

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA**

January 15, 2015

8:00 a.m.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

A. Chair Trustee Struikmans, Vice Chair Trustee Dugan, Trustee Miller, Trustee Vanderhaak, Trustee Qualm, General Manager, Cindi Beaudet General Manager

B. Motions To Excuse

C. Visitors:

D. PUBLIC COMMENTS

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Each individual will be allowed 3 minutes to address the Board of Trustees; no item (s) will be acted on.

4. CLOSED SESSION ITEMS

A. Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8

Location: 43535 Preece Lane, Temecula (Assessor Parcel No. 944-323-022)

Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association

[Motion to remove from agenda](#)

- B. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8
Location: Assessor Parcel No. 924-360-002
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District
[Waiting for release letter from Rancho California Water District](#)

- C. Closed Session Announcements

5. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

- A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of November 20, 2014.

- B. Approval of Check Registers

Recommendation: That the Board approve the November - December 2014 Check Register Nos. 101100, 101200 and 101300.

- C. Approval Bookkeeper Report

Recommendation: That the Board receive and file the November - December 2014 Bookkeeper Report.

6. ACTION ITEMS

- A. Nancy Hughes: Ready to list 30 acres on the MLS

Recommendation: That the Board of Trustees discuss and approve the listing

B. Christensen Surveying

Recommendation: That the Board of Trustees approves the additional 73 foot lot line adjustment to offer 30 acres

C. Governance Academy

Recommendation: That the BOT decide if the District will pay for Trustees recognitions.

D. Transfer of endowment principle and interest to Wells Fargo

Recommendation: That the investment committee explain where the monies have been deposited.

E. Election of Officers 2015

*Recommendation: That the trustees agree to a term, 2 or 3 years?
Followed by nominations from the floor,
Chair, Call for Vote
Vice Chair, Call for Vote
Treasurer, Call for Vote*

7. GENERAL MANAGER'S REPORTS

A. Financial Report

- i. November – December 2014 Balance Sheet
- ii. November – December 2014 Profit and Loss
- iii. November – December 2014 Wells Fargo Investments

- B. November – December 2014 Revenues
- C. November – December 2014 Plot Inventory
- D. November – December 2014 Calendar
- E. Grounds report
- F. CAPC manager of the year
- G. Small claims court 02/08/2015
- H. Research for Life
- I. RBF completion %
- J. Paving Bids
- K. Columbarium bids
- L. Temecula Mixer 01/21/15
- M. CAPC Conference

8. GENERAL COUNSEL REPORTS

- A. Returned Check \$675.00
- B. Returned Check \$1,280.00

9. SUBCOMMITTEE REPORTS

Recommendation: That the presiding Chair rotates committees for 2015/2016

- A. Rancho Highlands Community Association (Struikmans / Vanderhaak)
- B. New Cemetery Property (Dugan/ Qualm)
- C. Five Year Landscape Plan (Vanderhaak/ Beaudet)
- D. Cenotaph (Miller)
- E. Investment (Qualm/Dugan)
- F. Conference Liaison (Miller)
- G. Policies (Struikmans / Dugan)
- H. General Price List (Vanderhaak / Beaudet)

10. FUTURE TRUSTEE AGENDA ITEMS

Cal- Pers Medical Resolution

11. BOARD COMMENTS

12. ANNOUNCEMENTS

Justin Harris has been promoted to Lead Grounds man and acting manager in my absence.
2015 Board meeting dates

- A. Next Regular Board Meeting – February 19, 2015

13. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Agenda available online at www.temeculapubliccemeterydistrict.org Posted January 12, 2015