**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California 92592**

**August 18, 2016**

**8:00 a.m.**

**AGENDA**

1. **Call To Order :**
2. **Pledge of Allegiance,** Led by Struikmans
3. **Roll Call**
* Chair Dugan, Vice Chair Vanderhaak, Trustee Miller, Trustee Qualm, Trustee Struikmans General Manager, Cindi Beaudet, Foreman Joe Sands
* **Motions To Excuse:**
* **Visitors:** Don Turcotte, Southwest Construction, Rancon Real Estate, Nancy Hughes
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 15 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of July 21, 2016.

1. **Approval of Check Registers**

*Recommendation:* That the Board approve the June 2016 Check Register Nos. 101100, 101200 and 101300.

 C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the June 2016 Bookkeeper Report.

1. **Action Items**

A**. Auditor Controller F.Y Budget package**

*Recommendation:* That the Board approves the budget packet for the Auditor Controller, votes on the resolution and directs manager to forward the package immediately.

B. **Assignment of Burial Rights policy**

*Recommendation:* That the Board of Trustees upon motion accept the assignment of burial rights policy as presented.

C. **Tattoo and Body Piercing policy**

*Recommendation:* That the Board of Trustees upon motion accept the assignment of tattoo and body piercing policy as presented.

D. **Local Area Meeting**

*Recommendation:* That the Board of Trustees lets the GM know how many will be present for the local area meeting held Thursday, September 15, 2016 at the Murrieta (Laurel) Cemetery District.

1. **Financial Report**

A. July 2016-2017 Balance Sheet

B. July 2016-2017 Profit and Loss

C. June 2016 Wells Fargo Investments; principle and interest

D. Email concerning discussion at last board meeting to reinvest funds.

**7. Foreman Reports**

1. Smart Phone
2. Maps
3. Entry Lighting
4. Ossuary
5. Upright headstones

**8. General Managers Reports**

1. July 2015-2016 Revenues

B July 2016-2017 Revenues

C. July 2016-2017 Plot Inventories

D. July 2016 Depletion

E. July 2016 Calendar

F. Staff

9**. General Counsel Reports**

Trustee Policy 1000.5 in question

Trustee Staff report

10**. Fiscal Year 2016-2017 Subcommittee Reports**

1. 52 acre Cemetery Property (Dugan/ Qualm**) Report on Tradition Cemetery**
2. Five Year Landscape Plan (Vanderhaak/ Beaudet)

C. Cenotaph (Miller / )

D. Investment (Qualm/Vanderhaak)

E. Conference Liaison (Vanderhaak/ Miller)

F. Policies (Dugan/ Qualm)

G. General Price List (Vanderhaak / Beaudet)

11. **CLOSED SESSION ITEMS**

**\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes

Purchasing parties: Mission Hills Development

In Escrow

**\*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar, Ana Luz Salazar, Romulo Ramirez, and Does 1-10, inclusive; Riverside County Superior Court Case No. RIC1507434

Preliminary draft settlement agreement sent to opposing council.7/12/2016

1. Closed Session Announcements

 12. **Future Trustee Agenda Items**

Solar

13. **Board Comments**

14. **Announcements:**

CAPC Rooms Booked 10/05\*10/09/2016

 South Lake Tahoe

 Registration with CAPC complete

CSDA Rooms Booked 10/10\*10/12/2016

San Diego

Website

Storm Water Construction Permit

1. Next Regular Board Meeting –September 15, 2016
2. Motion to move September 15 board meeting to September 22nd to accommodate Local Area Meeting.

15. **Adjournment:**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Request agendas at rctpcdverizon.net Posted August 15, 2016