**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

 **REGULAR MEETING**

**41911 C street**

**Temecula, Ca 92592**

**MAY 21, 2020 @ 8:00 a.m.**

**Teleconferenced**

**MINUTES**

1. **Call To Order:@8:08 a.m. by Trustee Vanderhaak**
2. **Pledge of Allegiance:** Waived
3. **Roll Call**

Chair Vanderhaak, Vice-Chair Qualm, Trustee Reese, Trustee Dugan, Trustee Davis, General Manager, Cindi Beaudet

**Motions To Excuse:** **Trustee Dugan participated by phone not video**

**Visitors:** Sandra Wheeler-Stifel Investments, **Sandra Wheeler completed her presentation to the Board and left the meeting at 9:32 a.m.**

**Public Comments: There were none**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **CLOSED SESSION ITEMS:**
2. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (One potential case)

C. **Closed Session Announcement: Nothing to Report**

1. **Consent Calendar: Motion was made by Trustee Reese to accept the consent calendar as presented, seconded by Trustee Davis and passed 5/0.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of March 26, 2020

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the March, April 2020 Check Register Nos. 101100, 101200 and 101300.

1. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receives and files the April Bookkeeper Reports.

1. **Action Items**
2. **LAFCO Special District Ballot 2020: Motion was made by Trustee Davis to nominate Nancy Wright and Dale Qualm for the LAFCO positions, seconded by Trustee Qualm and passed 5/0.**

*Recommendation:* The Trustees read the literature provided by LAFCO nominees and select as follows; number 1 being the best and number 2 being second choice etc. Choose nominee from each category Regular Member and Alternate Member.

1. **Ratify the Emergency Order date May 14,2020: Motion was made by Trustee Dugan to ratify the original emergency orders dated, May 14, 2020. Seconded by Trustee Qualm and passed 5/0.**

*Recommendation:* That the BOT reviews the changes to the Emergency Order, see Now Therefore- changes

1. **Stifel Re-Investments: Motion was made by Trustee Davis to reinvest EP of $115,000 into U.S. Treasury Notes @ a rate of 1.875% and EI of $88,753 into Federal Home loan at a rate of 1.875%, both to mature in 2022. Seconded by Trustee Dugan and passed 5/0.**

*Recommendation:* That the BOT make a motion to reinvest dividends that have come due with Stifel.

**7. Financial Report: Motion was made by Trustee Dugan to receive and file the March and April 2020 finances, seconded by Trustee Davis, and passed 5/0.**

A. April 2020 Balance Sheet and Profit and Loss

B. April2020 Balance Sheet and Profit and Loss

C. March-April 2020 Stifel Investments; principle and interest

**8. General Managers Reports : Received**

1. April 2020 Revenues

B. April 2020 Plot Inventories

C. March and April 2020 Depletion

D. March and April 2020 Calendar

E. Email correspondence from Michael Hoover

F. Special Districts Legislation Days- Virtual May 19-20, 2020

**9. General Counsel Reports**

 **Courts remain closed**

**10. Fiscal Year 2019-2020 Subcommittees**

1. 52-acre Cemetery Property (Dugan, Qualm**)** G.M. to report
2. Landscape Plan (Vanderhaak, Reese) Nothing to report

C. Cenotaph/ Ossuary (Reese, Davis) Nothing to report

D. Investment (Davis, Dugan)

E. Conference Liaison (Vanderhaak, Reese)

F. Policies (Dugan, Reese) Investment policy being revised to bring us current with investment options. Provided at June meeting

H. General Price List (Vanderhaak, Davis) Nothing to report

  **11.** **Future Trustee Agenda Items:**

General Contractors

Dry Utilities

RCWD

Transportation

Stewart Title

**12**. **Board Comment:**

**13**. **Announcements:**

 **Risk pay to grounds man- bring to June board meeting**

**14**. **Adjournment Time: 10:17 a.m.**

**1st Motion: Trustee Reese**

**2nd Motion: Trustee Qualm**

**Passed 5/0.**

Next Regular Board Meeting – June18, 2020