancon Real Estate, Nancy Hughes, Legal Counsel, Steve Quintanilla and or Joseph Meeks, Benjamin Jones, Robert Lee
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **CLOSED SESSION ITEMS**

**A.\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**(Government Code Section 54956.8)**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes

Purchasing parties: Mission Hills Development

In Escrow

**B.\*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar, Ana Luz Salazar, Romulo Ramirez, and Does 1-10, inclusive; Riverside County Superior Court Case No. RIC1507434

Preliminary draft settlement agreement sent to opposing counsel. 7/12and restated settlement agreement sent to opposing counsel. 01/23/2017

**C. Closed session announcements:**

1. **Consent Calendar**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of April 20, 2017.

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the April 2017 Check Register Nos. 101100, 101200 and 101300.

 C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the April 2017 Bookkeeper Report.

1. **Action Items**

A**. Legislation Day Reports**

*Recommendation:* That the committee members presents their reports to the Board.

 B. **Fiscal Year 2017-2018 Proposed Budget**

*Recommendation:* That the Trustees reviews and discusses first Proposed Budget.

C. **Annual Planning Meeting**

*Recommendation:* That the Trustees considers moving the Annual Board meeting to July or August to accommodate the GM in receiving all year-end financial reports.

1. **Financial Report**

A. April 2017 Balance Sheet

B. April 2017 Profit and Loss

C. April 2017 Wells Fargo Investments; principle and interest

8**. General Managers Reports**

1. April 2017 Revenues

B. April 2017 Plot Inventories

C. April Depletion

D. April Calendar

E. Davis Headstone

F. Medical Resolution Act/ Nyhart Actuarial

G. Storm Game 05/25/2017@7:00 pm

H. Trustee Vanderhaak to be re-appointed to the Board, 06/17

I. Trustee Dugan to be re-appointed to the Board, 08/17

J. SDRMA Letter of Support

K. Constituent complaint about refund of Endowment upon sell back to the District.

 9**. Foreman Reports**

1. Upright monuments
2. Bathroom Upgrades
3. Broken water lines

 10**. General Counsel Reports**

11**. Fiscal Year 2016-2017 Subcommittee’s**

1. 52 acre Cemetery Property (Dugan, Qualm,Reese**)**
2. ~~Five Year~~ Landscape Plan (Vanderhaak, Beaudet)

C. Cenotaph (Dugan, Beaudet)

D. Investment (Qualm, Vanderhaak, Davis)

E. Conference Liaison (Qualm, Vanderhaak)

F. Policies (Dugan, Qualm, Reese)

G. General Price List (Vanderhaak, Beaudet, Davis)

 12. **Future Trustee Agenda Items**

Solar

13. **Board Comment**

14. **Announcements:**

**Memorial Day Service will be held at the committal center in the lower parking lot, Monday, May 29, 2017 @ 10:00 a.m.**

1. Next Regular Board Meeting –June 15, 2017

15. **Adjournment:**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 4:30 p.m., Monday through Friday. Request agendas at rctpcd@verizon.net Posted May 15, 2017