**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

 **REGULAR MEETING**

**41911 C street**

**Temecula, Ca 92592**

**November 19, 2020 @ 8:00 a.m.**

**Teleconferenced**

**Government Code #54953(b)**

**MINUTES**

1. **Call To Order:**@**8:00 a.m. by Trustee Vanderhaak**
2. **Pledge of Allegiance: Trustee Vanderhaak**
3. **Roll Call**

Chair Vanderhaak, Vice-Chair Qualm, Trustee Reese,

Trustee Dugan, Trustee Davis, General Manager, Cindi Beaudet

**Motions to Excuse: Lost internet connection with Trustee Davis at 8:01 am. Returned at 8:06 am.**

**Visitors:**

**Public Comments:**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar: With there being nothing pulled from the consent calendar, a motion was made by Trustee Reese to accept the calendar as presented, seconded by Trustee Dugan and passed with a 4/0 vote**.

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of October 15, 2020

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the October 2020 Check Register Nos. 101100, 101200 and 101300.

1. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receives and files the

October Bookkeeper Reports.

1. **Action Items**
2. **2020 Ballot for LAFCO Commission.**

*Recommendation:* Copy of the nomination selection for the LAFCO Commission.

1. **Financial Reports: A motion was made by Trustee Dugan to receive and file the October financials, seconded by Trustee Reese and passed with a 5/0 vote.**

A. October 2020 Balance Sheet

B. October 2020 Profit and Loss

C. October 2020 Stifel Investments; principle and interest

D. Correction to audit error of the 457 page 25 from Robert Dennis

**7. General Managers Reports: Received, no action.**

1. October 2020 Revenues

B. October 2020 Plot Inventories

C. October 2020 Depletion

D. October 2020 Calendar

E. Complaints from neighbors on the 52 acres. Owners with motorcycles building ramps and running all hours of the day. Reached out to legal counsel for language on a no trespassing sign and letter to submit to the Riverside County Sheriff.

**8. General Counsel Reports**

**9. Fiscal Year 2020-2021 Subcommittees**

1. 52-acre Cemetery Property (**Vanderhaak-Davis)**
2. Landscape Plan (**Dugan-Qualm**)
3. Cenotaph/ Ossuary (**Vanderhaak-Reese**)
* Had a name placed on the cenotaph.

D. Investment (**Reese-Davis**)

E. Conférence Liaison (**Davis-Dugan**)

F. Polices (**Qualm-Davis**)

G. General Price List (**Qualm-Reese**)

  **10.** **Future Trustee Agenda Items:**

General Contractors

Dry Utilities

RCWD

Transportation

Stewart Title

**11.CLOSED SESSION ITEMS:**

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

**B**. **Closed Session Announcement**

**12**. **Board Comment:**

Trustee Reese needs to take the Brown Act and Ethics virtual Conference to stay current.

**13**. **Announcements:**

**14**. **Adjournment Time: 8:36a.m.**

**1st Motion: Trustee Davis**

**2nd Motion: Trustee Qualm**

**All in Favor: 5/0**

Next Regular Board Meeting – ~~December 17, 2020~~ January 21,2021

Motion was made by Trustee Vanderhaak that we go dark in December, seconded by Trustee Reese and passed 5/0.