**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California 92592**

**May 26, 2016**

**8:00 a.m.**

**MINUTES**

1. **Call To Order :** 8:00 A.M.
2. **Pledge of Allegiance** Led by Trustee Struikmans
3. **Roll Call**
* Chair Dugan, Vice Chair Vanderhaak, Trustee Miller, Trustee Qualm, Trustee Struikmans General Manager, Cindi Beaudet
* **Motions To Excuse:**
* **Visitors:** Don Turcotte, Southwest Construction, Ben Jones Attorney at Law, ( via phone) Nancy Hughes Rancon Real Estate, Jeff Goldstein, RBC Wealth Management, Pat Severo Greg Morel (via phone)
* **Public Comments,** Open at 8:01 closed at 8:03 with no one present.

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar**, Motion was made by Trustee Vanderhaak to accept the consent calendar as presented, seconded by Trustee Miller and passed 5/0.

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of April 28, 2016.

1. **Approval of Check Registers**

*Recommendation:* That the Board approve the April 2016 Check Register Nos. 101100, 101200 and 101300.

 C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the April 2016 Bookkeeper Report.

1. **Action Items**

A. Managers car allowance,

*Recommendation:* That the Board of Trustees directs manager.

No Action

B. LAFCO Ballot

*Recommendation:* That the BOT vote for one of the proposed nominees and have the GM return the ballot.

Motion was made by Trustee Struikmans to nominate Nancy Wright, seconded by Trustee Miller. Opposed by, Trustee Vanderhaak, Trustee Dugan and Trustee Qualm. Motion not passed 2/5

C. LAFCO Budget

*Recommendation:* That the BOT reviews and comments if necessary on 2016-2017 proposed LAFCO budget.

No Action

D. CSDA Bylaws

*Recommendation:* That the reviews the proposed CSDA Bylaws updates and cast your vote per ballot.

Motion was made by Trustee Qualm to accept the proposed changes to the CSDA By-Laws, seconded by Trustee Vanderhaak and passed 5/0. Manager to forward mail ballot.

1. **Financial Report**, Motion was made by Trustee Miller to receive and file the April financials, seconded by Trustee Vanderhaak, passed 5/0
	* 1. April 2016 Balance Sheet
		2. April 2016 Profit and Loss
		3. Fiscal Year 2016/2017 **Proposed Budget #2**
		4. April 2016 Wells Fargo Investments; principle and interest

**7. General Managers Reports**

1. April 2015 Revenues
2. April 2016 Revenues

C. April 2016 Plot Inventory

D. April 2016 Calendar

E. Cancellation Fee for Trustee Qualm

F. RBF, Tom Burnside

G. Chardonnay Escrow

 Received managers’ report

8**. General Counsel Reports**

None

9**. Subcommittee Reports**

1. 52 acre Cemetery Property (Dugan/ Qualm**)**
* Verbal reports presented from Trustee Dugan and Don Turcotte
1. Five Year Landscape Plan (Vanderhaak/ Beaudet)

C. Cenotaph (Miller / Struikmans)

D. Investment (Qualm/Vanderhaak)

E. Conference Liaison (Miller/ Stuikmans)

* Written reports presented from Trustee Dugan and Trustee Vanderhaak.

F. Policies (Struikmans / Dugan)

G. General Price List (Vanderhaak / Beaudet

* Trustee Miller excused himself at 9:48 a.m.

10. **CLOSED SESSION ITEMS,** 9:45 a.m.

**\*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar, Ana Luz Salazar, Romulo Ramirez, and Does 1-10, inclusive; Riverside County Superior Court Case No. RIC1507434

**\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes, not present

Purchasing parties: Mission Hills Development

In Escrow

1. Closed Session Announcements, Nothing to report

 11 **Future Trustee Agenda Items**

12. **Board Comments**

13 **Announcements:**

* Memorial Day Service 05/30/2016
* Lake Elsinore Storm Game 06/11/2016
* Unable to attend: Trustee Struikmans and Trustee Vanderhaak.
* Annual Planning Meeting 06/ 23/2016, 9:00 a.m.
1. Next Regular Board Meeting –June 16, 2016

14. **Adjournment:**

Motion was made by Trustee Vanderhaak to adjourn the meeting at 10:30 a.m., seconded by Trustee Struikmans and passed 5/0.