**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

 **REGULAR MEETING**

**41911 C street**

**Temecula, Ca 92592**

**September 17, 2020 @ 8:00 a.m.**

**Teleconferenced**

**Government Code #54953(b)**

**MINUTES**

1. **Call To Order:**@**8:00 a.m. by Trustee Vanderhaak**
2. **Pledge of Allegiance:** Trustee Vanderhaak-all others silent
3. **Roll Call**

Chair Vanderhaak, Vice-Chair Qualm, Trustee Reese,

Trustee Dugan, Trustee Davis, General Manager, Cindi Beaudet

**Motions To Excuse:** **None**

**Visitors:None**

**Public Comments:**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **CLOSED SESSION ITEMS:**
2. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

B. **Closed Session Announcement: Nothing to report**

1. **Consent Calendar:**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A motion was made by Trustee Davis after some discussion on the Wash Account regarding the payments of $ 18,825.00 and $22,560.00. It was then seconded by Trustee Reese and passed with a 5/0 vote.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of August 20, 2020

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the August 2020 Check Register Nos. 101100, 101200 and 101300.

1. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receives and files the August Bookkeeper Reports.

1. **Action Items:**

The Cemetery Use Restrictions Ordinance was read at this meeting, everyone agreed it was complete. It will be brought back to the October Board meeting under the Consent Calendar for its approval.

1. **Cemetery Use Restrictions Ordinance 2020-01**

**(First Reading/Introduction)**

*Recommendation:* This is an ordinance for the cemetery grounds, both during business hours and non-operational hours. The Trustees need to have two readings of an ordinance. Please read this ordinance at the Board meeting and make a motion to accept it. After 30 days at the October Board meeting it will be placed on the Consent Calendar for the acceptance.

1. **New Hire Employee Benefits**

A motion was made by Trustee Davis that any new hires as of September 17, 2020 will be hired on with a different benefit package; The District will pay 100% of medical, dental and vision for the employee and one dependent. Motion was seconded by Trustee Dugan and passed with a 5/0 vote.

*Recommendation:* The Trustees are looking at other like Districts to see how their employee benefits are structured. Attached are 4 Districts with their breakdowns on, medical, dental and vision. A decision needs to be made at this September board meeting as to how the Trustees would like to move forward with new hires.

**7. Financial Reports:**

A. August 2020 Balance Sheet

B. August 2020 Profit and Loss

C. August 2020 Stifel Investments; principle and interest

A motion was made by Trustee Davis to receive and file the August financials, seconded by Trustee Reese, and passed with a 5/0 vote.

**8. General Managers Reports:** Received

1. August 2020 Revenues

B. August 2020 Plot Inventories

C. August 2020 Depletion

D. August 2020 Calendar

E. Kern County Cemetery

F. Camino Del Vino, trees removed by Southern. Ca. Edison

G. Brochure-Draft

**9. General Counsel Reports**

**10. Fiscal Year 2019-2020 Subcommittees:**

1. 52-acre Cemetery Property (**Vanderhaak-Davis)**
2. Landscape Plan (**Dugan-Qualm**)

C. Cenotaph/ Ossuary (**Vanderhaak-Reese**)

D. Investment (**Reese-Davis**)

E. Conférence Liaison (**Davis-Dugan**)

F. Polices (**Qualm-Davis**)

G. General Price List (**Qualm-Reese**)

  **11.** **Future Trustee Agenda Items:**

General Contractors

Dry Utilities

RCWD

Transportation

Stewart Title

RFP

General Managers’ Review

**12**. **Board Comment:**

**13**. **Announcements:**

**14**. **Adjournment Time:** 9:22 a.m.

**1st Motion:** Trustee Reese

**2nd Motion:** Trustee Davis

**All in Favor:** 5/0

Next Regular Board Meeting – October 15, 2020