**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C street**

**Temecula, Ca 92592**

**March 26, 2020 @ 8:00 a.m.+**

**Teleconferenced**

**MINUTES**

1. **Call To Order:@8:00 a.m.**
2. **Pledge of Allegiance: Led by Trustee Vanderhaak**
3. **Roll Call**

Chair Vanderhaak, Vice-Chair Qualm, Trustee Reese, Trustee Dugan, Trustee Davis, General Manager, Cindi Beaudet , General Counsel

**Motions To Excuse:** **None**

**Visitors:** **Robert Dennis, Auditor**

**Public Comments: None**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **CLOSED SESSION ITEMS:**
2. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (One potential case)

C. **Closed Session Announcement: Nothing to report**

1. **Consent Calendar: Motion was made By Trustee Davis to accept the consent calendar as presented, seconded by Trustee Reese and passed 5/0.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of February 27, 2020

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the February 2020 Check Register Nos. 101100, 101200 and 101300.

1. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receives and files the March Bookkeeper Reports.

1. **Action Items**
2. **Call for nominations-**LAFCO Motion was made by Trustee Dugan to nominate Trustee Qualm for a position on the Board with LAFCO, motion was seconded by Trustee Davis and passed 5/0.

*Recommendation:* The Trustees read the literature provided by LAFCO, Trustee Qualm and Dugan both showed interest, there is one position open for a Board Member. Package to be returned no later than April 03, 2020

1. **Approve the Fiscal Year 2019-2020 District Audit**

**Motion was made by Trustee Dugan to receive and file the 2019-2020 Audit, motion was seconded by Trustee Qualm and passed 5/0.**

*Recommendation:* That the BOT approve the audit after review and discussion with the Districts auditor.

1. **Financial Report:**

**Motion was made by Trustee Reese to receive and file the February financials motion was seconded by Trustee Dugan and passed 5/0.**

A. February 2020 Balance Sheet and Profit and Loss

B. February 2020 Balance Sheet and Profit and Loss

C. February 2020 Stifel Investments; principle and interest

**8. General Managers Reports**

1. February 2020 Revenues

B. February 2020 Plot Inventories

C. February 2020 Depletion

D. February 2020 Calendar

E. COVID-19 Postings**- A motion was made by Trustee Davis to ratify an emergency resolution it was seconded by Trustee Dugan and passed 5/0.**

**9. General Counsel Reports**

**10. Fiscal Year 2019-2020 Subcommittees**

1. 52-acre Cemetery Property (Dugan, Qualm**)** Nothing to report
2. Landscape Plan (Vanderhaak, Reese) Nothing to report

C. Cenotaph/ Ossuary (Reese, Davis) Nothing to report

D. Investment (Davis, Dugan) Nothing to report

E. Conference Liaison (Vanderhaak, Reese) Nothing to report

F. Policies (Dugan, Reese) Investment policy being revised to bring us current with investment options.

H. General Price List (Vanderhaak, Davis) Nothing to report

**11.** **Future Trustee Agenda Items:**

General Contractors

Dry Utilities

RCWD

Transportation

Stewart Title

**RFP**

**Project Manager**

**12**. **Board Comment:**

**13**. **Announcements:**

Legislation Days have been booked; travel is pending per airline status.

**14**. **Adjournment Time: 9:21 a.m.**

**1st Motion: Trustee Reese**

**2nd Motion: Trustee Davis**

**Passed 5/0.**

Next Regular Board Meeting – April 16, 2020