**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California**

**July 18, 2013**

**8:00 a.m.**

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
	1. Chair Stephen Struikmans; Vice Chair Mike Dugan, Treasurer Larry Manley; Trustee Henry Miller; and Trustee Rosie Vanderhaak, General Manager, Cindi Beaudet
	2. Motions To Excuse
4. **Introduction of VisiTORS/Guests**
5. **PUBLIC COMMENTS**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District.

1. **CLOSED SESSION ITEMS**
	1. Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8

Location: 43535 Preece Lane, Temecula(Assessor Parcel No. 944-323-022)

Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association

Under Negotiation: Price and terms of payment.

* 1. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8

Location: Assessor Parcel No. 924-360-002

Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District

Under Negotiation: Price and terms of payment.

* 1. Conference With Legal Counsel Jeffery Morris Regarding Existing Litigation Pursuant to Government Code Section 54956.9 (a)

Steve Gonzales vs. Temecula Public Cemetery District, et al.Case Number: RIC1214831

1. **CLOSED SESSION ANNOUNCEMENTS**
2. **CONSENT CALENDAR**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

* 1. Approval of Minutes

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of June 20, 2013. And the Minutes of the Annual Meeting July 03, 2013

* 1. Approval of Check Registers

*Recommendation:* That the Board approve Check Register Nos. 101100, 101200 and 101300.

* 1. April 2013 Bookkeeper Report

*Recommendation:* That the Board receive and file the June 2013 Bookkeeper Report.

1. **ACTION ITEMS**
	1. Compensation Policy

*Recommendation:* That the trustees review the draft presented by General Counsel and come to a decision regarding how much compensation ( stipend) they want to allocate.

* 1. Conflict of Interest Code

*Recommendation:* That the trustees review the draft presented by General Counsel and listen to the policy sub-committee comments, then if agreed create a Resolution.

* 1. Records and Retention Policy

*Recommendation:* That the trustees review the draft presented by General Counsel and listen to the policy sub-committee comments, then if agreed create a Resolution.

* 1. Rosenberg’s Rules of Order

*Recommendation:* That the trustees review the draft presented by General Counsel and listen to the policy sub-committee comments, then if agreed create a Resolution.

1. **GENERAL MANAGER’S REPORTS**
	1. Financial Report
		1. June 2013 Balance Sheet
		2. June 2013 Profit and Loss
		3. June 2013 Wells Fargo Investments
	2. June 2013 Revenues
	3. June 2013 Internment Plot Inventory
	4. June Revenues
	5. June Inventory
	6. June Calendar
	7. Landscape Architect, David Neault Associates
	8. Preston Van Buren Swanguen Corespondence
	9. CAPC Conference, Saturday October 3-5,2013 located in Irvine, Ca.
2. **GENERAL COUNSEL REPORTS**
	1. None
3. **SUBCOMMITTEE REPORTS**
	1. Rancho Highlands Community Association (Dugan/ Vanderhaak)
	2. New Cemetery Property (Manley/Dugan)
	3. Five Year Landscape Plan (Vanderhaak)
4. **FUTURE AGENDA ITEMS**
5. **BOARD COMMENTS**
6. **ANNOUNCEMENTS**
	1. Next Regular Board Meeting – August 15, 2013 at 8:00 a.m.
	2. Company Barbeque August 24, 2013 location tba
7. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Agenda items are also available online at temeulapubliccemeterydistrict.org